

CITY OF LOCUST GROVE

WORKSHOP MEETING AGENDA
TUESDAY, JANUARY 22, 2019 – 6:00 P.M.
PUBLIC SAFETY BUILDING / 3640 HIGHWAY 42
LOCUST GROVE, GA 30248

CALL TO ORDER.....Mayor Robert Price

INVOCATION.....City Manager Tim Young

PLEDGE OF ALLEGIANCE.....Councilman Hammock

APPROVAL OF THE AGENDA (Action Needed)

PUBLIC COMMENTS..... 1 Item

- Introduction of new Locust Grove Police Officers: Bianca Buchanan and Dwayne Parkin

PUBLIC HEARING ITEMS..... 2 Items

1. Ordinance To amend Title 17, Chapter 17.04, Section 17.04.134(d) – *Section 3-7-153 – C-2: general commercial district adopted as amended (Conditional Use)* in the City of Locust Grove Code of Ordinances.
2. Ordinance To amend Title 17, Chapter 17.04, Section 17.04.135(d) – *Section 3-7-154 – C-3: heavy commercial district adopted as amended (Conditional Use)* in the City of Locust Grove Code of Ordinances.

NEW BUSINESS/ACTION ITEMS..... 2 Items

3. Resolution to appoint members to the Locust Grove Events Committee for 2019.
4. Resolution to accept an application from Clarence R. and Carol C. McQueen for annexation of 9.97 acres located at 340 Colvin Drive

CITY OPERATIONS REPORTS / WORKSHOP DISCUSSION ITEMS (No Actions Needed unless moved to New Business)

Main Street Operations (Monthly Update Report).....Anna Ogg, Main Street Manager

Public Safety Operations (Monthly Update Report).....Chief Jesse Patton

- Ordinance to amend Standard Operating Procedures (SOP) for the addition of Bailiffs
- Acquisition of upgraded Body Worn Cameras with storage

Public Works Operations (Monthly Update Report)..... Director Jack Rose

Administration (Monthly Update Report)..... Tim Young, City Manager

- Tattoo/Body Art/Body Piercing Ordinance draft ordinance (revision)
- Ordinance to establish job positions in Community Development (Planner) and Public Safety (Bailiffs)
- 4th Quarter Budget Amendment for Fiscal Year 2018
- Complete Count Committee – 2020 Census

Community Development Operations..... Bert Foster, Community Development Director

- Monthly Update
- Commercial Vehicle Parking Regulations

ADA Compliance: Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the City Clerk at (770) 957-5043 promptly to allow the City to make reasonable accommodations for those persons.

Public Comment may be limited to no more than ten (10) minutes with up to 3 minutes per requesting applicant to speak. Please register your NAME and ADDRESS prior to the beginning of the meeting with the City Clerk.

POSTED AT CITY HALL – January 16, 2019 at 15:30

CITY OF LOCUST GROVE

WORKSHOP MEETING AGENDA - CONTINUED
TUESDAY, JANUARY 22, 2019 – 6:00 P.M.
PUBLIC SAFETY BUILDING / 3640 HIGHWAY 42
LOCUST GROVE, GA 30248

ARCHITECTURAL REVIEW BOARD (ARB) (Review and Comment Portion Only, Approve at next regular meeting) 1 Item

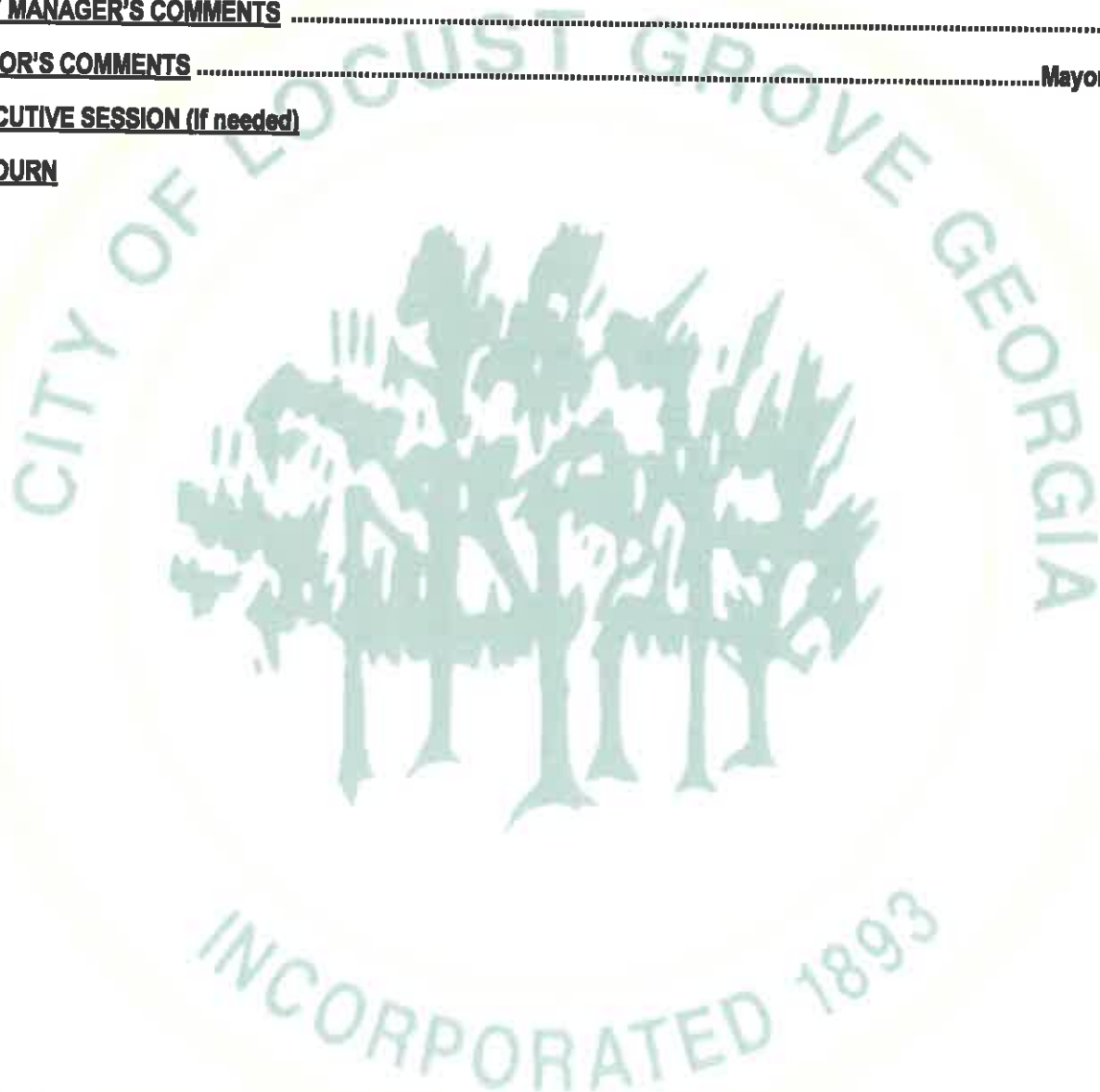
- 5. Resolution to approve the architectural plans for the La Quinta Inn and Suites, located at 4660 Bill Gardner Parkway, between I-75 SB on ramp and Bandy Parkway

CITY MANAGER'S COMMENTS Tim Young

MAYOR'S COMMENTS Mayor Robert Price

EXECUTIVE SESSION (If needed)

ADJOURN



ADA Compliance: Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the City Clerk at (770) 957-5043 promptly to allow the City to make reasonable accommodations for those persons.

Public Comment may be limited to no more than ten (10) minutes with up to 3 minutes per requesting applicant to speak. Please register your NAME and ADDRESS prior to the beginning of the meeting with the City Clerk.

POSTED AT CITY HALL – January 16, 2019 at 15:30



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Ordinance Amendment Section 17.04.134 (d)/C-2 Commercial

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: General Fund Revenues and Expenditures/Business License

Date Received: January 17, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2018

Discussion:

Attached is the parallel ordinance revision to C-2 (general commercial) for allowing a tattoo/body art studio in that district under certain conditions. These are apart from the limitations in the Licensing section and include hours of operation, distance separation, and prohibition of the condition use transferring if the license is revoked or expired at that location.

Recommendation:

FOR PUBLIC HEARING.

ORDINANCE NO. _____

TO AMEND TITLE 17 CHAPTER 17.04 OF THE CITY OF LOCUST GROVE CODE OF ORDINANCES, WHICH PROVIDES FOR ZONING REGULATIONS; TO AMEND SECTION 17.04.134 ENTITLED "SECTION 3-7-153 – C-2 GENERAL COMMERCIAL DISTRICT ADOPTED AS AMENDED;" TO ADD CERTAIN CONDITIONAL USES; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

SECTION 1. Chapter 17.04 of the Code of Ordinances of the City of Locust Grove is hereby amended by inserting subparagraph item (11) in Paragraph (d) of Section 17.04.134 and inserting thereof the following:

- (11) Tattoo and Body Art Studios as defined by Chapter 5.82 of the Code of Ordinances regulating Body Art Studios for Unlimited License, provided all provisions of Chapter 5.82 are met, including regulations with the Department of Health and under the following:
- a. Hours of operation from 10:00 AM until 9:00 PM on Monday through Thursday; from 10:00 AM until 11:00 PM on Friday and Saturday, and from 12:00 PM until 7:00 PM on Sunday.
 - b. No premise for a Tattoo and Body Art Studio for Unlimited License shall be closer than one thousand five hundred feet from any other existing premise for a Tattoo and Body Art Studio for Unlimited License as measured from front door to front door using the most practical means of travel by foot along paved walking surfaces.
 - c. Conditional Uses shall expire upon the cancellation, forfeiture or expiration of the Unlimited License for a Tattoo and Body Art Studio and are not transferable to another licensee.
 - d. Any other conditions placed by the Mayor and Council based upon the consideration of the request.

SECTION 2. This ordinance shall be codified in a manner consistent with the laws of the State of Georgia.

SECTION 3.

A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or

phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause or phrase of this Ordinance.

- C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 4. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 11th day of February, 2019

ATTEST:

ROBERT PRICE, Mayor

MISTY SPURLING, City Clerk

(Seal)



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Ordinance Amendment Section 17.04.135 (d)/C-3 Commercial

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: General Fund Revenues and Expenditures/Business License

Date Received: January 17, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2018

Discussion:

Attached is the parallel ordinance revision to C-3 (heavy commercial) for allowing a tattoo/body art studio in that district under certain conditions. These are apart from the limitations in the Licensing section and include hours of operation, distance separation, and prohibition of the condition use transferring if the license is revoked or expired at that location.

Recommendation:

FOR PUBLIC HEARING.

ORDINANCE NO. ____

TO AMEND TITLE 17 CHAPTER 17.04 OF THE CITY OF LOCUST GROVE CODE OF ORDINANCES, WHICH PROVIDES FOR ZONING REGULATIONS; TO AMEND SECTION 17.04.135 ENTITLED "SECTION 3-7-154 – C-3 HEAVY COMMERCIAL DISTRICT ADOPTED AS AMENDED;" TO ADD CERTAIN CONDITIONAL USES; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

SECTION 1. Chapter 17.04 of the Code of Ordinances of the City of Locust Grove is hereby amended by inserting subparagraph item (3) in Paragraph (d) of Section 17.04.135 and inserting thereof the following:

- (3) Tattoo and Body Art Studios as defined by Chapter 5.82 of the Code of Ordinances regulating Body Art Studios for Unlimited License, provided all provisions of Chapter 5.82 are met, including regulations with the Department of Health and under the following:
- a. Hours of operation from 10:00 AM until 9:00 PM on Monday through Thursday; from 10:00 AM until 11:00 PM on Friday and Saturday, and from 12:00 PM until 7:00 PM on Sunday.
 - b. No premise for a Tattoo and Body Art Studio for Unlimited License shall be closer than one thousand five hundred feet from any other existing premise for a Tattoo and Body Art Studio for Unlimited License as measured from front door to front door using the most practical means of travel by foot along paved walking surfaces.
 - c. Conditional Uses shall expire upon the cancellation, forfeiture or expiration of the Unlimited License for a Tattoo and Body Art Studio and are not transferable to another licensee.
 - d. Any other conditions placed by the Mayor and Council based upon the consideration of the request.

SECTION 2. This ordinance shall be codified in a manner consistent with the laws of the State of Georgia.

SECTION 3.

A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or

phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause or phrase of this Ordinance.

- C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 4. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 11th day of February, 2019

ATTEST:

ROBERT PRICE, Mayor

MISTY SPURLING, City Clerk

(Seal)



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: **Locust Grove Events Committee Appointment Resolution**

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: **General Fund – Hotel/Motel Fund (City Events)**

Date Received: **January 16, 2019**

Workshop Date: **January 22, 2019**

Regular Meeting Date N/A

Discussion:

Attached is the Resolution for appointments for the 2019 Year for the Locust Grove Events Committee. This is predominantly a volunteer organization of elected, appointed, staff and nonaligned volunteers to help with the planning and execution of the larger City Events such as Locust Grove Day, (now) Annual Yard Sale, Trunk or Treat, etc.

Recommendation:

Recommend approval of Resolution for Appointment of members for the Locust Grove Events Committee for 2019

RESOLUTION NO. _____

RESOLUTION TO APPOINT MEMBERS TO THE LOCUST GROVE EVENTS COMMITTEE; TO REPEAL INCONSISTENT RESOLUTIONS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WITNESSETH:

WHEREAS, the City of Locust Grove ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the Mayor and Council see that certain public events are key to the promotion of the health, prosperity and general welfare of the people; and

WHEREAS, the City adopted Chapter 14.04 to create the Locust Grove Events Committee to oversee the promotion, operation and coordination of certain civic events; and

WHEREAS, Section 14.04.040 provides for the Mayor to appoint members to serve on the Locust Grove Events Committee as approved by resolution of the Mayor and City Council; and,

WHEREAS, Mayor Price has indicated the Members at attached hereto and made part of this Resolution as **Exhibit "A"**; and,

WHEREAS, the City wishes to appoint these members in accordance with the Code of Ordinances of the City of Locust Grove.

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCUST GROVE, GEORGIA, AS FOLLOWS:

1. **Appointment.** The Mayor, by and with the advice and consent of the City Council, hereby appoints the Locust Grove Events Committee as attached hereto and incorporated herein as **Exhibit "A"**, whose term will expire January 15, 2020.
2. **Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
3. **Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
4. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 22nd day of January, 2019.

ROBERT S. PRICE, MAYOR

ATTEST:

MISTY SPURLING, City Clerk
(seal)

EXHIBIT A

**MEMBERS OF THE LOCUST GROVE EVENTS COMMITTEE
FOR CALENDAR YEAR 2019**

<i>Appointee</i>	<i>Title – Position on Committee</i>
Robert Price	Mayor – Volunteer
Barbara Price	Volunteer – Secretary
Otis Hammock	Councilman – Volunteer
Willie Taylor	Councilman – Volunteer
Keith Boone	Councilman – Volunteer
Viann Doerr	Volunteer
Ansley Glenn	Volunteer
Sammy Brown	Volunteer
Penny Brown	Volunteer
Sarah Brown	Volunteer
Claire Brown	Volunteer
Jesse Patton	Police Chief –Chair
Jennifer Adkins	Assistant City Clerk – Treasurer
Anna Ogg	Main Street Program Manager



Community Development Department

P. O. Box 900
Locust Grove, Georgia 30248
Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: A resolution to accept an application from Clarence R. and Carol C. McQueen for annexation of 9.97 +/- acres located at 340 Colvin Drive.

Action Item: Yes No
Public Hearing Item: Yes No
Executive Session Item: Yes No
Advertised Date: NA
Budget Item: No
Date Received: January 2, 2019
Workshop Date: January 22, 2019
Regular Meeting Date: TBD

Discussion:

A request to accept an application for the annexation of approximately 9.97 acres of property located at 340 Colvin Drive (127-02016001). The property is zoned RA (residential agricultural) and will remain so if incorporated into the City.

If the application is accepted, it will be forwarded to the City Attorney's office for further review.

Recommendation:

Staff recommends approval of this request.

I MOVE TO (approve/deny/table) THE RESOLUTION TO ACCEPT THE ANNEXATION REQUEST FROM CLARENCE R. AND CAROL C. MCQUEEN FOR ANNEXATION OF 9.97 +/- ACRES LOCATED AT 340 COLVIN DRIVE.



Overview



Legend

-  Parcels
-  Roads

Parcel ID	127-02016001	Class	R	Owner	MCQUEEN CLARENCE R &	Land Value:	\$74,500								
Property Address	340 COLVIN DR	Acres	8.76	Address	CAROL C	Building Value:	\$109,400	Last 2 Sales							
District	County/Unincorp				340 COLVIN DR	Misc Value:	\$5,100	Date	4/8/1989	Price	\$25,000	Reason	n/a	Qual	U
					LOCUST GROVE GA 30248	Total Value:	\$189,000		n/a	\$		n/a	n/a		

Parcel lines depicted on the maps do not reflect a true and exact representation of property boundaries and should not be relied upon for said purpose. Property boundary lines are depicted on recorded plats available at the Henry County Courthouse or can be determined by employing the services of a licensed surveyor.

Date created: 1/14/2019
 Last Data Uploaded: 1/11/2019 9:19:04 PM

Developed by  Schneider
 GEOSPATIAL

RESOLUTION _____

A RESOLUTION TO ACCEPT AN APPLICATION FROM CLARENCE R. MCQUEEN AND CAROL C. MCQUEEN FOR ANNEXATION OF 9.97 +/- ACRES PURSUANT TO O.C.G.A. §36-36-20, ET SEQ.; TO CONFIRM THAT THE APPLICATION SATISFIES CERTAIN CONDITIONS UNDER STATE LAW; TO DIRECT THE CITY ATTORNEY TO NOTIFY HENRY COUNTY OF THE PROPOSED ANNEXATION; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WITNESSETH:

WHEREAS, the City of Locust Grove (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, Georgia law permits municipalities to annex unincorporated areas which are contiguous to their existing corporate limits when annexation takes place, upon the written and signed applications of all of the owners of all of the land to be annexed; and

WHEREAS, Clarence R. McQueen and Carol C. McQueen are the owners (the “Owners”) of real property located at 340 Colvin Drive (Parcel ID – 127-02016001) in Land Lot 232 of the 2nd District (the “Property”); and,

WHEREAS, the City received an application for annexation (the “Annexation Application”) from the Owners, dated January 2, 2019, a copy of which is attached hereto as **Exhibit “A”** and incorporated by reference, and legal descriptions are attached to said application of the lands to be annexed; and

WHEREAS, because a preliminary investigation reveals that the Annexation Application was signed by one hundred percent of the landowners and accompanied by a complete description of the Property to be annexed, that the Property is contiguous to the municipal boundary of the City, that the Property is within the County, and that annexation will not create an unincorporated “island” as contemplated by O.C.G.A. § 36-36-1, et seq. (the “Act”), the Annexation Application and the requested annexation apparently satisfies the requirements of the Act; and

WHEREAS, continued investigation may reveal that annexation of the Property is in the best interests of the residents and property owners of both the area of the proposed annexation and the City; and

WHEREAS, the Property will maintain zoning of RA (residential agricultural); and

WHEREAS, The Mayor and City Council desire to notify the governing body of Henry County of acceptance of the Annexation Application, and to adopt an ordinance (“Annexation Ordinance”) expressly authorizing the proposed annexation in order to fully and finally annex the Property into the municipal boundaries of the City;

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. **Acceptance of Applications.** The City Clerk is hereby authorized to formally accept the Annexation Application.

2. **Satisfaction of Conditions.** The City hereby confirms that, upon a preliminary investigation, the Annexation Application and the requested annexation apparently satisfies the requirements of the Act.

3. **Notification to County.** The Mayor and City Council now direct the City Attorney to notify the governing body of Henry County of its acceptance of said application in accordance with Section 36-36-6 of the Official Code of Georgia and intent to retain the current zoning classification or classifications of the Property.

4. **Authorization For City Clerk and City Attorney To Prepare Documents.** The City Clerk and City Attorney are authorized to prepare any other documents necessary to effectuate this Resolution.

5. **Consideration of Annexation Ordinance.** The Mayor or City Clerk is hereby authorized to place consideration of the Annexation Ordinance on the agenda for a public meeting of the City Council after all legal requirements have been satisfied.

6. **Effective Date.** This Resolution shall take effect immediately.

7. **Repeal of Inconsistent Provisions.** All resolutions are hereby repealed to the extent they are inconsistent herewith.

THIS RESOLUTION adopted this 22nd day of January 2019.

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk

(seal)

APPROVED AS TO FORM:

ANDREW J. WELCH III, City Attorney

EXHIBIT "A"

**APPLICATION FOR ANNEXATION UNDER
THE ONE HUNDRED PERCENT (100%) METHOD**

Date of Submission: 1 / 2 / 19

To the Mayor and City Council of the City of Locust Grove, Henry County, Georgia.

1. We, the undersigned, all of the owners of all real property of the territory described herein respectfully request that the City Council annex this territory to the City of Locust Grove, Georgia, and extend the City boundaries to include the same.
2. The territory to be annexed is unincorporated and contiguous (as described in O.C.G.A. 36-36-20) to the existing corporate limits of Locust Grove, Georgia, and the description of such territory is hereto attached as Exhibit A.

OWNERS NAME(S) Clarence R. McQueen

Carol C. McQueen

PROPERTY LOCATION

340 Colvin Dr.

Locust Grove, GA 30248

PHONE NUMBER

770-630-0496

ALTERNATE PHONE

678-222-8435

LAND LOT/DISTRICT

LLot 232L Dist: 2

ACREAGE

~ 9.97

MAP CODE NO.

127-02016001

ZONING CLASSIFICATION

RA

SIGNATURE(S)

Clarence R. McQueen

Date 1/2/19

Carol C. McQueen

Date 1/2/19

All property owners must sign as their name appears on the Deed.

IN MY OPINION THIS PLAT IS A CORRECT REPRESENTATION OF THE LAND PLATTE AND HAS BEEN PREPARED IN CONFORMITY WITH THE MINIMUM STANDARDS AND REQUIREMENTS BY LAW.

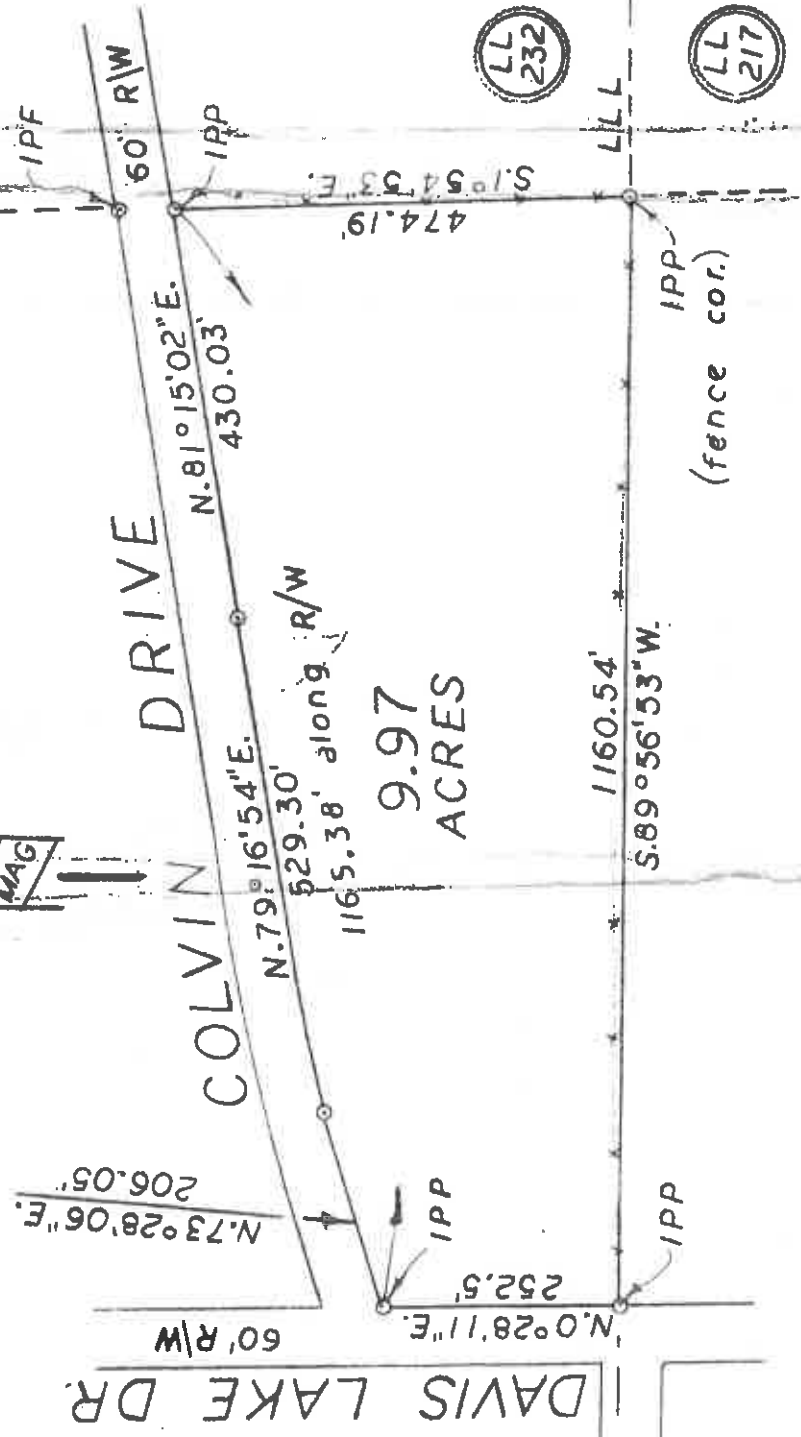
Joe Rowan Jr.
 HENRY COUNTY SURVEYOR

BASED ON THE INFORMATION FURNISHED BY THE FLOID HAZARD BOUNDARY MAPS FURNISHED BY THE DEPT. OF HUD THROUGH THE FEDERAL RESERVE ADMINISTRATION, IT IS MY OPINION THAT THIS PROPERTY IS OUTSIDE OF THE FLOID HAZARD AREA.

Joe Rowan Jr.
 HENRY COUNTY SURVEYOR



graphic scale



LL 231

LL 218

LL 232

LL 217

THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 101,753 FEET.

THE FIELD DATA UPON WHICH THIS SURVEY IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 18,000 AND AN ANGULAR ERROR OF 0°00'03" PER TRANSIT - NIAL.



SURVEY MADE FOR: C.R. MCQUEEN & CAROL MCQUEEN

SCALE: 1" = 200'
 DATE: 1-30-89

APPROVED BY:
Joe Rowan Jr.

DRAWN BY: SHEILA
 REVISED

LAND LOT 232 of the 2ND DISTRICT
 HENRY COUNTY GEORGIA

BY: JOE ROWAN, JR.
 HENRY COUNTY SURVEYOR

DRAWING NUMBER

52 50
April 14 1989

Andy Decker
Tax Collector/Commissioner

State of Georgia, Henry County

In consideration of Seventeen thousand four hundred twenty five--DOLLARS, the receipt whereof is hereby acknowledged, we Clarence R. McQueen and Carol C. McQueen of Henry County, Georgia, of the first part, have this day bargained and sold and do hereby transfer and convey unto

NELLIE and MARION WILLARD, his heirs, executors, administrators and assigns, of the second part, the following described tract of land, to wit:

All that tract or parcel of land lying and being in Land Lot 232 of the 2nd District of Henry County, Georgia, containing 9.97 acres according to a plat of survey made for C. R. and Carol McQueen by Joe Rowan, Jr., Henry County Surveyor, dated January 30, 1989, and being more particularly described as follows:

BEGINNING at an iron pin at a corner formed by the intersection of the south line of Land Lot 232 with the easterly right of way line of Davis Lake Drive; thence north 0° 28' 11" east 252.05 feet along said right of way line to an iron pin at the intersection of the easterly right of way line of Davis Lake Drive and the southeasterly right of way line of Colvin Drive; thence along the southeasterly right of way line of Colvin Drive north 73° 28' 06" east 206.05 feet to an iron pin, north 79° 16' 54" east 529.30 feet to an iron pin, north 81° 15' 02" east to an iron pin on the south line of Land Lot 232; thence south 89° 56' 53" west along said right of way line 1160.54 feet to the point of beginning.

Deed to secure Debt with Power of Sale

To Have and to Hold the same in fee simple; and said first party warrants the title to the same unto said second party, his heirs, executors, administrators and assigns.

This conveyance is made to secure a debt of \$17425.00 under section 67-1301 of the Code of Georgia of 1983, and any other present or future indebtedness or liability of mine to second party. The debt hereby secured is described as follows: one note or any notes given in renewal thereof, for \$ 17425.00, dated , 19 due bearing interest at ten per cent per annum from date hereof and payable in ten (10) consecutive, equal annual installments of \$1742.50 plus accrued interest on the unpaid principal balance with the first installment due April 8, 1990 and thereafter annually until paid in full.

County is hereby authorized to execute and record this instrument with the same effect as if it were a deed to the Clerk of the Superior Court.

In case this debt is not paid promptly when due, I authorize said second party, his heirs, legal representatives or assigns to sell said described property at public outcry before the Courthouse door in McDonough Henry County, Georgia, to the highest bidder for cash to pay said debt, with interest thereon and the expenses of the proceedings, including 15 per cent attorney's fees, if the claim be placed in the hands of an attorney for collection, after advertising the time, place and terms of sale in a newspaper of general circulation in said County once a week for four weeks. And said second party, his heirs, legal representatives or assigns, may make to the purchaser title in Fee Simple to the same; and said second party, his heirs, legal representatives or assigns, are hereby authorized to bid and to buy at said public sale. The proceeds of said sale are to be applied first to payment of said debt and interest, and expenses of this proceeding; the remainder, if any, paid to said first party; said first party agreeing to surrender possession of said property without let or hindrance of any kind.

BOOK 1053 PAGE 293

APR 11 1989
1053
293
1053-89

This conveyance is made to secure a debt of \$17425.00 under section 67-1801 of the Code of Georgia of 1983, and any other present or future indebtedness or liability of mine to second party. The debt hereby secured is described as follows: one note or any note given in renewal thereof, for \$ 17425.00, dated , 19 bearing interest at ten per cent per annum from date hereof , 19 due

and payable in ten (10) consecutive, equal annual installments of \$1742.50 plus accrued interest on the unpaid principal balance with the first installment due April 8, 1990 and thereafter annually until paid in full.

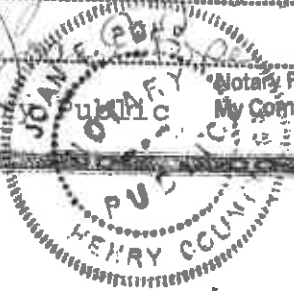
In case this debt is not paid promptly when due, I authorize said second party, his heirs, legal representatives or assigns to sell said described property at public outcry before the Courthouse door in McDonough Henry County, Georgia, to the highest bidder for cash to pay said debt, with interest thereon and the expenses of the proceedings, including 15 per cent attorney's fees, if the claim be placed in the hands of an attorney for collection, after advertising the time, place and terms of sale in a newspaper of general circulation in said County once a week for four weeks. And said second party, his heirs, legal representatives or assigns, may make to the purchaser title in Fee Simple to the same; and said second party, his heirs, legal representatives or assigns, are hereby authorized to bid and to buy at said public sale. The proceeds of said sale are to be applied first to payment of said debt and interest, and expenses of this proceeding; the remainder, if any, paid to said first party, said first party agreeing to surrender possession of said property without let or hindrance of any kind. But the foregoing powers for realizing on this security are cumulative only, and coupled with an interest, and are irrevocable by death or otherwise. I agree to maintain \$ none fire insurance on building on this property with loss payable to second party.

Said first party hereby covenants that Fee Simple title to said property is vested in him, and that there are no liens of any nature against me.

Witness my hand and seal, this 8th day of April, 1989

Signed, sealed and delivered in the presence of: *[Signature]*

[Signature] (Seal)
Clarence R. McQueen
[Signature] (Seal)
Carol C. McQueen
.....(Seal.)



05587



Administration Department
P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Amendment to Police SOP Section P-055 for Courtroom Security

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: Incremental – General Fund/Dept. 3230 – Public Safety

Date Received: January 17, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2019

Discussion:

Attached is a revision to Section P-055 of the Locust Grove Standard Operating Procedures. As you may recall, the SOP is to be reviewed and brought to you at least annually. In this instance, a recommendation is to amend the section on Courtroom Security to introduce the ability to recruit Bailiffs to work during court time as well as other meetings as needed.

Recommendation:

APPROVE ORDINANCE TO AMEND CHAPTER 2.24 ENTITLED POLICE DEPARTMENT TO AMEND SECTION 2.24.030 ENTITLED "POLICE STANDARD OPERATING PROCEDURES"; TO ADOPT NEW SECTION P-055 OF THE STANDARD OPERATING PROCEDURES; TO REQUIRE A COPY OF SAME TO BE MAINTAINED ON FILE WITH THE OFFICE OF THE CHIEF OF POLICE AND THE OFFICE OF THE CITY CLERK; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

ORDINANCE NO. _____

TO AMEND THE "STANDARD OPERATING PROCEDURES" OF THE CITY OF LOCUST GROVE; TO AMEND P-055 OF THE STANDARD OPERATING PROCEDURES; TO REQUIRE A COPY OF SAME TO BE MAINTAINED ON FILE WITH THE OFFICE OF THE CHIEF OF POLICE AND THE OFFICE OF THE CITY CLERK; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

SECTION 1. Amendment of the Police Standard Operating Procedures. The Mayor and Council hereby amend the Standard Operating Procedures of the City of Locust Grove Police Department by repealing the existing Section P-055 and replacing same with the new Section P-055 which is attached hereto and incorporated into the Code by reference and herein as **Exhibit "A"**. A copy of said SOP, as amended, shall be maintained in the office of Chief of Police and the office of City Clerk.

SECTION 2. Codification. This Ordinance shall be codified in a manner consistent with the laws of the State of Georgia.

SECTION 4. Severability.

A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause or phrase of this Ordinance.

C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections,

paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 5. Repeal of Conflicting Provision. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 6. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 11th day of February, 2019.

ROBERT PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk
(Seal)

EXHIBIT "A"

**AMENDMENTS TO THE POLICE STANDARD OPERATING PROCEDURE
FOR THE CITY OF LOCUST GROVE, GEORGIA POLICE DEPARTMENT –
FEBRUARY 11, 2019**

P-055 COURTROOM SECURITY (amended)

LOCUST GROVE POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

SECTION: P-055 COURTROOM SECURITY

EFFECTIVE DATE: February 11, 2019

NUMBER OF PAGES: 7

REVISED DATE:

DISTRIBUTION AUTHORIZATION:

Chief Jesse Patton

I. PURPOSE

To establish policy for officers attending court, procedures for Municipal Court operations and security and to outline the duties and obligations of officers assigned to assist with the operation of Municipal Court.

II. COURTROOM ACCESS

The Locust Grove Police Department will provide security for the City of Locust Grove Municipal Court. Officers assigned to security are required to screen persons before allowing their entry into the courtroom. The purpose of security screening is to disarm people before they enter the City of Locust Grove Municipal Court. To accomplish this objective, everyone must be screened by a metal detector with visual searches used to aid in this process. Persons, seeking entry to the City of Locust Grove Municipal Court, are deemed to have given their consent to a limited search for administrative purposes. Any person, who refuses to surrender a suspicious object or container or to submit to a search of themselves or containers in their possession, will be denied access to the City of Locust Grove Municipal Court.

Hand carried articles such as purses, wallets, umbrellas, coats, etc., may be allowed in the courtroom. Articles such as suitcases, briefcases (except those carried by attorneys), packages, boxes, bags or any item of a suspicious nature will not be allowed. The officer will inspect or search any item of a suspicious nature.

III. WEAPONS IN COURTROOM

- A. All persons assigned to security duties can carry duty weapons and handcuffs in the courtroom.
- B. On-duty and off-duty personnel or state law enforcement personnel can wear their weapon into the courtroom.

IV. OFFICERS RESPONSIBILITIES FOR MUNICIPAL COURT

A. The Chief of Police will designate a Lieutenant as the Municipal Court Liaison and he or she shall be responsible for the overall operations of courtroom security and be responsible for the direct supervision and assignment of officers to serve as security for Municipal Court. All officers serving as security will be in full uniform and duty gear. Officers serving as security will have access to the following items to perform the court security function.

1. Full duty gear (Certified Only).
2. First aid kit located in the courtroom.
3. Ankle cuffs, waist chain/belt and hand cuffs.
4. Walk through metal detector and handheld magnetometer.

B. Communications

All Officers will be required to have a two-way radio so they can communicate with the Communications Center in case of emergencies. There is also a phone located in the administrative office adjacent to courtroom.

C. Security Officers

A minimum of four officers will be required to work court. Each will wear assigned uniform and gear. He or she will maintain restraining devices such as handcuffs on his or her person (waist chains, and ankle cuffs may be kept as available). These restraining devices should be used for in-court arrests and high-risk prisoners. Their roles and duties shall include:

1. Front Door Security (Non-Certified)
 - a. Screen persons requesting access to the courtroom
 - b. Check any handheld devices carried by the public and, if article is not needed, it shall be restricted. (ex: cell phones, cameras, etc.)
 - c. Maintain security outside the courtroom
 - d. Visually inspect the interior of briefcases, bags, and purses
 - e. Utilize the magnetometer and metal detector gate on individuals seeking to enter the courtroom
2. Bailiff (Certified)
 - a. Conduct a security inspection of courtroom before court session
 - b. Announce opening and closing of municipal court
 - c. Maintain liaison with Municipal Court Judge concerning security issues
 - d. Call witnesses before the court

3. Bailiff (Non-Certified)

- a. Assist with courtroom security
- b. Transfer defendants and files to probation and cashier
- c. Summon officers to testify
- d. Attend matters and duties at the judge's discretion

4. Holding Cell Officer (Certified)

- a. Assist other Court Officers at their positions until the holding cells are occupied
- b. Transport prisoners to and from the jail.
- c. Remain in holding cell area and supervise prisoners
- d. Insure that all holding cell policies are upheld

V. COURTROOM PROTOCOL

All spectators and visitors will have access to the lobby and courtroom to conduct business with the court. All other locations of the court area are limited access and all non-court and police personnel are required to be accompanied by an escort through any limited access area.

The courtroom will have one path of ingress and egress for all visitors. It will be located at the entry to the chambers. All other rooms are restricted to court personnel and attorneys on an as needed basis.

The courtroom will also be equipped with one emergency fire exit located at each end of the City Hall. The courtroom is also equipped with a fire alarm switch and warning light. A fire extinguisher will be provided in the courtroom for access by designated personnel.

While court is in session a first aid kit shall be immediately available in case of emergencies.

- A. A thorough search of each courtroom should be completed by the officer assigned to court before each session. This will ensure that there are no weapons, contraband or other items that would affect the security and operation of the court.
- B. The search is to include the hallway, restrooms and offices where access is possible.
- C. If an item is found to be odd or unusual; leave it alone, secure the area and contact a supervisor.
- D. Do not allow attorneys or anyone else who is not part of staff to go back to the Judge's chambers without first clearing it with the Judge or his or her staff.

- E. Do not leave the courtroom during breaks unless the courtroom can be cleared of all people, all evidence secured, and all doors locked. If the judge takes a break and the officer needs a break, he must contact a supervisor for relief.
- F. An officer must keep gun retention foremost in his mind. When passing near someone, "cover" the holstered weapon with the hand as a preventive retention technique.
- G. The officer's primary responsibility is to protect the judge, court personnel and to control inmates' conduct. Therefore, position yourself to carry out this responsibility.

VI. COURTROOM DEMEANOR - GENERAL

- A. An officer shall be attentive and respectful during court and administrative hearings and when called as a witness, an officer shall speak clearly, calmly and in a manner to be readily heard and understood by all parties.
- B. An officer shall testify only to the truth, as he or she knows it, and with accuracy; confining testimony to the case being heard, the evidence properly before the Court and a reasonable response to questions asked.
- C. An employee shall not exhibit malice, bias, prejudice, animosity or favor toward any party involved in a matter before the court or administrative hearing.
- D. An officer attending or in the immediate vicinity of any court shall not exhibit in any way his displeasure, animosity or disbelief upon hearing any decision of the court or hearing officer, argument or statement of counsel or presentation of evidence with which he or she does not agree.
- E. An officer attending court that displays a disregard for the decorum of Municipal Court shall be warned one time by the security officer. If a second warning is given, a written report shall be made and forwarded to the designated supervisor disciplinary action.
- F. Officers have the option of wearing civilian clothes to court when the court appearance is during the officer's off-duty time. Civilian clothes for male officers must be, at a minimum, dress shirt, tie and pants. Female officers shall dress in conservative and businesslike clothing (dress pants, blouse, skirt, sweater, jacket, dress, etc.).
- G. Plainclothes officers, both male and female, attending court shall dress in civilian clothes as outlined in subsection F.

VII. COURT ATTENDANCE

- A. An officer required to appear in court during his tour of duty shall notify his immediate superior at roll call on the date of the court appearance. The officer shall leave his assignment in sufficient time to ensure his or her appearance in court at the appointed time. When the court attendance is completed, the officer, if still on duty, shall report back to his or her assignment. The Shift Supervisor shall be notified both when the officer leaves his assignment and when he returns.
- B. If, for any reason, an officer is unable to appear in court at the required time, he or she shall inform the District Attorney's Office, Juvenile Court or Municipal Court Clerk as far in advance as possible. If the officer arrives late, through unexpected causes, he or she shall make explanation to the District Attorney, other prosecuting official or Municipal Court Clerk in charge of the case. The officer shall not leave the court until the conclusion of the case unless given permission by either the District Attorney or the Court.
- C. A member of the department summoned to appear as a witness for a defendant in a criminal case shall make such fact known to his Shift Supervisor. Prior to the commencement of the trial, this fact shall also be made known to the District Attorney or any other prosecuting official assigned to the case.
- D. The case file or records of the arrest will be obtained from the Records Section. An officer summoned to appear before the Grand Jury or any criminal court shall have available all notes, reports and evidence of the case.
- E. While attending court, officers shall, at a reasonable time before the trial, make certain that all witnesses are present. If any witness fails to appear, the officer shall make known that fact to the District Attorney or other prosecuting official.
- F. An officer who is unable to attend Municipal Court shall make immediate notification to the Clerk of Court. If an officer is planning vacation, leave time or is scheduled to attend training, the Municipal Court Clerk shall be notified in writing at least 7 days in advance.
- G. An officer who is unable to attend Superior Court or Juvenile Court due to vacation, leave time, training, etc.; shall make immediate notification to the District Attorney's Office, other prosecuting attorney or the Juvenile Court Clerk. It shall be the officer's responsibility to ensure he or she is excused from court.
- H. Absences

Unexcused absences not only embarrass the department by inconveniencing the other witnesses and prosecutor, but also may cause a case to be dismissed. Unless he or she has been lawfully excused, the officer who fails to honor a subpoena or abide by the court calendar is liable for disciplinary action by the

department. It shall be the responsibility of each officer to be familiar with his assigned court dates and to be present on such dates.

I. Disciplinary Measures:

The following progressive discipline will be taken against officers who fail to appear in court when scheduled or subpoenaed to do so. These measures are for a two-year period beginning with the first failure to appear:

<u>Occurrence</u>	<u>Minimum Penalties to be Assessed by Department Head</u>
1. 1st failure to appear	Written warning, counseling by immediate supervisor
2. 2nd failure to appear	One-day suspension
3. 3rd failure to appear	Termination

VIII. EMERGENCY PROCEDURES FOR MUNICIPAL COURT

In the event an emergency situation arises in Municipal Court, the following procedures will be followed:

A. Hostage Situation

Advise notification of SWAT Team and Hostage Negotiators per SOP E-015.

B. Fire, Bomb, Disaster, Civil Disturbance

1. Establish procedures as outlined in SOP E-005 for disaster response.
2. Establish procedures as outlined in SOP E-010 for civil disturbance.

C. Medical Emergency

1. Notify fire department/EMS.
2. Make other notifications as determined necessary.
3. Administer first aid as needed.

IX. REVIEW OF COURT PROCEDURES

All plans and procedures pertaining to courtroom security and emergency protocol shall be based on a documented survey conducted every three (3) years.



Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Purchasing of AXON body worn cameras

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: Yes, General Fund – Police Dept. 3230 – Equipment Capital Lease

Date Received: January 17, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2019

Discussion:

Attached are the documents related to AXON body cameras as a replacement for our current cameras. There are issues related to new growing department and needs for storage and replacement. The AXON system is more accepted across the country and offers storage and software options not found in competing quotes. If you recall, the city's office software, accounting software, and now its telephones are now basically all subscription-based items that can reside locally and/or in the cloud. The body cameras with cloud hosting would be more compliant and also free up valuable server space. A master agreement is included and appears to meet our requirements to meet funding appropriation by year, although the term is longer than our preferred practice.

Recommendation:

For comment and review for contract questions and prep for February resolution, as decided.



Master Services and Purchasing Agreement

This Master Services and Purchasing Agreement ("**Agreement**") is between Axon Enterprise, Inc., a Delaware corporation ("**Axon**"), and the agency on the quote ("**Agency**"). This Agreement is effective as of the later of the (a) last signature date on this Agreement, or (b) signature date on the quote ("**Effective Date**"). Axon and Agency are each a "**Party**" and collectively "**Parties**".

This Agreement governs Agency's purchase and use of the Axon products and services detailed in the Quote Appendix ("**Quote**"). The Parties therefore agree as follows:

- 1 **Term.** This Agreement begins on the Effective Date and continues until terminated pursuant to this Agreement ("**Term**"). Agency may renew this Agreement for an additional 5 years upon execution of a new quote. New products and services may require additional terms. Axon will not authorize services until Axon receives a signed Quote or accepts a purchase order, whichever is first.
- 2 **Definitions.**

"Axon Evidence" means Evidence.com and other software, maintenance, and storage provided by Axon for use with Axon Evidence. This excludes third-party applications and my.evidence.com.

"Products" means all hardware, software, cloud-based services, and software maintenance releases and updates provided by Axon under this Agreement.

"Quote" means an offer to sell and is only valid for products and services on the quote at the specified prices. Any terms within Agency's purchase order in response to a Quote will be void. Orders are subject to prior credit approval. Changes in the deployment estimated ship date may change charges in the Quote. Shipping dates are estimates only. Axon is not responsible for typographical errors in any offer by Axon and Axon reserves the right to cancel any orders resulting from such errors.

"Services" means all services provided by Axon pursuant to this Agreement.
- 3 **Payment.** Axon invoices upon shipment. Payment is due net 30 days from the invoice date. Payment obligations are non-cancelable. Agency will pay invoices without setoff, deduction, or withholding. If Axon sends a past due account to collections, Agency is responsible for collection and attorneys' fees.
- 4 **Taxes.** Agency is responsible for sales and other taxes associated with the order, unless Agency provides Axon a valid tax exemption certificate.
- 5 **Shipping.** Axon may make partial shipments and ship Products from multiple locations. All shipments are FOB shipping point via common carrier. Title and risk of loss pass to Agency upon Axon's delivery to the common carrier. Agency is responsible for any shipping charges on the Quote.
- 6 **Returns.** All sales are final. Axon does not allow refunds or exchanges, except warranty returns or as provided by state or federal law.
- 7 **Warranty.**
 - 7.1 **Hardware Limited Warranty.** Axon warrants its law enforcement hardware is free from defects in workmanship and materials for 1 year from the date of Agency's receipt, except for Signal Sidearm, which Axon warrants for 30 months from the date of Agency's receipt. Axon warrants its accessories for 90-days from date of Agency's receipt. Expended conducted

energy weapon (“CEW”) cartridges are deemed to have operated properly. Extended warranties run from expiration of the 1-year hardware limited warranty through the extended warranty term. Non-Axon manufactured products are not covered by Axon’s warranty. Agency should contact the manufacturer for support of non-Axon manufactured products.

7.2 Claims. If Axon receives a valid warranty claim for an Axon manufactured product during the warranty term, Axon’s sole responsibility is to repair or replace the product with the same or like product, at Axon’s option. A replacement product will be new or like new and have the remaining warranty of the original product or 90 days from the date of repair or replacement, whichever is longer. When Agency exchanges a product or part, the replacement item becomes Agency’s property and the replaced item becomes Axon’s property. For support and warranty service visit www.axon.com/support. Before delivering a product for service, Agency must upload product data to Axon Evidence or download it and retain a copy. Axon is not responsible for any loss of software, data, or other information contained on the storage media or any part of the product.

7.3 Limitations. Axon’s warranty excludes damage related to: (a) failure to follow Product use instructions; (b) Products used with products not manufactured or recommended by Axon; (c) abuse, misuse, intentional, or deliberate damage to the Product; (d) force majeure; (e) Products repaired or modified by persons other than Axon without Axon’s written permission; or (f) Products with a defaced or removed serial number.

7.3.1 To the extent permitted by law, the warranties and remedies set forth above are exclusive and Axon disclaims all other warranties, remedies, and conditions, whether oral, written, statutory, or implied, as permitted by applicable law. If statutory or implied warranties cannot be lawfully disclaimed, then all such warranties are limited to the duration of the express warranty described above and limited by the other provisions contained in this Agreement.

7.3.2 Axon’s cumulative liability to any Party for any loss or damage resulting from any claim, demand, or action arising out of or relating to any Axon Product will not exceed the purchase price paid to Axon for the Product or if for Services, the amount paid for such Services over the 12 months preceding the claim. Neither Party will be liable for direct, special, indirect, incidental, exemplary, punitive or consequential damages, however caused, whether for breach of warranty, breach of contract, negligence, strict liability, tort or any other legal theory.

8 Product Warnings. See www.axon.com/legal for the most current Axon product warnings.

9 Design Changes. Axon may make design changes to any Axon product or service without notifying Agency or making the same change to products and services previously purchased by Agency.

10 Insurance. Axon will maintain General Liability, Workers’ Compensation, and Automobile Liability insurance. Upon request, Axon will supply certificates of insurance.

11 Indemnification. Axon will indemnify Agency’s officers, directors, and employees (“Agency Indemnitees”) from and against all claims, demands, losses, liabilities, reasonable costs and expenses arising out of a third party claim against an Agency Indemnitee resulting from any negligent act, error or omission, or willful misconduct by Axon under this Agreement, except to the extent of

negligent acts, omissions or willful misconduct by Agency or claims under workers compensation.

12 IP Rights. Axon owns and reserves all right, title, and interest in Axon products and services, related software, and suggestions to Axon. Axon has and claims proprietary rights in the hardware, firmware, software, and integration of ancillary materials, knowledge, and designs constituting Axon products and services. Agency will not directly or indirectly cause any Axon proprietary rights to be violated.

13 IP Indemnification. Axon will indemnify Agency Indemnitees from and against all claims, damages, losses, liabilities, reasonable costs and expenses arising out of or relating to any third-party claim alleging that use of Axon Products or services as permitted under this Agreement infringes or misappropriates the intellectual property rights of a third party. Agency must provide Axon with prompt written notice of such a claim, tender to Axon the defense or settlement of such a claim at Axon's expense, and cooperate fully with Axon in the defense or settlement of such a claim.

Axon has no liability to Agency or any third party to the extent any alleged infringement or infringement claim is based upon: (a) modification of Axon Evidence by Agency or any third party not approved by Axon; (b) use of Axon Evidence in connection or in combination with hardware or services not approved or recommended by Axon; (c) use of Axon Evidence other than as permitted under this Agreement; or (d) use of other than the most current release or version of any software provided by Axon as part of or in connection with Axon Evidence.

14 Agency Responsibilities. Agency is responsible for (a) its use of Axon Products; (b) breach of this Agreement or violation of applicable law by Agency or any Agency end user; and (c) a dispute between Agency and a third party over Agency use of Axon Products.

15 Termination.

15.1 For Breach. A Party may terminate this Agreement for cause if it provides 30 days written notice of the breach to the other Party, and the breach remains uncured at the end of 30 days. If Agency terminates this Agreement due to Axon's material breach, Axon will refund prepaid amounts on a prorated basis based on the date of notice of termination.

15.2 By Agency. Agency is obligated to pay the fees under this Agreement. If sufficient funds are not appropriated or otherwise legally available to pay the fees, Agency may terminate this Agreement. Agency will deliver notice of termination under this section as soon as reasonably practicable. The date of such termination will be the date Axon receives notice from Agency.

15.3 Effect of Termination. Upon any termination of this Agreement, all Agency rights under this Agreement immediately terminate, and Agency remains responsible for all fees incurred prior to the date of termination. The following sections will survive termination: Payment, Warranty, Product Warnings, Indemnification, IP Rights, and Agency Responsibilities. If Agency purchases Products for less than the manufacturer's suggested retail price ("MSRP") and this Agreement terminates before the end of the Term, Axon will invoice Agency the difference between the MSRP for Products received and amount paid towards those Products. If terminating for non-appropriations, Agency may return Products to Axon within 30 days of termination. MSRP is the standalone price of the individual Product at time of sale. For bundled Products, MSRP includes the standalone price of all individual components.

- 16 **Confidentiality.** “**Confidential Information**” means nonpublic information designated as confidential or, given the nature of the information or circumstances surrounding disclosure, should reasonably be understood to be confidential. Each Party will take reasonable measures to avoid disclosure, dissemination, or unauthorized use of the other Party’s Confidential Information. Unless required by law, neither Party will disclose the other Party’s Confidential Information during the Term and for 5-years thereafter. Axon pricing is Confidential Information and competition sensitive. If Agency is required by law to disclose Axon pricing, to the extent allowed by law, Agency will provide notice to Axon before disclosure. Axon may publicly announce information related to this Agreement.
- 17 **General.**
- 17.1 **Delays.** Axon will use commercially reasonable efforts to deliver Products and services as soon as practicable. If delivery is interrupted due to causes beyond Axon’s control, Axon may delay or terminate the delivery with reasonable notice.
- 17.2 **Force Majeure.** Neither Party will be liable for any delay or failure to perform under this Agreement due to a cause beyond the Parties’ reasonable control, including acts of God, labor disputes, industrial disturbances, utility failures, earthquake, storms, elements of nature, blockages, embargoes, riots, acts or orders of government, terrorism, or war.
- 17.3 **Independent Contractors.** The Parties are independent contractors. Neither Party has authority to bind the other. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary, or employment relationship between the Parties.
- 17.4 **Third-Party Beneficiaries.** There are no third-party beneficiaries under this Agreement.
- 17.5 **Non-Discrimination.** Neither Party nor its employees will discriminate against any person based on: race; religion; creed; color; sex; gender identity and expression; pregnancy; childbirth; breastfeeding; medical conditions related to pregnancy, childbirth, or breastfeeding; sexual orientation; marital status; age; national origin; ancestry; genetic information; disability; veteran status; or any class protected by local, state, or federal law.
- 17.6 **Export Compliance.** Each Party will comply with all import and export control laws and regulations.
- 17.7 **Assignment.** Neither Party may assign this Agreement without the other Party’s prior written consent. Axon may assign this Agreement, its rights, or obligations without consent: (a) to an affiliate or subsidiary; or (b) for purposes of financing, merger, acquisition, corporate reorganization, or sale of all or substantially all its assets. This Agreement is binding upon the Parties respective successors and assigns.
- 17.8 **Waiver.** No waiver or delay by either Party in exercising any right under this Agreement constitutes a waiver of that right.
- 17.9 **Severability.** If a court of competent jurisdiction holds any portion of this Agreement invalid or unenforceable, the remaining portions of this Agreement will remain in effect.
- 17.10 **Governing Law.** The laws of the state where Agency is physically located, without reference



Master Services and Purchasing Agreement

to conflict of law rules, govern this Agreement and any dispute arising from it. The United Nations Convention for the International Sale of Goods does not apply to this Agreement.

17.11 Notices. All notices must be in English. Notices posted on Agency's Axon Evidence site are effective upon posting. Notices by email are effective on the sent date of the email. Notices by personal delivery are effective immediately. Contact information for notices:

Axon: Axon Enterprise, Inc.
Attn: Contracts
17800 N. 85th Street
Scottsdale, Arizona 85255
contracts@axon.com

Agency:
Attn:
Street Address
City, State, Zip
Email

17.12 Entire Agreement. This Agreement, including the Appendices, represent the entire agreement between the Parties. This Agreement supersedes all prior agreements or understandings, whether written or verbal, regarding the subject matter of this Agreement. This Agreement may only be modified or amended in a writing signed by the Parties.

Each representative identified below declares that the representative is authorized to execute this Agreement as of the date of signature.

Axon Enterprise, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

Agency

Signature: _____

Name: _____

Title: _____

Date: _____



Axon Evidence Terms of Use Appendix

- 1 **Axon Evidence Subscription Term.** The Axon Evidence subscription begins after shipment of the Axon body-worn cameras. If Axon ships the body-worn cameras in the first half of the month, the start date is the 1st of the following month. If Axon ships the body-worn cameras in the second half of the month, the start date is the 15th of the following month. For phased deployments, the start date begins on shipment of the first phase. For purchases solely of Axon Evidence subscriptions, the start date is the Effective Date. The Axon Evidence subscription term will end upon the completion of the Axon Evidence subscription as documented in the Quote ("**Axon Evidence Subscription Term**").
- 2 **Agency Content.** "**Agency Content**" means software, data, text, audio, video, images or any content Agency end users (a) run on Axon Evidence; (b) cause to interface with Axon Evidence; or (c) upload to Axon Evidence under Agency account or otherwise transfer, process, use or store in connection with Agency account.
- 3 **Access Rights.** Upon Axon granting Agency an Axon Evidence subscription, Agency may access and use Axon Evidence to store and manage Agency Content during the Axon Evidence Subscription Term. Agency may not exceed more end users than the Quote specifies. For Axon Evidence Lite, Agency may access and use Axon Evidence only to store and manage TASER CEW and TASER CAM data ("**TASER Data**") during the Axon Evidence Subscription Term. Agency may upload non-TASER Data to Axon Evidence Light.
- 4 **Agency Owns Agency Content.** Agency controls and owns all right, title, and interest in Agency Content. Except as outlined herein, Axon obtains no interest in Agency Content, and Agency Content are not business records of Axon. Agency is solely responsible for uploading, sharing, managing, and deleting Agency Content. Axon will have limited access to Agency Content solely for providing and supporting Axon Evidence to Agency and Agency end users.
- 5 **Security.** Axon will implement commercially reasonable and appropriate measures to secure Agency Content against accidental or unlawful loss, access or disclosure. Axon will maintain a comprehensive information security program including logical, physical access, vulnerability, risk, and configuration management; incident monitoring and response; encryption of uploaded digital evidence; security education; and data protection. Axon agrees to the Federal Bureau of Investigation Criminal Justice Information Services Security Addendum.
- 6 **Updates.** For Android applications, including Axon View, Device Manager, and Capture, Axon will use reasonable efforts to support previous version of applications for 45 days. If Agency does not update their Android application to the most current version within 45 days of release, Axon may disable the application or force updates to the non-supported application.
- 7 **Agency Responsibilities.** Agency is responsible for (a) ensuring Agency users comply with this Agreement; (b) ensuring Agency owns Agency Content; (c) ensuring no Agency Content or Agency end user's use of Agency Content or Axon Evidence violates this Agreement or applicable laws; and (d) maintaining necessary computer equipment and Internet connections for use of Axon Evidence. If Agency becomes aware of any violation of this Agreement by an



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end user, Agency will immediately terminate that end user's access to Axon Evidence. Agency is also responsible for maintaining the security of end user names and passwords and taking steps to maintain appropriate security and access by end users to Agency Content. Login credentials are for Agency internal use only and Agency may not sell, transfer, or sublicense them to any other entity or person. Audit log tracking for video data is an automatic feature of Axon Evidence that details who accesses Agency Content. Agency may download the audit log at any time. Agency shall contact Axon immediately if an unauthorized third party may be using Agency's account or Agency Content, or if account information is lost or stolen.

- 8 **Privacy.** Axon will not disclose Agency Content or information about Agency except as compelled by a court or administrative body or required by law or regulation. If Axon receives a disclosure request for Agency Content, Axon will give Agency notice so Agency may file an objection with the court or administrative body. Agency agrees to allow Axon access to certain information from Agency to: (a) perform troubleshooting services upon request or as part of regular diagnostic screening; (b) enforce this Agreement or policies governing the use of Axon Evidence; or (c) perform analytic and diagnostic evaluations of the systems.
- 9 **Storage.** For Unlimited Axon Evidence body-worn camera subscriptions, Agency may store unlimited data in Agency's Axon Evidence account only if data originates from Axon Capture or an Axon body-worn camera. Axon may charge additional fees for exceeding purchased storage amounts. Axon may place Agency Content that Agency has not viewed or accessed for 6 months into archival storage. Agency Content in archival storage will not have immediate availability and may take up to 24 hours to access.
- 10 **Location of Data Storage.** Axon may transfer Agency Content to third party subcontractors for storage. Axon will determine the locations of data centers for storage of Agency Content. For United States agencies, Axon will ensure all Agency Content stored in Axon Evidence remains within the United States. Ownership of Agency Content remains with Agency.
- 11 **Suspension.** Axon may suspend Agency's or any end user's right to access or use any portion or all of Axon Evidence immediately upon notice, if:
- 11.1. The Termination provisions of this Agreement apply; or
 - 11.2. Agency or end user's use of or registration for Axon Evidence may (a) pose a security risk to Axon Evidence or any third party; (b) adversely impact Axon Evidence, the systems, or content of any other customer; (c) subject Axon, Axon's affiliates, or any third party to liability; or (d) be fraudulent.
- Agency remains responsible for all fees and charges incurred through suspension. Axon will not delete Agency Content because of suspension, except as specified in this Agreement.
- 12 **Axon Evidence Warranty.** Axon disclaims any warranties or responsibility for data corruption or errors before Agency uploads data to Axon Evidence.
- 13 **Axon Evidence Restrictions.** All Axon Evidence subscriptions will immediately terminate if Agency does not comply with any term of this Agreement. Agency and Agency end users (including employees, contractors, agents, officers, volunteers, and directors), may not, or may

not attempt to:

- 13.1. copy, modify, tamper with, repair, or create derivative works of any part of Axon Evidence;
- 13.2. reverse engineer, disassemble, or decompile Axon Evidence or apply any process to derive any source code included in Axon Evidence, or allow others to do the same;
- 13.3. access or use Axon Evidence with the intent to gain unauthorized access, avoid incurring fees or exceeding usage limits or quotas;
- 13.4. use trade secret information contained in Axon Evidence, except as expressly permitted in this Agreement;
- 13.5. access Axon Evidence to build a competitive product or service or copy any features, functions, or graphics of Axon Evidence;
- 13.6. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon's or Axon's licensors on or within Axon Evidence; or
- 13.7. use Axon Evidence to store or transmit infringing, libelous, or other unlawful or tortious material; to store or transmit material in violation of third party privacy rights; or to store or transmit malicious code.

14 **After Termination.** Axon will not delete Agency Content for 90-days following termination. During these 90-days, Agency may retrieve Agency Content only if Agency has paid all amounts due. There will be no functionality of Axon Evidence during these 90-days other than the ability to retrieve Agency Content. Agency will not incur additional fees if Agency downloads Agency Content from Axon Evidence during this time. Axon has no obligation to maintain or provide any Agency Content after these 90-days and will thereafter, unless legally prohibited, delete all Agency Content stored in Axon Evidence. Upon request, Axon will provide written proof that Axon successfully deleted and fully removed all Agency Content from Axon Evidence.

15 **Post-Termination Assistance.** Axon will provide Agency with the same post-termination data retrieval assistance that Axon generally makes available to all customers. Requests for Axon to provide additional assistance in downloading or transferring Agency Content, including requests for Axon's Data Egress Services, will result in additional fees and Axon will not warrant or guarantee data integrity or readability in the external system.

16 **U.S. Government Rights.** If Agency is a U.S. Federal department or using Axon Evidence on behalf of U.S. Federal department, Axon Evidence is provided as a "commercial item," "commercial computer software," "commercial computer software documentation," and "technical data", as defined in the Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement. If Agency is using Axon Evidence on behalf of the U.S. Government and these terms fail to meet the U.S. Government's needs or are inconsistent in any respect with federal law, Agency will immediately discontinue use of Axon Evidence.

17 **Survival.** Upon any termination of this Agreement, the following sections will survive: Agency Owns Agency Content, Storage, Axon Evidence Warranty, and Axon Evidence Restrictions.



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Professional Services Appendix

- 1 Utilization of Services.** Agency must use pre-paid professional services as outlined in the Quote and this Appendix within 6 months of the Effective Date.
- 2 Body-Worn Camera Full Service (BWC Full Service).** BWC Full Service includes 4 consecutive days of on-site service and a professional services manager to work with Agency to assess Agency's deployment and determine which on-site services are appropriate. If Agency requires more than 4 consecutive on-site days, additional days are \$2,500 per day. BWC Full Service options include:

System set up and configuration

- Setup Axon View on smart phones (if applicable)
- Configure categories and custom roles based on Agency need
- Register cameras to Agency domain
- Troubleshoot IT Issues with Axon Evidence and Axon Dock ("Dock") access
- One on-site session included

Dock configuration

- Work with Agency to decide ideal location of Docks and set configurations on Dock
- Authenticate Dock with Axon Evidence using admin credentials from Agency
- On-site assistance, not to include physical mounting of docks

Best practice implementation planning session

- Provide considerations for establishment of video policy and system operations best practices based on Axon's observations with other agencies
- Discuss importance of entering metadata in the field for organization purposes and other best practice for digital data management
- Provide referrals of other agencies using the Axon camera products and Axon Evidence
- Recommend rollout plan based on review of shift schedules

System Admin and troubleshooting training sessions

Step-by-step explanation and assistance for Agency's configuration of security, roles & permissions, categories & retention, and other specific settings for Axon Evidence

Axon instructor training (Train the Trainer)

Training for Agency's in-house instructors who can support Agency's Axon camera and Axon Evidence training needs after Axon has fulfilled its contracted on-site obligations

Evidence sharing training

Tailored workflow instruction for Investigative Units on sharing Cases and Evidence with local prosecuting agencies

End user go live training and support sessions

- Assistance with device set up and configuration
- Training on device use, Axon Evidence and Evidence Sync

Implementation document packet

Axon Evidence administrator guides, camera implementation guides, network setup guide, sample policies, and categories & roles guide

Post go live review

- 3 Body-Worn Camera 1-Day Service (BWC 1-Day).** BWC 1-Day includes one day of on-site services and a professional services manager to work closely with Agency to assess Agency's deployment and determine which services are appropriate. If Agency requires more than 1 day of on-site



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services, additional on-site assistance is \$2,500 per day. The BWC 1-Day options include:

System set up and configuration (Remote Support)

- Setup Axon Mobile on smart phones (if applicable)
- Configure categories & custom roles based on Agency need
- Troubleshoot IT Issues with Axon Evidence and Axon Dock ("Dock") access

Dock configuration

- Work with Agency to decide ideal location of Dock setup and set configurations on Dock
- Authenticate Dock with Axon Evidence using "Administrator" credentials from Agency
- Does not include physical mounting of docks

Axon Instructor training (Train the Trainer)

Training for Agency's in-house Instructors who can support Agency's Axon camera and Axon Evidence training needs after Axon's has fulfilled its contracted on-site obligations

End user go live training and support sessions

- Assistance with device set up and configuration
- Training on device use, Axon Evidence and Evidence Sync

Implementation document packet

Axon Evidence administrator guides, camera implementation guides, network setup guide, sample policies, and categories & roles guide

4 **Body-Worn Camera Virtual 1-Day Service (BWC Virtual).** BWC Virtual includes all items in the BWC 1-Day Service Package, except one day of on-site services.

5 **CEW Services Packages.** CEW Services Package are detailed below:

System set up and configuration

- Configure Axon Evidence categories & custom roles based on Agency need.
- Troubleshoot IT issues with Axon Evidence.
- Register users and assign roles in Axon Evidence.
- **For the CEW Full Service Package:** On-site assistance included
- **For the CEW 1-Day Service Package:** Virtual assistance included

Dedicated Project Manager

Assignment of specific Axon representative for all aspects of planning the Product rollout (Project Manager). Ideally, Project Manager will be assigned to Agency 4-6 weeks prior to rollout

Best practice implementation planning session to:

- Provide considerations for establishment of CEW policy and system operations best practices based on Axon's observations with other agencies
- Discuss importance of entering metadata and best practices for digital data management
- Provide referrals to other agencies using TASER CEW Products and Axon Evidence
- **For the CEW Full Service Package:** On-site assistance included
- **For the CEW 1-Day Service Package:** Virtual assistance included

System Admin and troubleshooting training sessions

On-site sessions providing a step-by-step explanation and assistance for Agency's configuration of security, roles & permissions, categories & retention, and other specific settings for Axon Evidence



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Axon Evidence Instructor training

- Provide training on the Axon Evidence with the goal of educating Instructors who can support Agency's subsequent Axon Evidence training needs.
- **For the CEW Full Service Package:** Training for up to 3 Individuals at Agency
- **For the CEW 1-Day Service Package:** Training for up to 1 Individual at Agency

TASER CEW Inspection and device assignment

Axon's on-site professional services team will perform functions check on all new TASER CEW Smart weapons and assign them to a user on Axon Evidence.

Post go live review

For the CEW Full Service Package: On-site assistance included.
For the CEW 1-Day Service Package: Virtual assistance included.

6 **Smart Weapon Transition Service.** The Smart Weapon Transition Service Includes:

Archival of CEW Firing Logs

Axon's on-site professional services team will upload CEW firing logs to Axon Evidence from all TASER CEW Smart Weapons that Agency is replacing with newer Smart Weapon models.

Return of Old Weapons

Axon's on-site professional service team will ship all old weapons back to Axon's headquarters. Axon will provide Agency with a Certificate of Destruction

7 **Signal Sidearm Installation Service.** If Agency purchases Signal Sidearm Installation Service, Axon will provide one day of on-site services and one professional services manager and will cover the installation of up to 100 Signal Sidearm devices per package purchased. Installation includes:

Removal of existing connection screws that affix a holster to a holster mount

Proper placement of the Signal Sidearm Mounting Plate between the holster and the mount

Reattachment of the holster to the mount using appropriate screws

Functional testing of Signal Sidearm device

Agency is responsible for providing an appropriate work area and ensuring all holsters that will have Signal Sidearm installed onto them are available on the agreed upon installation date(s).

- 8 **Out of Scope Services.** Axon is only responsible to perform the professional services described in the Quote and this Appendix. Any additional professional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in the charges or schedule.
- 9 **Delivery of Services.** Axon personnel will work Monday through Friday, 8:30 a.m. to 5:30 p.m., except holidays. Axon will perform all on-site tasks over a consecutive timeframe. Axon will not charge Agency travel time by Axon personnel to Agency premises as work hours.
- 10 **Access Computer Systems to Perform Services.** Agency authorizes Axon to access relevant Agency computers and networks, solely for performing the Services. Axon will work to identify as soon as reasonably practicable resources and information Axon expects to use, and will



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provide an initial itemized list to Agency. Agency is responsible for, and assumes the risk of any problems, delays, losses, claims, or expenses resulting from the content, accuracy, completeness, and consistency of all data, materials, and information supplied by Agency.

- 11** **Site Preparation.** Axon will provide one copy of current user documentation for the Products in paper or electronic form ("**Product User Documentation**"). Product User Documentation will include all required environmental specifications in order for the professional services and related Products to operate in accordance with Product User Documentation. Prior to the installation of Product (whether performed by Agency or Axon), Agency must prepare the location(s) where the Products are to be installed ("**Installation Site**") in accordance with the environmental specifications in Product User Documentation. Following install, Agency must maintain the Installation Site in accordance with the environmental specifications. If Axon modifies Product User Documentation for any Products under this Agreement, Axon will provide the update to Agency when Axon generally releases it.
- 12** **Acceptance.** When Axon completes the professional services, Axon will present an acceptance form ("**Acceptance Form**") to Agency. Agency will sign the Acceptance Form acknowledging completion of professional services. If Agency reasonably believes Axon did not complete the professional services in substantial conformance with this Agreement, Agency must notify Axon in writing of the specific reasons for rejection within 7 calendar days from delivery of the Acceptance Form. Axon will address the issues and will re-present the Acceptance Form for approval and signature. If Axon does not receive the signed Acceptance Form or written notification of the reasons for rejection of within 7 calendar days of delivery of the Acceptance Form, Agency will be deemed to have accepted the professional services.
- 13** **Agency Network.** For work performed by Axon transiting or making use of Agency's network, Agency is solely responsible for maintenance and functionality of the network. In no event will Axon be liable for loss, damage, or corruption of Agency's network from any cause.



Technology Assurance Plan Appendix

If Technology Assurance Plan ("TAP") or a bundle including TAP is on the Quote, this appendix applies.

- 1 **Term.** TAP begins after shipment of the hardware covered under TAP. If Axon ships hardware in the first half of the month, TAP starts the 1st of the following month. If Axon ships hardware in the second half of the month, TAP starts the 15th of the following month. ("**TAP Term**").
- 2 **TAP Warranty.** The TAP warranty is an extended warranty that starts at the end of the 1-year Hardware Limited Warranty.
- 3 **Spare Product.** Axon will provide Agency a predetermined number of spare Products for hardware items and accessories listed in the Quote ("**Spare Products**"). Spare Products will replace broken or non-functioning units. If Agency utilizes a Spare Product, Agency must return to Axon, through Axon's warranty return process, any broken or non-functioning units. Axon will repair the non-functioning unit or replace with a replacement Product. Upon termination, Axon will invoice Agency the MSRP then in effect for all Spare Products provided under TAP. If Agency returns the Spare Products to Axon within 30 days of the Spare Product invoice date, Axon will issue a credit and apply it against the Spare Product invoice.
- 4 **Officer Safety Plan Standard.** The Officer Safety Plan Standard ("**OSP Standard**") includes Axon Evidence Unlimited, TAP for Axon body-worn camera and Axon Dock, one TASER X2 or X26P CEW with a 4-year extended warranty, one CEW battery, and one CEW holster. Agency must purchase OSP for 5 years ("**OSP Term**"). At any time during the OSP Term, Agency may choose to receive the X2 or X26P CEW, battery and holster by providing a \$0 purchase order.
- 5 **Officer Safety Plan 7.** Both the Officer Safety Plan 7 ("**OSP 7**") and Officer Safety Plan 7 Plus ("**OSP 7 Plus**") include Axon Evidence Unlimited, TAP for Axon body-worn camera and Axon Dock, one TASER 7 Certification Plan, Axon Records, and Axon Aware. OSP 7 Plus also includes Axon Aware Plus, Signal Sidearm, Auto-Tagging, Axon Performance, Axon Redaction Assistant, and Axon Citizen for Communities. Both OSP 7 offerings are subject to additional terms for services in their bundle. Agency must purchase an OSP 7 subscription for every TASER 7 CEW user. Agency must accept delivery of TASER 7 CEW and accessories as soon as available from Axon. Agency acknowledges some offerings in the OSP 7 bundles may not be generally available at the time of Agency's OSP 7 purchase. Axon will not provide a refund, credit, or additional discount beyond what is in the Quote due to a delay of availability or Agency's election not to utilize any portion of an OSP 7 bundle.
- 6 **OSP 7 Term.** OSP 7 bundles begin after Axon ships the first Axon Body 3 or TASER 7 device to Agency. If Axon ships in the first half of the month, the start date is the 1st of the following month. If Axon ships in the second half of the month, the start date is the 15th of the following month. For phased deployments, each phase has its own start date and end date based on the first shipment of that phase, in accordance with the above. Each OSP 7 will run 5 years from the OSP 7 start date ("**OSP 7 Term**").
- 7 **TAP Body-Worn Upgrade.** If Agency purchased 3 years of Axon Evidence Unlimited or TAP as



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a standalone and makes all payments, Axon will provide Agency a new Axon body-worn camera 3 years after TAP starts ("**Body-Worn Upgrade**"). If Agency purchases 5 years of Axon Evidence Unlimited, an OSP, or TAP as a standalone and makes all payments, Axon will provide Agency a Body-Worn Upgrade 2.5 and 5 years after TAP starts. Axon may ship the Body-Worn Upgrade at year 2.5 without prior confirmation from Agency unless the Parties agree in writing otherwise at least 90 days in advance. In year 5, Axon may ship the Body-Worn Upgrade 60 days before the end of the TAP Term without prior confirmation from Agency.

7.1. TAP as a Stand-alone. If Agency purchased TAP as a standalone, Axon will provide a Body-Worn Upgrade that is the same or like product, at Axon's option. Axon makes no guarantee the Body-Worn Upgrade will utilize the same accessories or Axon Dock. If Agency wants to change product models for the Body-Worn Upgrade, Agency must pay the price difference between the MSRP of the offered Body-Worn Upgrade and the MSRP of the model Agency is acquiring. The MSRP will be the MSRP in effect at the time of the upgrade. Axon will not provide a refund if the MSRP of the new model is less than the MSRP of the offered Body-Worn Upgrade.

7.2. OSP or Unlimited TAP. If Agency purchased Axon Evidence Unlimited or an OSP, Agency may choose a new on-officer video camera of Agency's choice.

8. TAP Dock Upgrade. If Agency purchased TAP for Axon Dock, Axon Evidence Unlimited, or an OSP, Axon will upgrade the Axon Dock with a new Axon Dock ("**Dock Upgrade**"). If Agency purchased 3 years of Dock TAP, Axon will provide the Dock Upgrade 3 years after TAP starts. If Agency purchased 5 years of Dock TAP, Axon will provide a Dock Upgrade 2.5 and 5 years after TAP starts. The Dock Upgrade at year 2.5 will only include a new Axon Dock bay configuration unless a new Axon Dock core is required for body camera compatibility.

Axon may ship the Dock Upgrade at year 2.5 without prior confirmation from Agency unless the Parties agree in writing otherwise at least 90 days in advance. In year 5, Axon may ship the Dock Upgrade 60 days before the end of the TAP Term without prior confirmation from Agency. If Agency originally purchased a single-bay Axon Dock, the Dock Upgrade will be a single-bay Axon Dock model that is the same or like product, at Axon's option. If Agency originally purchased a multi-bay Axon Dock, the Dock Upgrade will be a multi-bay Axon Dock model that is the same or like product, at Axon's option.

If Agency would like to change product models for the Dock Upgrade or change the number of bays, Agency must pay the price difference between the MSRP for the offered Dock Upgrade and the MSRP for the model desired. The MSRP will be the MSRP in effect at the time of the upgrade. Axon will not provide a refund if the MSRP of the new model is less than the MSRP of the offered Dock Upgrade.

9. Return of Original Product. If Axon provides a warranty replacement 6 months before the date of a Body-Worn Upgrade or Dock Upgrade, that replacement is the upgrade. Within 30 days of receiving a Body-Worn or Dock Upgrade, Agency must return the original Products to Axon or destroy the Products and provide a certificate of destruction to Axon including serial numbers for the destroyed Products. If Agency does not return or destroy the Products, Axon



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will deactivate the serial numbers for the Products received by Agency.

- 10** **Termination.** If Agency's payment for TAP, OSP, or Axon Evidence is more than 30 days past due, Axon may terminate TAP or OSP. Once TAP or OSP terminates for any reason:
- 10.1.** TAP and OSP coverage terminates as of the date of termination and no refunds will be given. Axon will not provide the free upgrades.
 - 10.2.** Agency make any missed payments due to the termination before Agency may purchase any future TAP or OSP.
 - 10.3.** If any OSP terminates before the end of the OSP Term, Axon will Invoice Agency the difference between the MSRP for Products received and amount paid towards those Products. If terminating for non-appropriations, Agency may return Products to Axon within 30 days of termination. MSRP is the standalone price of the Individual Product at time of sale. For bundled Products, MSRP includes the standalone price of all Individual components.



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TASER 7 Appendix

This TASER 7 Appendix applies to Agency's TASER 7, OSP 7, or OSP 7 Plus purchase from Axon

- 1. Term.** If Agency purchases TASER 7 as part of OSP 7 or OSP 7 Plus, the start date for TASER 7 is the OSP 7 Term start date. Otherwise, the start date is based on initial shipment of TASER 7 hardware ("**TASER 7 Start Date**"). If Axon ships TASER 7 hardware in the first half of the month, the TASER 7 Start Date is the 1st of the following month. If Axon ships TASER 7 hardware in the last half of the month, the TASER 7 Start Date is the 15th of the following month. The TASER 7 term will end upon completion of the associated TASER 7 subscription in the Quote ("**TASER 7 Term**"). If the Quote has multiple TASER 7 ship dates, each shipment will have its own 60-month term, starting on the shipment of TASER 7 as described above.
- 2. Unlimited Duty Cartridge Plan.** If the Quote includes "**Unlimited Duty Cartridge Plan**", Agency must purchase an Unlimited Duty Cartridge Plan for each CEW user. A CEW user includes officers that use a CEW in the line of duty, and ones that only use a CEW for training. Agency may not resell cartridges received under any TASER 7 plan. Axon will only replace cartridges used in the line of duty.
- 3. Training.** If the Quote includes a training voucher, Agency must use the voucher within 1 year of issuance, or the voucher will be void. During the TASER 7 Term, Axon will issue Agency a voucher annually beginning on the TASER 7 Start Date. The voucher has no cash value. Agency cannot exchange it for another product or service. If the Quote includes Axon Online Training or Virtual Reality Content (collectively, "**Training Content**"), Agency may access Training Content during the TASER 7 Term. Axon will deliver all Training Content electronically. Unless stated in the Quote, the voucher does not include travel expenses and will be Agency's responsibility.
- 4. Extended Warranty.** If the Quote includes a TASER 7 plan (**TASER 7 Basic - Upfront Plus Subscription, TASER 7 Basic - Subscription, or TASER 7 Certification**), extended warranty coverage is included for the TASER CEW, dock and core, and rechargeable battery as described in the Hardware Limited Warranty. TASER 7 plans extended warranty coverage begins on the TASER 7 Start Date and continues for the TASER 7 Term. If the Quote does not include a TASER 7 plan, Agency may purchase extended warranties to provide coverage.
- 5. Spare Products.** Axon may provide Agency a fixed number of spares for TASER 7 hardware in the Quote ("**Spare Products**"). Spare Products will replace non-functioning units. If Agency uses a Spare Product, Agency must return non-functioning units to Axon, and Axon will repair or replace the non-functioning unit. If Agency does not return Spare Products to Axon within 30 days of termination of this Agreement, Axon will invoice Agency the MSRP then in effect for all unreturned Spare Products.
- 6. Trade-In.** If a trade-in discount is on the Quote, Agency must return used hardware and accessories associated with the discount ("**Trade-In Units**") to Axon. Agency must ship batteries via ground shipping. Axon will pay shipping costs of the return. If Axon does not receive Trade-In Units within the timeframe below, Axon will invoice Agency the value of the trade-in discount. Agency may not destroy Trade-In Units and receive a trade-in discount.



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Agency Size	Days to Return from TASER 7 Start Date
Less than 100 officers	30 days
100 to 499 officers	90 days
500+ officers	180 days

7. **Termination.** If payment for TASER 7 is more than 30 days past due, Axon may terminate Agency's TASER 7 plan by notifying Agency. Upon termination for any reason, then as of the date of termination:
- 7.1. TASER 7 extended warranties and access to Training Content will terminate. No refunds will be given.
 - 7.2. Axon will invoice Agency the remaining MSRP for TASER 7 products received before termination. If terminating for non-appropriations, Axon will not invoice Agency if Agency returns the CEW, rechargeable battery, holster, dock, core, training suits, and unused cartridges to Axon within 30 days of the date of termination.
 - 7.3. Agency will be responsible for payment of any missed payments due to the termination before being allowed to purchase any future TASER 7 plan.



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TASER 7 Axon Evidence Terms of Use Appendix

- 1 **Subscription Term.** The TASER 7 Axon Evidence Subscription Term begins on the TASER 7 or OSP 7 Start Date.
- 2 **TASER 7 Agency Content.** "TASER 7 Agency Content" means software, data, text, audio, video, images or other content any of Agency's end users (a) run on Axon Evidence; (b) cause to interface with Axon Evidence; or (c) upload to Axon Evidence under Agency account or otherwise transfer, process, use or store in connection with Agency account.
- 3 **Access Rights.** Upon Axon granting Agency a TASER 7 Axon Evidence subscription, Agency may access and use Axon Evidence for the storage and management of data from TASER 7 CEW devices during the TASER 7 Axon Evidence Subscription Term. Agency may not upload any non-TASER 7 data or any other files to Axon Evidence. Agency may not exceed the number of end users than the Quote specifies.
- 4 **Agency Owns TASER 7 Agency Content.** Agency controls and owns all right, title, and interest in and to TASER 7 Agency Content and except as otherwise outlined herein, Axon obtains no interest in Agency Content, and Agency Content are not business records of Axon. Agency is solely responsible for the uploading, sharing, withdrawal, management and deletion of TASER 7 Agency Content. Axon will have limited access to TASER 7 Agency Content solely for providing and supporting Axon Evidence to Agency and Agency end users.
- 5 **Privacy.** Axon will not disclose Agency Content or any information about Agency except as compelled by a court or administrative body or required by any law or regulation. Axon will give notice if any disclosure request is received for Agency Content so Agency may file an objection with the court or administrative body. Agency acknowledges and agrees that Axon may access Agency Content in order to: (a) perform troubleshooting services upon request or as part of Axon's maintenance or diagnostic screenings; (b) enforce this Agreement or policies governing use of Axon Evidence Services; (c) generate aggregated data, excluding information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual (collectively, "PII"), to improve, analyze, support, and operate Axon's current and future products and services.
- 6 **Axon Evidence Terms of Use Appendix.** To the extent not in conflict with the terms in this Appendix, all terms in the Axon Evidence Terms of Use Appendix also apply to use of TASER 7 with Axon Evidence.



Axon Commander™ Software Appendix

1. **License.** Axon owns all executable instructions, images, icons, sound, and text in Commander. All rights are reserved to Axon. Axon grants a non-exclusive, royalty-free, worldwide right and license to use Commander. "Use" means storing, loading, installing, or executing Commander exclusively for data communication with an Axon product. Agency may use Commander in a networked environment on computers other than the computer it installs Commander on, so long as each execution of Commander is for data communication with an Axon product. Agency may make copies of Commander for archival purposes only. Agency shall retain all copyright, trademark, and proprietary notices in Commander on all copies or adaptations.
2. **Term.** The Quote will detail the duration of the Commander license, as well any maintenance. The term will begin upon installation of Commander by Axon.
3. **License Restrictions.** All licenses will immediately terminate if Agency does not comply with any term of this Agreement. Agency may not use Commander for any purpose other than as expressly permitted by this Agreement. Agency may not:
 - 3.1 modify, tamper with, repair, or otherwise create derivative works of Commander;
 - 3.2 reverse engineer, disassemble, or decompile Commander or apply any process to derive the source code of Commander, or allow others to do the same;
 - 3.3 access or use Commander to avoid incurring fees or exceeding usage limits or quotas;
 - 3.4 copy Commander in whole or part, except as expressly permitted in this Agreement;
 - 3.5 use trade secret information contained in Commander;
 - 3.6 resell, rent, loan or sublicense Commander;
 - 3.7 access Commander to build a competitive product or service or copy any features, functions or graphics of Commander; or
 - 3.8 remove, alter or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon or Axon's licensors on or within Commander or any copies of Commander.
4. **Support.** Axon may make available updates and error corrections ("**Updates**") to Commander. Axon will provide Updates electronically via the Internet or media as determined by Axon. Agency is responsible for establishing and maintaining adequate access to the Internet to receive Updates. Agency is responsible for maintaining the computer equipment necessary to use Commander. Axon may provide technical support of a prior release/version of Commander for 6 months from when Axon made the subsequent release/version available.
5. **Termination.** Axon may terminate Agency's license immediately for Agency's failure to comply with any of the terms in this Agreement. Upon termination, Agency must immediately destroy Commander, including all copies, adaptations and merged portions in any form.



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Axon Auto-Tagging Appendix

- 1 **Scope.** Axon Auto-Tagging consists of development of an Integration module to allow Axon Evidence to Interact with Agency's Computer-Aided Dispatch ("CAD") or Records Management Systems ("RMS"). This allows end users to auto populate Axon video meta-data with a case ID, category, and location based on data maintained in Agency's CAD or RMS. Agency must purchase Axon Auto-Tagging for every Axon Evidence user in Agency, even if the user does not have an Axon body camera.
- 2 **Support.** After completing Auto-Tagging Services, Axon will provide up to 5 hours of remote support at no additional charge. Axon will provide free support due to a change in Axon Evidence, so long as long as Agency maintains an Axon Evidence and Auto-Tagging subscription. Axon will not provide support if a change is required because Agency changes its CAD or RMS.
- 3 **Changes to Services.** Axon is only responsible to perform the services in this Appendix. Any additional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in fees or schedule.
- 4 **Agency Responsibilities.** Axon's performance of Auto-Tagging Services requires Agency:
 - 4.1. Making available relevant systems, including Agency's current CAD or RMS, for assessment by Axon (including remote access if possible);
 - 4.2. Making required modifications, upgrades or alterations to Agency's hardware, facilities, systems and networks related to Axon's performance of Auto-Tagging Services;
 - 4.3. Providing access to the premises where Axon is performing Auto-Tagging Services, subject to Agency safety and security restrictions, and allowing Axon to enter and exit the premises with laptops and materials needed to perform Auto-Tagging Services;
 - 4.4. Providing all infrastructure and software information (TCP/IP addresses, node names, network configuration) necessary for Axon to provide Auto-Tagging Services;
 - 4.5. Promptly installing and implementing any and all software updates provided by Axon;
 - 4.6. Ensuring that all appropriate data backups are performed;
 - 4.7. Providing assistance, participation, and approvals in testing Auto-Tagging Services;
 - 4.8. Providing Axon with remote access to Agency's Axon Evidence account when required;
 - 4.9. Notifying Axon of any network or machine maintenance that may impact the performance of the Integration module at Agency; and
 - 4.10. Ensuring reasonable availability of knowledgeable staff and personnel to provide timely, accurate, complete, and up-to-date documentation and information to Axon.
- 5 **Access to Systems.** Agency authorizes Axon to access Agency's relevant computers, network systems, and CAD or RMS solely for performing Auto-Tagging Services. Axon will work diligently to identify as soon as reasonably practicable resources and information Axon expects to use, and will provide an initial list to Agency. Agency is responsible for, and assumes the risk of any problems, delays, losses, claims, or expenses resulting from the content, accuracy, completeness, and consistency of all data, materials, and information supplied by Agency.



Axon Interview Room Appendix

- 1 **Axon Interview Room Axon Evidence Term.** The Axon Evidence Subscription for Axon Interview Room begins after shipment of Axon Interview Room hardware. If Axon ships Axon Interview Room hardware in first half of the month, the Axon Interview Room start date is the 1st of the following month. If Axon ships Axon Interview Room hardware in the last half of the month, the start date is the 15th of the following month. For phased deployments, the Interview Room Subscription begins upon the shipment of the first phase, and subsequent phases will begin upon shipment of that phase. The Axon Interview Room subscription term will end upon the completion of the Axon Evidence subscription as documented in the Quote ("**Interview Room Subscription**").

- 2 **Statement of Work.** The Axon Interview Room Statement of Work ("**Interview Room SOW**") attached to this Appendix details Axon's professional services deliverables. Axon is only responsible to perform services described in the Interview Room SOW. Additional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in fees or schedule.

- 3 **Axon Interview Room Warranty.** Axon Interview Room Products are covered under the applicable third-party manufacturer's warranty.

- 4 **Hardware Maintenance.** If Agency purchases Hardware Maintenance, the Axon Interview Room hardware listed in the Quote will receive extended warranty coverage during the term specified in the Quote ("**Hardware Maintenance Term**"). The Hardware Maintenance Term begins on Agency's receipt of the hardware covered by the Hardware Maintenance and continues as long as Agency continues to pay the required Hardware Maintenance fees.

If Axon receives a valid warranty claim within the Hardware Maintenance Term, Axon agrees to repair or replace the hardware that Axon determines in its sole discretion to be defective under normal use. Axon's sole responsibility under this warranty is to either repair or replace damaged or defective hardware with the same or like hardware, at Axon's discretion. Axon is not obligated to repair or replace hardware intentionally or deliberately damaged.

- 5 **Hardware Maintenance Termination.** If an Invoice for Hardware Maintenance is more than 30 days past due Axon may terminate Hardware Maintenance. Once Hardware Maintenance coverage terminates for any reason, then: (a) Hardware Maintenance coverage will terminate as of the date of termination; and (b) Axon will not provide refunds, and has no obligation to, provide future support or services for hardware covered by Hardware Maintenance.

- 6 **Support.** Axon will provide remote customer service for troubleshooting hardware issues. If Axon deems it necessary, and at Axon's sole discretion, Axon will provide an on-site technician.

- 7 **Axon Interview Room Unlimited.** For Axon Interview Room Unlimited Axon Evidence subscription, unlimited data may be stored as part of Axon Interview unlimited storage only if the data originates from Axon Interview Room hardware.



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Axon Fleet Appendix

- 1 **Axon Fleet Axon Evidence Subscription.** The Axon Evidence subscription for Axon Fleet begins after shipment of Axon Fleet hardware. If Axon ships Fleet hardware in the first half of the month, the start date is the 1st of the following month. If Axon ships in the last half of the month, the start date is the 15th of the following month. For phased deployments, the Axon Fleet Subscription begins upon the shipment of the first phase. Subsequent phases will begin upon shipment of that phase. The Axon Fleet subscription term will end upon the completion of the Axon Evidence subscription as documented in the Quote ("**Axon Fleet Subscription**").
- 2 **Agency Responsibilities.** Agency must ensure its infrastructure and vehicles adhere to the minimum requirements to operate Axon Fleet as established by Axon during the on-site assessment at Agency and in any technical qualifying questions. If Agency's representations are inaccurate, the Quote is subject to change.
- 3 **CradlePoint.** If Agency purchases CradlePoint Enterprise Cloud Manager, Agency will comply with CradlePoint's end user license agreement. The term of the CradlePoint license may differ from the Axon Fleet Subscription. CradlePoint installation is outside the scope of this Agreement. If Agency requires CradlePoint support, Agency will contact CradlePoint directly.
- 4 **Statement of Work.** If Agency purchases installation services for Axon Fleet, the Statement of Work ("**Fleet SOW**") attached to this Appendix details Axon's deliverables to Agency with respect to the installation of Axon Fleet and any related hardware. Axon is only responsible for performing the services described in the Fleet SOW. Any additional services are out of scope. Axon may subcontract any part of the Fleet SOW to a qualified subcontractor.
- 5 **Third Party Installer.** If Agency (a) installs Axon Fleet and related hardware without "train the trainer" services from Axon; (b) does not follow instructions provided by Axon during train the trainer, or (c) uses a third party to install the hardware (collectively, "**Third Party Installer**"), Axon will not be responsible for Third Party Installer's failure to follow instructions relating to installation and use of Axon Fleet. Axon will not be liable for any degradation in performance that does not meet Axon's specifications or damage to Axon Fleet hardware due to Third Party Installers.
 - 5.1. Axon may charge Agency if Axon is required to (a) replace hardware damaged by Third Party Installer; (b) provide extensive remote support; or (c) send Axon personnel to Agency to replace hardware damaged by Third Party Installer.
 - 5.2. If Agency utilizes Third Party Installer or their own IT infrastructure, Axon is not responsible for any system failure, including, the failure of the Axon Fleet hardware to operate in accordance with Axon's specifications.
- 6 **Wireless Offload Software.**
 - 6.1. **License Grant.** Axon grants Agency a non-exclusive, royalty-free, worldwide, perpetual license to use Wireless Offload Software ("**WOS**"). "Use" means storing, loading, installing, or executing WOS solely for data communication with Axon Products for the number of licenses purchased. The WOS term begins upon the start of the Axon Fleet Subscription.



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- 6.2. License Restrictions.** All licenses granted in this Agreement are conditional on compliance with this Agreement and will immediately terminate if Agency does not comply with any term of this Agreement. Agency may not: (a) modify, alter, tamper with, repair, or create derivative works of WOS; (b) reverse engineer, disassemble, or decompile WOS, apply any process to derive the source code of WOS, or allow others to do so; (c) access or use WOS to avoid incurring fees or exceeding usage limits; (d) copy WOS in whole or part; (e) use trade secret information contained in WOS; (f) resell, rent, loan or sublicense WOS; (g) access WOS to build a competitive product or service or copy any features, functions or graphics of WOS; or (h) remove, alter or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon or Axon's licensors on or within WOS.
- 6.3. Updates.** If Agency purchases WOS maintenance, Axon will make any updates and error corrections to WOS ("**WOS Updates**") available electronically via Internet or media as determined solely by Axon. Agency is responsible for establishing and maintaining adequate Internet access in order to receive WOS Updates and maintaining computer equipment necessary for use of WOS. The Quote will detail the maintenance term.
- 6.4. WOS Support.** Upon request by Axon, Agency will provide Axon with access to Agency's store and forward servers solely for troubleshooting and maintenance.
- 7. Wireless Microphone Subscription.** The Axon Fleet Wireless Microphone is only compatible with Axon Fleet 2. The Wireless Microphone subscription requires a 5-year term. If this Agreement terminates for any reason before the end of the 5-year term, Agency must pay the remaining MSRP for the Wireless Microphone, or if terminating for non-appropriations, return the Wireless Microphone to Axon.
- 8. Fleet 2 Unlimited.** Both Fleet 2 Unlimited and Fleet 2 Unlimited 60 require a 5-year term. Both offerings provide a 4-year extended warranty on Axon Fleet camera hardware and unlimited Axon Evidence storage for data originating from an Axon Fleet Camera.
- 9. Fleet 2 Unlimited Upgrade.** For Axon Fleet 2 Unlimited, 5-years after the start of the Axon Fleet Subscription, Axon will provide Agency with a new front and new rear Axon Fleet camera that is the same or like product, at Axon's sole option ("**Axon Fleet Upgrade**"). Axon Fleet 2 Unlimited 60 is not eligible to receive an Axon Fleet Upgrade.

After Agency makes the fifth Axon Fleet Unlimited payment, Agency may elect to receive the Axon Fleet Upgrade anytime in the fifth year of the Axon Fleet Subscription. If Agency would like to change models for the Axon Fleet Upgrade, Agency must pay the between the MSRP for the offered Axon Fleet Upgrade and the MSRP for the model desired. The MSRP is the MSRP in effect at the time of the upgrade. Agency is responsible for the removal of previously installed hardware and installation of the Axon Fleet Upgrade.

Within 30 days of receiving the Axon Fleet Upgrade, Agency must return the original Products to Axon or destroy the Products and provide a certificate of destruction to Axon, including serial numbers of the destroyed Products. If Agency does not destroy or return the Products to Axon, Axon will deactivate the serial numbers for the Products received by Agency.



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- 10** **Spares.** Axon will provide Agency a predetermined number of spare Axon Fleet cameras for as listed in the Quote (“**Fleet Spares**”). Fleet Spares will replace broken or non-functioning units. If Agency utilizes a Fleet Spare, Agency must return to Axon, through Axon’s warranty return process, any broken or non-functioning units. Axon will repair the non-functioning unit or replace with a replacement Product.
- 11** **Fleet Unlimited Termination.** If Agency’s payment for any Axon Fleet Unlimited program or Axon Evidence is more than 30 days past due, Axon may terminate Axon Fleet Unlimited. Once Axon Fleet Unlimited terminates for any reason, then:
- 11.1.** Axon Fleet Unlimited coverage terminates and no refunds will be given.
 - 11.2.** Axon will not and has no obligation to provide the Axon Fleet Upgrade Models.
 - 11.3.** Axon will invoice Agency the then current MSRP for all Spare Products provided under Axon Fleet Unlimited. If Agency returns Spare Products within 30 days of the invoice date, Axon will issue a credit and apply it against the Spare Product invoice.
 - 11.4.** Agency will be responsible for payment of any missed payments due to the termination before being allowed to purchase any future Axon Fleet Unlimited.
 - 11.5.** If Agency purchases Products for less than the MSRP and this Agreement terminates before the end of the Term, Axon will invoice Agency the difference between the MSRP for Products received and amount paid towards those Products. If terminating for non-appropriations, Agency may return Products to Axon within 30 days of termination. MSRP is the standalone price of the Individual Product at time of sale. For bundled Products, MSRP includes the standalone price of all individual components.



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Axon Aware Appendix

This Axon Aware Appendix applies to both Axon Aware and Axon Aware Plus. Axon Aware Plus also includes Axon Aware.

- 1 Axon Aware Subscription Term.** If Agency purchases Axon Aware as part of a bundled offering, the Axon Aware subscription begins on the later of: (1) the start date of that bundled offering, or (2) the date Axon provisions Axon Aware to Agency.

If Agency purchases Axon Aware as a standalone, the Axon Aware subscription begins the later of: (1) the date Axon provisions Axon Aware to Agency, or (2) the first day of the month following the Effective Date.

The Axon Aware subscription term will end upon the completion of the Axon Evidence Subscription associated with Axon Aware.

- 2 LTE Requirements.** Axon Aware is only available and usable with an LTE enabled body-worn camera. Axon is not liable if Agency utilizes the LTE device outside of the coverage area or if the LTE carrier is unavailable. LTE coverage is only available in the United States, including any U.S. territories. Axon may utilize a carrier of Axon's choice to provide LTE service. Axon may change LTE carriers during the Term without Agency' consent.
- 3 Termination.** Upon termination of this Agreement, or if Agency stops paying for Axon Aware, or for bundles that include Axon Aware, Axon will end LTE service.



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Axon Records Appendix

- 1 **Axon Records Subscription Term.** If Agency purchases Axon Records as part of a bundled offering, the Axon Records subscription begins on the later of: (1) the start date of that bundled offering, or (2) the date Axon provisions Axon Records to Agency.

If Agency purchases Axon Records as a standalone, the Axon Records subscription begins the later of (1) the date Axon provisions Axon Records to Agency or (2) the first day of the month following the Effective Date.

The Axon Records subscription term will end upon the completion of the Axon Records subscription as documented in the Quote, or if purchased as part of an OSP 7 bundle, upon completion of the OSP 7 Term (“Axon Records Subscription”).
- 2 **Agency Records Content.** “Agency Records Content” means software, data, text, audio, video, images or any content Agency end users (a) run on Axon Records (b) cause to interface with Axon Records, or (c) upload to Axon Records under Agency account or otherwise transfer, process, use or store in connection with Agency account.
- 3 **Access Rights.** Upon Axon granting Agency an Axon Records subscription, Agency may access and use Axon Records to store and manage Agency Records Content during the Records Subscription Term. Agency may not exceed the number of end users than the Quote specifies.
- 4 **Axon Records Core.** Axon Records Core includes the following applications: Report Writer, NIBRS Incident Reporting, Axon Evidence Integration, Case Management, Civil & Protection Orders (early 2020), Physical Property, Information Exchange Access, APIs. Additional applications, as well as any Axon services needed to configure Axon Records, are not included in the Axon Records Core fee or any bundle that includes Axon Records Core.
- 5 **Agency Owns Agency Records Content.** Agency controls and owns all right, title, and interest in Agency Records Content. Except as outlined herein, Axon obtains no interest in Agency Records Content, and Agency Records Content are not business records of Axon. Agency is solely responsible for uploading, sharing, managing, and deleting Agency Records Content. Axon will have limited access to Agency Records Content solely for providing and supporting Axon Records to Agency and Agency end users.
- 6 **Security.** Axon will implement commercially reasonable and appropriate measures to secure Agency Records Content against accidental or unlawful loss, access or disclosure. Axon will maintain a comprehensive information security program including logical, physical access, vulnerability, risk, and configuration management; incident monitoring and response; encryption of uploaded digital records; security education; and data protection. Axon agrees to the Federal Bureau of Investigation Criminal Justice Information Services Security Addendum.
- 7 **Agency Responsibilities.** Agency is responsible for (a) ensuring Agency users comply with this Agreement; (b) ensuring Agency owns Agency Records Content and no Agency Records



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Content or Agency end user's use of Agency Records Content or Axon Records violates this Agreement or applicable laws; and (c) maintaining necessary computer equipment and Internet connections for use of Axon Records. If Agency becomes aware of any violation of this Agreement by an end user, Agency will immediately terminate that end user's access to Axon Records.

Agency is also responsible for maintaining the security of end user names and passwords and taking steps to maintain appropriate security and access by end users to Agency Records Content. Login credentials are for Agency internal use only and Agency may not sell, transfer, or sublicense them to any other entity or person. Audit log tracking for video data is an automatic feature of Axon Records that details who accesses Agency Records Content. Agency may download the audit log at any time. Agency shall contact Axon immediately if an unauthorized third party may be using Agency's account or Agency Records Content or if account information is lost or stolen.

- 8 **Privacy.** Axon will not disclose Agency Records Content or information about Agency except as compelled by a court or administrative body or required by law or regulation. If Axon receives a disclosure request for Agency Records Content, Axon will give Agency notice so Agency may file an objection with the court or administrative body. Agency agrees to allow Axon access to certain information from Agency to: (a) perform troubleshooting services upon request or as part of regular diagnostic screening; (b) enforce this Agreement or policies governing the use of Axon Records; or (c) perform analytic and diagnostic evaluations of the systems.

Agency hereby grants Axon an irrevocable, worldwide, royalty-free license to use Agency Content to enable Axon to create derivative works of 'scrubbed' Agency Content (collectively, "**Derivative Data**"). Axon may use Derivative Data to provide services to Agency, or to operate, maintain, improve, or create new products and services. Notwithstanding the foregoing and except as provided in this Agreement, Axon shall not disclose Agency Content or Derivative Data containing PII to any third party, and it will exercise commercially reasonable efforts to limit PII in Derivative Data, including, without limitation, encrypting Derivative Data in transit and stripping PII from metadata.

- 9 **Location of Data Storage.** Axon may transfer Agency Records Content to third party subcontractors for storage. Axon will determine the locations of data centers where Agency Records Content will be stored. For United States agencies, Axon will ensure all Agency Records Content stored in Axon Records remains within the United States. Ownership of Agency Records Content remains with Agency.

- 10 **Suspension.** Axon may suspend Agency's or any end user's right to access or use any portion or all of Axon Records immediately upon notice, if:
- 10.1. The Termination provisions of this Agreement apply; or
 - 10.2. Agency or end user's use of or registration for Axon Records may (a) pose a security risk to Axon Evidence or any third party, (b) adversely impact Axon Records, the systems, or content of any other customer, (c) subject Axon, Axon's affiliates, or any third party to liability, or (d) be fraudulent.



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Agency remains responsible for all fees and charges incurred through suspension. Axon will not delete Agency Records Content because of suspension, except as specified in this Agreement.

- 11 **Axon Records Warranty.** Axon disclaims any warranties or responsibility for data corruption or errors before Agency uploads data to Axon Records.
- 12 **Axon Records Restrictions.** All Axon Records subscriptions will immediately terminate if Agency does not comply with any term of this Agreement. Agency and Agency end users (including employees, contractors, agents, officers, volunteers, and directors), may not, or may not attempt to:
- 12.1. copy, modify, tamper with, repair, or create derivative works of any part of Axon Records;
 - 12.2. reverse engineer, disassemble, or decompile Axon Records or apply any other process to derive any source code included in Axon Records, or allow any others to do the same;
 - 12.3. access or use Axon Records with the intent to gain unauthorized access, avoid incurring fees or exceeding usage limits or quotas;
 - 12.4. use trade secret information contained in Axon Records, except as expressly permitted in this Agreement;
 - 12.5. access Axon Records to build a competitive product or service or copy any features, functions, or graphics of Axon Records;
 - 12.6. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon's or Axon's licensors on or within Axon Records; or
 - 12.7. use Axon Records to store or transmit infringing, libelous, or otherwise unlawful or tortious material, to store or transmit material in violation of third party privacy rights, or to store or transmit malicious code.
- 13 **After Termination.** Axon will not delete Agency Records Content for 90-days following termination. During these 90-days, Agency may retrieve Agency Records Content only if Agency has paid all amounts due. There will be no functionality of Axon Records during these 90-days other than the ability to retrieve Agency Records Content. Agency will not incur additional fees if Agency downloads Agency Records Content from Axon Records during this time. Axon has no obligation to maintain or provide any Agency Records Content after these 90-days and will thereafter, unless legally prohibited, delete all Agency Records Content stored in Axon Records. Upon request, Axon will provide written proof that Axon successfully deleted and fully removed all Agency Records Content from Axon Records.
- 14 **Post-Termination Assistance.** Axon will provide Agency with the same post-termination data retrieval assistance that Axon generally makes available to all customers. Requests for Axon to provide additional assistance in downloading or transferring Agency Records Content, including requests for Axon's Data Egress Services, will result in additional fees and Axon will not warrant or guarantee data integrity or readability in the external system.
- 15 **U.S. Government Rights.** If Agency is a U.S. Federal department or using Axon Records on



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behalf of U.S. Federal department, Axon Records is provided as a "commercial item," "commercial computer software," "commercial computer software documentation," and "technical data", as defined in the Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement. If Agency is using Axon Records on behalf of the U.S. Government and these terms fail to meet the U.S. Government's needs or are inconsistent in any respect with federal law, Agency will immediately discontinue use of Axon Records.

- 16** **Survival.** Upon any termination of this Agreement, the following sections will survive: Agency Owns Agency Records Content, Storage, Axon Records Warranty, and Axon Records Restrictions.



Axon Citizen for Communities Appendix

- 1** **Axon Citizen Subscription Term.** If Agency purchases Axon Citizen for Communities as part of a bundled offering, the Axon Citizen subscription begins on the later of: (1) the start date of that bundled offering, or (2) the date Axon provisions Axon Citizen to Agency.

If Agency purchase Axon Citizen as a standalone, the Axon Citizen subscription begins the later of: (1) the date Axon provisions Axon Aware to Agency, or (2) the first day of the month following the Effective Date.

The Axon Citizen subscription term will end upon the completion of the Axon Evidence Subscription associated with Axon Citizen.

- 2** **Storage.** Agency may store an unlimited amount of data submitted through the public portal ("**Portal Content**"), within Agency's Axon Evidence Instance.
- 3** **Post-Termination.** The post-termination provisions outlined in the Axon Evidence Appendix also apply to Portal Content.



Axon Redaction Assistant Appendix

1 **Axon Redaction Assistant Subscription Term.** If Agency purchases Axon Redaction Assistant as part of a bundled offering, the Axon Redaction Assistant subscription begins on the later of: (1) the start date of that bundled offering, or (2) the date Axon provisions Axon Redaction Assistant to Agency.

If Agency purchase Axon Redaction Assistant as a standalone, the Axon Redaction Assistant subscription begins the later of: (1) the date Axon provisions Axon Redaction Assistant to Agency, or (2) the first day of the month following the Effective Date.

The Axon Redaction Assistant subscription term will end upon the completion of the Axon Evidence Subscription associated with Axon Redaction Assistant.



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Axon Performance Appendix

- 1 **Axon Performance Subscription Term.** If Agency purchases Axon Performance as part of a bundled offering, the Axon Performance subscription begins on the later of: (1) the start date of that bundled offering, or (2) the date Axon provisions Axon Performance to Agency.

If Agency purchase Axon Performance as a standalone, the Axon Performance subscription begins the later of: (1) the date Axon provisions Axon Performance to Agency or (2) the first day of the month following the Effective Date.

The Axon Performance subscription term will end upon the completion of the Axon Evidence Subscription associated with Axon Performance.

- 2 **Storage of Auto-Tagging Data.** In order to provide Axon Performance to Agency, Axon will need to store call for service data from Agency's CAD or RMS.



Axon Application Programming Interface Appendix

1 Definitions.

"API Client" means the software that acts as the interface between Agency's computer and the server, which is already developed or to be developed by Agency.

"API Interface" means software implemented by Agency to configure Agency's independent API Client Software to operate in conjunction with the API Service for Agency's authorized Use.

"Axon Evidence Partner API, API or AXON API" (collectively **"API Service"**) means Axon's API which provides a programmatic means to access data in Agency's Axon Evidence account or integrate Agency's Axon Evidence account with other systems.

"Use" means any operation on Agency's data enabled by the supported API functionality.

2 Purpose and License.

2.1. Agency may use API Service and data made available through API Service, in connection with an API Client developed by Agency. Axon may monitor Agency's use of API Service to ensure quality, improve Axon products and services, and verify compliance with this Agreement. Agency agrees to not interfere with such monitoring or obscure from Axon Agency's use of API Service. Agency will not use API Service for commercial use.

2.2. Axon grants Agency a non-exclusive, non-transferable, non-sublicensable, worldwide, revocable right and license during the Term to use API Service, solely for Agency's Use in connection with Agency's API Client.

2.3. Axon reserves the right to set limitations on Agency's use of the API Service, such as a quota on operations, to ensure stability and availability of Axon's API. Axon will use reasonable efforts to accommodate use beyond the designated limits.

3 Configuration. Agency will work independently to configure Agency's API Client with API Service for Agency's applicable Use. Agency will be required to provide certain information (such as identification or contact details) as part of the registration. Registration information provided to Axon must be accurate. Agency will inform Axon promptly of any updates. Upon Agency's registration, Axon will provide documentation outlining API Service information.

4 Agency Responsibilities. When using API Service, Agency and its end users may not:

- 4.1.** use API Service in any way other than as expressly permitted under this Agreement;
- 4.2.** use in any way that results in, or could result in, any security breach to Axon;
- 4.3.** perform an action with the intent of introducing any viruses, worms, defect, Trojan horses, malware, or any items of a destructive nature to Axon Products and Services;
- 4.4.** interfere with, modify, disrupt or disable features or functionality of API Service or the servers or networks providing API Service;
- 4.5.** reverse engineer, decompile, disassemble, or translate or attempt to extract the source code from API Service or any related software;
- 4.6.** create an API Interface that functions substantially the same as API Service and offer it for use by third parties;



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- 4.7. provide use of API Service on a service bureau, rental or managed services basis or permit other individuals or entities to create links to API Service;
 - 4.8. frame or mirror API Service on any other server, or wireless or Internet-based device;
 - 4.9. make available to a third party, any token, key, password or other login credentials to API Service;
 - 4.10. take any action or inaction resulting in illegal, unauthorized or improper purposes; or disclose Axon's API manual.
- 5 **API Content.** All content related to API Service, other than Agency Content or Agency's API Client content, is considered Axon's API Content, including:
- 5.1. the design, structure and naming of API Service fields in all responses and requests;
 - 5.2. the resources available within API Service for which Agency takes actions on, such as evidence, cases, users, or reports; and
 - 5.3. the structure of and relationship of API Service resources; and
 - 5.4. the design of API Service, in any part or as a whole.
- 6 **Prohibitions on API Content.** Neither Agency nor its end users will use API content returned from the API interface to:
- 6.1. scrape, build databases, or otherwise create permanent copies of such content, or keep cached copies longer than permitted by the cache header;
 - 6.2. copy, translate, modify, create a derivative work of, sell, lease, lend, convey, distribute, publicly display, or sublicense to any third party;
 - 6.3. misrepresent the source or ownership; or
 - 6.4. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices).
- 7 **API Updates.** Axon may update or modify the API Service from time to time, to better serve Agency ("API Update"). Agency is required to implement and use the most current version of API Service and to make any applicable changes to Agency's API Client that are required as a result of such API Update. API Updates may adversely affect the manner in which Agency's API Client access or communicate with API Service or the API interface. Each API Client must contain means for Agency to update API Client to the most current version of API Service. Axon will provide support for a one year period following the release of an API Update for all depreciated API Service versions.



Advanced User Management Appendix

- 1 **Scope.** Advanced User Management allows Agency to (a) utilize bulk user creation and management; (b) automate user creation and management through System for Cross-domain Identity Management (“SCIM”); and (c) automate group creation and management through SCIM.

- 2 **Pricing.** Agency must purchase Advanced User Management for every Axon Evidence user in Agency, even if the user does not have an Axon body camera.

- 3 **Advanced User Management Configuration.** Agency will work independently to configure Agency’s Advanced User Management for Agency’s applicable Use. Upon request, Axon will provide general guidance to Agency, including documentation that details the setup and configuration process.



Axon Third Party Data Ingestion Services Appendix

- 1 **Scope.** Agency currently has third party data outside of Axon Evidence (“Third Party Data”) that Agency desires to store in Axon Evidence. The scope will consist of Axon transferring and ingesting Agency’s Third Party Data into Axon Evidence. Axon will run a SHA on all Third Party Data. Axon will then transfer the data to cloud storage and run a hash on the Third Party Data to confirm it is the same. Once this is confirmed, Axon will extract, transform, and load the Third Party Data into Axon Evidence.
- 2 **Project Management.** Axon will assign a Project Manager to work closely with Agency’s project manager and project team members and will be responsible for completing the tasks required to meet all contract deliverables on time and on budget
- 3 **Changes to Services.** Axon is only responsible to perform the services described in this Appendix. Any additional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in the charges or schedule.
- 4 **Agency Responsibilities.** Axon’s performance of Data Ingestion Services requires Agency:
 - 4.1. Making available its relevant systems for assessment by Axon (including making these systems available to Axon via remote access if possible);
 - 4.2. Providing access to the building facilities and where Axon is to perform the Data Ingestion Services, subject to safety and security restrictions imposed by Agency (including providing security passes or other necessary documentation to Axon representatives performing the Data Ingestion Services permitting them to enter and exit Agency premises with laptop personal computers and any other materials needed to perform the Data Ingestion Services);
 - 4.3. Providing all necessary infrastructure and software information (TCP/IP addresses, node names, and network configuration) necessary for Axon to provide the Data Ingestion Services;
 - 4.4. Ensuring that all appropriate data backups are performed;
 - 4.5. Providing Axon with remote access to Agency’s Axon Evidence account when required for Axon to perform the Data Ingestion Services;
 - 4.6. Notifying Axon of any network or machine maintenance that may impact the performance of the Data Ingestion Services; and
 - 4.7. Ensuring the reasonable availability by phone or email of knowledgeable staff and personnel, system administrators, and operators to provide timely, accurate, complete, and up-to-date documentation and information to Axon (these contacts are to provide background information and clarification of information required to perform the Data Ingestion Services).



Master Services and Purchasing Agreement

Axon Support Engineer Appendix

- 1 **Axon Support Engineer Payment.** Axon will invoice for Axon Support Engineer (“ASE”) services, as outlined in the Quote, when the Axon Support Engineer commences work on-site at Agency.
- 2 **Full-Time ASE Scope of Services.**
 - 2.1. A Full-Time ASE will work on-site four (4) days per week.
 - 2.2. Agency’s Axon sales representative and Axon’s Customer Success team will work with Agency to define its support needs and ensure the Full-Time ASE has skills to align with those needs. There may be up to a 6-month waiting period before the Full-Time ASE can work on-site, depending upon Agency’s needs and availability of a Full-Time ASE.
 - 2.3. The purchase of Full-Time ASE services includes 2 complimentary Axon Accelerate tickets per year of the Agreement, so long as the ASE has started work at Agency, and Agency is current on all payments for the Full-Time ASE service.

The Full-Time ASE service options are listed below:

Ongoing System Set-up and Configuration <ul style="list-style-type: none">• Assisting with assigning cameras and registering docks• Maintaining Agency’s Axon Evidence account• Connecting Agency to “Early Access” programs for new products
Account Maintenance <ul style="list-style-type: none">• Conducting on-site trainings on new features and products for Agency leadership team(s)• Thoroughly documenting issues and workflows and suggesting new workflows to improve effectiveness of the Axon program• Conducting weekly meetings to cover current issues and program status
Data Analysis <ul style="list-style-type: none">• Providing on-demand Axon usage data to identify trends and insights for improving daily workflows• Comparing Agency’s Axon usage and trends to peers to establish best practices• Proactively monitoring the health of Axon equipment and coordinating returns when needed
Direct Support <ul style="list-style-type: none">• Providing on-site, tier 1 and tier 2 technical support for Axon products• Proactively monitoring the health of Axon equipment• Creating and monitoring RMAs on-site• Providing Axon app support• Monitoring and testing new firmware and workflows before they are released to Agency’s production environment
Customer Advocacy <ul style="list-style-type: none">• Coordinating bi-yearly voice of customer meetings with Axon’s Product Management team• Recording and tracking agency feature requests and major bugs

- 3 **Regional ASE Scope of Services**
 - 3.1. A Regional ASE will work on-site for 3 consecutive days per quarter. Agency must schedule the on-site days at least 2 weeks in advance. The Regional ASE will also be available by phone and email during regular business hours up to 8 hours per week.

- 3.2. There may be up to a 6-month waiting period before Axon assigns a Regional ASE to Agency, depending upon the availability of a Regional ASE.
- 3.3. The purchase of Regional ASE services includes 2 complimentary Axon Accelerate tickets per year of the Agreement, so long as the ASE has started work at Agency and Agency is current on all payments for the Regional ASE service.

The Regional ASE service options are listed below:

Account Maintenance

- Conducting remote trainings on new features and products for Agency's leadership
- Thoroughly documenting issues and workflows and suggesting new workflows to improve effectiveness of the Axon program
- Conducting weekly conference calls to cover current issues and program status
- Visiting Agency quarterly (up to 3 consecutive days) to perform a quarterly business review, discuss your agency's goals for your Axon program, and continue to ensure a successful deployment of Axon products

Direct Support

- Providing remote, tier 1 and tier 2 technical support for Axon products
- Creating and monitoring RMAs remotely

Data Analysis

- Providing quarterly Axon usage data to identify trends and program efficiency opportunities
- Comparing an agency's Axon usage and trends to peers to establish best practices
- Proactively monitoring the health of Axon equipment and coordinating returns when needed

Customer Advocacy

- Coordinating bi-yearly Voice of Customer meetings with Product Management team
- Recording and tracking agency feature requests and major bugs

- 4 **Out of Scope Services.** The ASE is responsible to perform only the services described in this Appendix. Any additional services discussed or implied that are not defined explicitly in this Appendix will be considered out of the scope.
- 5 **ASE Leave Time.** The ASE will be allowed up to 7 days of sick leave and up to 15 days of vacation time per each calendar year. The ASE will work with Agency to coordinate any time off and will provide Agency with at least 2 weeks' notice prior to utilizing any vacation days.

The "Delta Logo," the "Axon + Delta Logo," Axon, Axon Commander, Axon Convert, Axon Detect, Axon Dock, Axon Evidence, Axon Five, Axon Forensic Suite, Axon Interview, Axon Mobile, Axon Signal Sidearm Evidence Sync, TASER, TASER 7, and TASER CAM are trademarks of Axon Enterprise, Inc., some of which are registered in the US and other countries. For more information visit www.axon.com/legal. All rights reserved. © 2018 Axon Enterprise, Inc.



17800 N. 85th St., Scottsdale, Arizona 85255 * 480-991-0797 * Fax 480-991-0791 * www.axon.com

February 6, 2018

To: United States federal, state, local and municipal law enforcement agencies

Re: Sole Source Letter for Axon Enterprise, Inc.'s Axon brand products and Evidence.com Data Management Solutions¹

A sole source justification exists because the following goods and services required to satisfy the agency's needs are only manufactured and available for purchase from Axon Enterprise.

Axon Digital Evidence Solution Description

Axon Flex 2 Video Camera (DVR)

- Video playback on mobile devices in the field via Bluetooth pairing
- Retina Low Light capability sensitive to less than 0.1 lux
- Audio tones to alert user of usage
- Low SD, high SD, low HD, and high HD resolution (customizable by the agency)
- Up to 120-second buffering period to record footage before pressing record button
- Multiple mounting options using magnetic attachment: head, collar, shoulder, helmet, ball cap, car dash, and Oakley sunglass mounts available
- 120-degree diagonal field of view camera lens. 102-degree horizontal field of view, and 55-degree vertical field of view

Axon Flex 2 Controller

- 12+ hours of battery operation per shift (even in recording mode)
- LED lights to show current battery level and operating mode
- Haptic notification available
- Tactical beveled button design for use in pocket
- Compatible with Axon Signal technology

Axon Body 2 Video Camera

- Video playback on mobile devices in the field via Bluetooth pairing
- Retina Low Light capability sensitive to less than 1 lux
- Audio tones and haptic (vibration) notification to alert user of usage
- Audio mute during event option
- Wi-Fi capability
- High, medium, and low quality recording available (customizable by the agency)
- Up to 2-minute buffering period to record footage before pressing record button
- Multiple mounting options using holster attachment: shirt, vest, belt, and dash mounts available
- 12+ hours of battery operation per shift (even in recording mode)
- LED lights to show current battery level and operating mode
- 143-degree lens
- Includes Axon Signal technology

Axon Fleet Camera

- Fully integrated with Evidence.com services and Axon devices
- Automatic time synchronization with other Axon Fleet and Axon on-officer cameras allows for multi-camera playback on Evidence.com.
- Immediate upload to Evidence.com of critical event videos via 4G/LTE
- Wireless alerts from the TASER CEW Signal Performance Power Magazine (SPPM).

¹ Axon is also the sole developer and offeror of the Evidence.com data management services. Evidence.com is both a division of Axon and a data management product solution offered by Axon. Evidence.com is not a separate corporate entity.

- Automatic transition from BUFFERING to EVENT mode in an emergency vehicle equipped with the Axon Signal Unit

Axon Signal Unit (ASU)

- Communications device that can be installed in emergency vehicles.
- With emergency vehicle light bar activation, or other activation triggers, the Axon Signal Unit sends a signal. Upon processing the signal, an Axon system equipped with Axon Signal technology transitions from the BUFFERING to EVENT mode.

Axon Signal Performance Power Magazine (SPPM)

- Battery pack for the TASER X2 and X26P conducted electrical weapons
- Shifting the safety switch from the down (SAFE) to the up (ARMED) positions sends a signal from the SPPM. Upon processing the signal, an Axon system equipped with Axon Signal technology transitions from the BUFFERING to EVENT mode. Axon Signal technology only works with Axon cameras.

Axon Signal Sidearm Sensor

- Can be installed on common duty holsters
- Drawing a service handgun from the holster sends a signal from the Axon Signal Sidearm sensor. Upon processing the signal, an Axon system equipped with Axon Signal technology transitions from the BUFFERING to EVENT mode.

Axon Interview Solution

- High-definition cameras and microphones for interview rooms
- Covert or overt camera installations
- Touch-screen user interface
- Motion-based activation
- Up to 7-minute pre- and post-event buffering period
- Full hardware and software integration
- Upload to Evidence.com services
- Interview room files can be managed under the same case umbrella as files from Axon on-officer cameras and Axon Fleet cameras; i.e., Axon video of an arrest and interview room video are managed as part of the same case in Evidence.com
- Dual integration of on-officer camera and interview room camera with Evidence.com digital evidence solution

Axon Signal Technology

- Sends a broadcast of status that compatible devices recognize when certain status changes are detected
- Only compatible with TASER and Axon products

Axon Dock

- Automated docking station uploads to Evidence.com services through Internet connection
- No computer necessary for secure upload to Evidence.com
- Charges and uploads simultaneously
- The Axon Dock is tested and certified by TUV Rheinland to be in compliance with UL 60950-1: 2007 R10.14 and CAN/ CSA-C22.2 N0.60950-I-07+A1:2011+A2:2014 Information Technology Equipment safety standards.

Evidence.com Data Management System

- Software as a Service (SaaS) delivery model that allows agencies to manage and share digital evidence without local storage infrastructure or software needed
- SaaS model reduces security and administration by local IT staff: no local installation required
- Automatic, timely security upgrades and enhancements deployed to application without the need for any local IT staff involvement

- Securely share digital evidence with other agencies or prosecutors without creating copies or requiring the data to leave your agency's domain of control
- Controlled access to evidence based on pre-defined roles and permissions and pre-defined individuals
- Password authentication includes customizable security parameters: customizable password complexity, IP-based access restrictions, and multi-factor authentication support
- Automated category-based evidence retention policies assists with efficient database management
- Ability to recover deleted evidence within seven days of deletion
- Stores and supports all major digital file types: .mpeg, .doc, .pdf, .jpeg, etc.
- Requires NO proprietary file formats
- Ability to upload files directly from the computer to Evidence.com via an Internet browser
- Data Security: Robust Transport Layer Security (TLS) implementation for data in transit and 256-bit AES encryption for data in storage
- Security Testing: Independent security firms perform in-depth security and penetration testing
- Reliability: Fault- and disaster-tolerant infrastructure in at least 4 redundant data centers in both the East and West regions of the United States
- Chain-of-Custody: Audit logs automatically track all system and user activity. These logs cannot be edited or deleted, even by account administrators and IT staff
- Protection: With no on-site application, critical evidence stored in Evidence.com is protected from local malware that may penetrate agency infrastructure
- Stability: Axon Enterprise is a publicly traded company with stable finances and funding, reducing concerns of loss of application support or commercial viability
- Application and data protected by a CJIS and ISO 27001 compliant information security program
- Dedicated information security department that protects Evidence.com and data with security monitoring, centralized event log analysis and correlation, advanced threat and intrusion protection, and incident response capabilities
- Redact videos easily within the system, create tags, markers and clips, search 7 fields in addition to 5 category-based fields, create cases for multiple evidence files

Evidence.com for Prosecutors

- All the benefits of the standard Evidence.com services
- Ability to share information during the discovery process
- Standard licenses available for free to prosecutors working with agencies already using Evidence.com services
- Unlimited storage for data collected by Axon cameras and Axon Capture

Axon Capture Application

- Free app for iOS and Android mobile devices
- Allows users to capture videos, audio recordings, and photos and upload these files to their Evidence.com account from the field
- Allows adding metadata to these files, such as: Category, Title, Case ID, and GPS data

Axon Commander Services

- On-premises data management platform
- Chain of custody reports with extensive audit trail
- Automated workflows, access control, storage, and retention
- Compatible with multiple file formats

Axon Convert Application (Formerly Amped DVRConv)

- Video file format converter.
- Allows users to convert unplayable video file formats (e.g., proprietary CCTV) into playable file formats that can later be exported to Evidence.com
- Maintains original video file, produces an output file, and generates a report documenting the conversion process.

Axon Detect (Formerly Amped Authenticate)

- Photo analysis software for forensic image authentication and tamper identification
- Several tools are available to determine whether an image can be trusted and thus accepted as evidence and verify if a photo has been taken from a specific device

Axon Five (Formerly Amped FIVE)

- Image and video enhancement software.
- Users can analyze crime scene photos, enhance surveillance and bodyworn video with a workflow compatible with forensic needs and constraints
- Meets evidence code in all 50 states as well as US Federal and Canada

Axon View Application

- Free app for IOS and Android mobile devices
- Allows user to view the camera feed from a paired Axon Body, Axon Body 2, Axon Flex, or Axon Flex 2 camera in real-time
- Allows for playback of videos stored on a paired Axon Body, Axon Body 2, Axon Flex, or Axon Flex 2 system
- Allows adding meta-data to videos, such as: Category, Title, Case ID, and GPS data

Axon Professional Services

- Dedicated implementation team
- Project management and deployment best practices aid
- Training and train-the-trainer sessions
- Integration services with other systems

Axon Customer Support

- Online and email-based support available 24/7
- Human phone-based support available Monday–Friday 7:00 AM–5:00 PM MST; support is located in Scottsdale, AZ, USA
- Library of webinars available 24/7
- Remote-location troubleshooting



Axon Brand Model Numbers

1. Axon Flex 2 Cameras:
 - Axon Flex 2 Camera (online) Model: 11528
 - Axon Flex 2 Camera (offline) Model: 11529
2. Axon Flex 2 Controller Model: 11532
3. Axon Flex 2 USB Sync Cable Model: 11534
4. Axon Flex 2 Coiled Cable, Straight to Right Angle, 48" (1.2 m)
5. Axon Flex 2 Camera Mounts:
 - Oakley Flak Jacket Kit Model: 11544
 - Collar Mount Model: 11545
 - Oakley Clip Model: 11554
 - Epaulette Mount Model: 11546
 - Ballcap Mount Model: 11547

- Ballistic Vest Mount Model: 11555
6. Universal Helmet Mount Model: 11548
 7. Axon Body 2 Camera Model: 74001
 8. Axon Flex 2 Controller and Axon Body 2 Camera Mounts:
 - Z-Bracket, Men's, Axon RapidLock Model: 74018
 - Z-Bracket, Women's Axon RapidLock Model: 74019
 - Magnet, Flexible, Axon RapidLock Model: 74020
 - Magnet, Outerwear, Axon RapidLock Model: 74021
 - Small Pocket, 4" (10.1 cm), Axon RapidLock Model: 74022
 - Large Pocket, 6" (15.2 cm), Axon RapidLock Model: 74023
 - MOLLE Mount, Single, Axon RapidLock Model: 11507
 - MOLLE Mount, Double, Axon RapidLock Model: 11508
 - Belt Clip Mount, Axon RapidLock Model: 11509
 9. Axon Fleet Camera Model: 74001
 10. Axon Signal Unit Model: 70112
 11. Axon Dock Models:
 - Axon Dock – Individual Bay and Core for Axon Flex 2
 - Axon Dock – 6-Bay and Core for Axon Flex 2
 - Individual Bay for Axon Flex 2 Model: 11538
 - Core (compatible with all Individual Bays and 6-Bays) Model: 70027
 - Wall Mount Bracket Assembly for Axon Dock: 70033
 - Axon Dock – Individual Bay and Core for Axon Body 2 and Axon Fleet Model 74009
 - Axon Dock – 6-Bay and Core for Axon Body 2 and Axon Fleet Model 74008
 - Individual Bay for Axon Body 2 and Axon Fleet Model: 74011
 12. Axon Signal Performance Power Magazine (SPPM) Model: 70116

Axon Product Packages

1. Officer Safety Plan: includes a CEW, Axon camera and Dock upgrade, and Evidence.com license and storage. See your Sales Representative for further details and Model numbers.
2. TASER Assurance Plan (TAP): Hardware extended coverage, Spare Products (for Axon cameras), and Upgrade Models, for the Axon Flex camera and controller, Axon Body camera, and Axon Dock. (The TAP is available only through Axon Enterprise, Inc.)

SOLE AUTHORIZED DISTRIBUTOR FOR AXON BRAND PRODUCTS	SOLE AUTHORIZED REPAIR FACILITY FOR AXON BRAND PRODUCTS
Axon Enterprise, Inc. 17800 N. 85 th Street, Scottsdale, AZ 85255 Phone: 480-905-2000 or 800-978-2737 Fax: 480-991-0791	Axon Enterprise, Inc. 17800 N. 85 th Street, Scottsdale, AZ 85255 Phone: 480-905-2000 or 800-978-2737 Fax: 480-991-0791

Please contact your local Axon sales representative or call us at 1-800-978-2737 with any questions.

Sincerely,



Josh Isner
Chief Revenue Officer
Axon Enterprise, Inc.

Android is a trademark of Google, Inc., Bluetooth is a trademark of the Bluetooth SIG, Flak Jacket is a trademark of Oakley, Inc, iPod Touch is a trademark of Apple Inc, IOS is a trademark of Cisco, LTE is a trademark of the European Telecommunications Standards Institute, Shoel is a trademark of Shoel Co., Ltd., VELCRO is a trademark of Velcro Industries, B.V., and WI-FI is a trademark of the WI-FI Alliance.

▲, ▲ AXON, Axon, Axon Body, Axon Body 2, Axon Capture, Axon Dock, Axon Fleet, Axon Flex, Axon Flex 2, Axon Interview, Axon RapidLock, Axon Signal, Axon Signal Sidearm, Axon Signal Vehicle, Axon View, Evidence.com, X2, X26P, and TASER are trademarks of Axon Enterprise, Inc., some of which are registered in the US and other countries. For more information, visit www.axon.com/legal. All rights reserved. © 2018 Axon Enterprise, Inc.



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

Q-196300-43469.833DG

Issued: 01/04/2019

Quote Expiration: 01/31/2019

Account Number: 132753

Start Date: 02/15/2019

Payment Terms: Net 30

Delivery Method: Fedex - Ground

SHIP TO

Matthew Long
 Locust Grove Police Dept. - GA
 3644 Hwy 42
 Locust Grove, GA 30248
 US

BILL TO

Locust Grove Police Dept. - GA
 P.O. BOX 900
 Locust Grove, GA 30248
 US

SALES REPRESENTATIVE

David Gollobt
 Phone: (480) 905-2080
 Email: dgollobt@axon.com
 Fax: 888-821-8703

PRIMARY CONTACT

Matthew Long
 Phone: (404) 472-4970
 Email: mlong@locustgrove-ga.gov

Hardware Year 1 Evidence.com & TAP: Due Net 30

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
85079	TASER ASSURANCE PLAN DOCK ANNUAL PAYMENT	1	36.00	23.62	23.62
80012	BASIC EVIDENCE.COM LICENSE YEAR 1 PAYMENT	23	180.00	178.08	2,715.84
85110	EVIDENCE.COM INCLUDED STORAGE	230	0.00	0.00	0.00
80022	PRO EVIDENCE.COM LICENSE YEAR 1 PAYMENT	2	307.01	307.01	614.02
85110	EVIDENCE.COM INCLUDED STORAGE	60	0.00	0.00	0.00
85036	EVIDENCE.COM STORAGE	2,500	0.75	0.49	1,225.00
85070	TASER ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM	25	240.00	167.44	3,936.00
Hardware					
74003	AXON CAMERA ASSEMBLY, ONLINE, AXON BODY 2, BLK	25	327.34	327.34	8,183.50
11553	SYNC CABLE, USB A TO 2.5MM	25	0.00	0.00	0.00
74009	AXON DOCK, SINGLE BAY, CORE, AXON BODY 2	1	246.00	246.00	246.00
74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	27	0.00	0.00	0.00
11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	27	0.00	0.00	0.00

Hardware Year 1 Evidence.com & TAP: Due Net 30 (Continued)

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Services					
85144	AXON STARTER	1	2,750.00	1,804.00	1,804.00
Subtotal					18,747.98
Estimated Shipping					0.00
Estimated Tax					0.00
Total					18,747.98

Spares

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware					
74001	AXON CAMERA ASSEMBLY ONLINE AXON BODY 2 BLK	2	0.00	0.00	0.00
11553	SYNC CABLE, USB A TO 2.5MM	2	0.00	0.00	0.00
Subtotal					0.00
Estimated Tax					0.00
Total					0.00

Year 2 Evidence.com & TAP: Due 2020

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
80023	PRO EVIDENCE.COM LICENSE YEAR 2 PAYMENT	2	468.00	468.00	936.00
80013	BASIC EVIDENCE.COM LICENSE YEAR 2 PAYMENT	23	180.00	180.00	4,140.00
85110	EVIDENCE.COM INCLUDED STORAGE	230	0.00	0.00	0.00
85110	EVIDENCE.COM INCLUDED STORAGE	60	0.00	0.00	0.00
85036	EVIDENCE.COM STORAGE	2,500	0.75	0.75	1,875.00
85070	TASER ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM	25	240.00	240.00	6,000.00
85079	TASER ASSURANCE PLAN DOCK ANNUAL PAYMENT	1	0.00	0.00	0.00
Subtotal					12,951.00
Estimated Tax					0.00
Total					12,951.00

Year 3 Evidence.com & TAP: Due 2021

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
80024	PRO EVIDENCE.COM LICENSE YEAR 3 PAYMENT	2	468.00	468.00	936.00

Year 3 Evidence.com & TAP: Due 2021 (Continued)

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages (Continued)					
80014	BASIC EVIDENCE.COM LICENSE: YEAR 3 PAYMENT	23	180.00	180.00	4,140.00
85110	EVIDENCE.COM INCLUDED STORAGE	230	0.00	0.00	0.00
85110	EVIDENCE.COM INCLUDED STORAGE	60	0.00	0.00	0.00
85035	EVIDENCE.COM STORAGE	2,500	0.75	0.75	1,875.00
85070	TASER ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM	25	240.00	240.00	6,000.00
85079	TASER ASSURANCE PLAN DOCK ANNUAL PAYMENT	1	36.00	0.00	0.00
Subtotal					12,951.00
Estimated Tax					0.00
Total					12,951.00

Year 4 Evidence.com & TAP: Due 2022

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
80025	PRO EVIDENCE.COM LICENSE: YEAR 4 PAYMENT	2	468.00	468.00	936.00
80016	BASIC EVIDENCE.COM LICENSE: YEAR 4 PAYMENT	23	180.00	180.00	4,140.00
85110	EVIDENCE.COM INCLUDED STORAGE	230	0.00	0.00	0.00
85110	EVIDENCE.COM INCLUDED STORAGE	60	0.00	0.00	0.00
85035	EVIDENCE.COM STORAGE	2,500	0.75	0.75	1,875.00
85070	TASER ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM	25	240.00	240.00	6,000.00
85079	TASER ASSURANCE PLAN DOCK ANNUAL PAYMENT	1	36.00	0.00	0.00
Subtotal					12,951.00
Estimated Tax					0.00
Total					12,951.00

Year 5 Evidence.com & TAP: Due 2023

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
80026	PRO EVIDENCE.COM LICENSE: YEAR 5 PAYMENT	2	468.00	468.00	936.00
80016	BASIC EVIDENCE.COM LICENSE: YEAR 5 PAYMENT	23	180.00	180.00	4,140.00
85110	EVIDENCE.COM INCLUDED STORAGE	230	0.00	0.00	0.00
85110	EVIDENCE.COM INCLUDED STORAGE	60	0.00	0.00	0.00
85035	EVIDENCE.COM STORAGE	2,500	0.75	0.75	1,875.00

Year 5 Evidence.com & TAP: Due 2023 (Continued)

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages (Continued)					
85070	TASER ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM	25	240.00	240.00	6,000.00
85079	TASER ASSURANCE PLAN DOCK ANNUAL PAYMENT	1	36.00	0.00	0.00
Subtotal					12,051.00
Estimated Tax					0.00
Total					12,051.00

Grand Total: 12,051.00



Discounts (USD)

Quote Expiration: 01/31/2019

List Amount	80,535.00
Discounts	9,983.02
Total	70,551.98

**Total excludes applicable taxes and shipping*

Summary of Payments

Payment	Amount (USD)
Hardware Year 1 Evidence.com & TAP: Due Net 30	18,747.98
Spares	0.00
Year 2 Evidence.com & TAP: Due 2020	12,951.00
Year 3 Evidence.com & TAP: Due 2021	12,951.00
Year 4 Evidence.com & TAP: Due 2022	12,951.00
Year 5 Evidence.com & TAP: Due 2023	12,951.00
Grand Total	70,551.98

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: _____ Date: _____
Name (Print): _____ Title: _____
PO# (Or write N/A): _____

Please sign and email to David Gollobit at dgollobit@axon.com or fax to 888-821-8703

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

Quote: Q-196300-43469.833DG

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Matthew Long

From: David Gollobit <dgollobit@axon.com>
Sent: Friday, January 4, 2019 3:19 PM
To: Matthew Long
Subject: Quote from Axon Tiered + Technology Assurance Plan (TAP)
Attachments: Locust Grove GA Tiered + TAP (25).pdf

Hello Capt. Long,

Thank you for your interest in Axon Enterprises. Per your email yesterday, please see attached quote and let me know if you have any questions or need any revisions. These quotes are on our Tiered plan + the Technology Assurance Plan (TAP). This is a "white glove" service plan and gives you full coverage and service options available.

*To recap this quote is built out on our tiered license tier for 5 years with a la carte storage. Some of the features of this program is you will be receiving (27) brand new Axon Body 2's at the placement of this order at a reduced cost through our 2019 discount program (This includes 2 spares). You are also eligible to receive free camera replacements at the 2.5 year and 5 year mark. So by enrolling in this program you are getting \$27,000 worth of camera gear over the course of 5 years at no extra cost. I included (1) single-bay docking station at a reduced cost in the quote, which will give you the automated workflow for each officer at the end of each shift. The docks are scheduled to be replaced every 2.5 years as well. So you are getting \$750 in docking hardware included at no extra cost.

*Under the TAP program, all of your new cameras & docks will be enrolled in our full warranty program that covers all product replacement and full battery replacement at any time during this 5 year period. The cost of TAP is \$240 per camera per year for the Body 2 & \$36 per year for each docking station. You would have an initial payment of \$18,747.98 for the Body 2's, docks, E.com & storage, & TAP. You would have a recurring cost of: \$12,951 for four additional years that covers the license agreement subscription renewals and hardware refreshes/warranties on the cameras. Your total 5 year cost is \$70,551.98.

*Lastly, your agency will be set up on the tiered Plan within Evidence.com. You would get 1 license at our professional level (most options available, and good for super admin functionality including redaction). The rest of the users will be on our Basic license seat (mid-level functionality), which is 10 Basic licenses. Furthermore, each user license also gets an additional 30 GB(pro) and 10 GB(basic) of storage included with the license seat. I also built in additional storage of 100 GB per officer in the cost. Storage on the cloud is \$0.75 per GB, and you can also buy more at any time.

Just so you know, our agreement has non- appropriations language in it, so if your agency needs to opt out you can notify us in writing with in 90 days before your next renewal period.

I want to thank you for considering Axon for your video and evidence management needs. We look forward to partnering up with you and help your agency continue to serve the public in an effective and efficient manner. Obviously let me know if know if you have any other questions or need any other revisions.

Best regards,

David Gollobit
Sr. Direct Sales Representative-Axon Video



Quote	QUO-25715-N4G9C3
Date	10/30/2018
Page	1

9705 Lolret Blvd.
 Lenexa, KS 66219
 1-800-440-4947 www.digitalallyinc.com

Customer:

Locust Grove Police Department
 Accounts Payable
 P.O. Box 900
 Locust Grove, GA 30248

Customer ID	Salesperson	Shipping Method	Payment Terms	Created By	Quote Valid
LOGGA0	BS	FEDERAL EXPRESS	Net 30	Brian Finn	90 Days

Ordered	Item Number	Description	Retail Price	Item Discount	Discount	Ext. Price
1	001-00087-CLOUD	Kit, FirstVu HD Dock-X, Ext, Cloud	\$2995.00	\$0.00	\$0.00	\$2,995.00
25	012-00042-00	ProServ-Activation Fee	\$30.00	\$0.00	\$0.00	\$750.00
1	915-54594-00	Admin Cloud Lic-1Yr	\$99.00	\$0.00	\$0.00	\$99.00
25		FVHD Body Cameras	\$595.00	\$496.00	\$12,400.00	\$2,475.00
25		FVHD Body Camera Annual Cloud Cost	\$192.00	\$0.00		\$4,800.00

Notes:

ProService Setup & Config Includes

- Remote Product Setup & Configuration
- Dedicated Project Manager
- Best Practices & Implementation Planning Session
- System Administrator & Troubleshooting Training Session
- Implementation Document Packet
- Go Live
- Follow-up Review Session

Total Discount	\$12,400.00
Subtotal	\$11,119.00
Misc	
Tax	\$0.00
Freight	\$195.00
Total	\$11,314.00

Basic Cloud Cost Breakdown
 \$16/User/Month
 \$192/User/Year

unlimited 90 days

Body Camera Cloud Discounts
 Body Cameras Discounted at \$12,400.00

then

- Basic 5 Year Cloud Plan
- Unlimited Storage for 90 days
 - Additional storage may be purchased in increments of 100GB for \$83 per year.
 - Full Software Access & Redaction
 - All equipment covered under warranty for duration of the cloud - *Defects only*



Thank you for your interest in Digital Ally products. If you would like to place an order, please contact the Digital Ally Sales Team at 1-800-440-4947.



Quote	QUO-25718-P7G4L4
Date	10/30/2018
Page	1

9705 Loiret Blvd.
 Lenexa, KS 66219
 1-800-440-4947 www.digitalallyinc.com

Customer:

Locust Grove Police Department
 Accounts Payable
 P.O. Box 900
 Locust Grove, GA 30248

Customer ID	Salesperson	Shipping Method	Payment Terms	Created By	Quote Valid
LOGGA0	BS	FEDERAL EXPRESS	Net 30	Brian Finn	90 Days

Ordered	Item Number	Description	Retail Price	Item Discount	Discount	Ext. Price
25	012-00042-00	ProServ-Activation Fee	\$30.00	\$0.00	\$0.00	\$750.00
25		FVHD Body Cameras	\$595.00	\$496.00	\$12,400.00	\$2,475.00
25		FVHD Body Camera Annual Cloud Cost	\$192.00	\$0.00		\$4,800.00
1		Cloud Mini Dock	\$399.00	\$0.00		\$399.00

Notes:

- ProService Setup & Config Includes
- Remote Product Setup & Configuration
 - Dedicated Project Manager
 - Best Practices & Implementation Planning Session
 - System Administrator & Troubleshooting Training Session
 - Implementation Document Packet
 - Go Live
 - Follow-up Review Session

Total Discount	\$12,400.00
Subtotal	\$8,424.00
Misc	
Tax	\$0.00
Freight	\$195.00
Total	\$8,619.00

Basic Cloud Cost Breakdown
 \$18/User/Month
 \$192/User/Year

Body Camera Cloud Discounts
 Body Cameras Discounted at \$12,400.00

- Basic 5 Year Cloud Plan
- Unlimited Storage for 90 days
 - Additional storage may be purchased in increments of 100GB for \$83 per year.
 - Full Software Access & Redaction
 - All equipment covered under warranty for duration of the cloud

*2 Belt-
 Articable Charger
 Can charge Belt
 out of cam*

*495.00 - Use w/ 800
 Car Cam
 Unlink - connect car + Body Cam*

Thank you for your interest in Digital Ally products. If you would like to place an order, please contact the Digital Ally Sales Team at 1-800-440-4947.

129.00/cam - Warranty (Free w/ cloud)

4800/yr Cloud



4RE/VISTA Price Quote

CUSTOMER: Locust Grove Police Department

ISSUED: 10/25/2018 2:31 PM

EXPIRATION: 11/22/2018 6:00 AM

TOTAL PROJECT ESTIMATED AT:
\$30,530.00

ATTENTION: Long

SALES CONTACT: Eric Varner

PHONE: 770-957-7055

DIRECT: (469) 342-8940

E-MAIL:

E-MAIL: EVarner@WatchGuardVideo.com

4RE and VISTA Proposal VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-CAM-EXT-002	VISTA HD Extended Capacity Wearable Camera with 9 hours continuous HD recording. Includes one camera mount, 32 GB of storage, USB charging/upload docking base and 1 year warranty.	25.00	\$895.00	\$0.00	\$22,375.00
VIS-VTS-DTC-001	VISTA Transfer Station Assy, 8 Cameras, Ethernet, DEV 144, Enhanced ESD Protection	2.00	\$1,495.00	\$0.00	\$2,990.00

VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-VIS-CAM-1ST	Warranty, VISTA 1st Year (Months 1-12) Included	25.00	\$0.00	\$0.00	\$0.00

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-SRV-001	Evidence Library 4 Web Server Site License Key	1.00	\$1,000.00	\$0.00	\$1,000.00
KEY-EL4-DEV-002	Evidence Library 4 Web VISTA Device License Key	25.00	\$150.00	\$0.00	\$3,750.00

Software Maintenance and CLOUD-Share

Part Number	Detail	Qty	Direct	Discount	Total Price
SFW-MNT-EL4-001	Software Maintenance, Evidence Library, 1st Year (Months 1-12)	25.00	\$0.00	\$0.00	\$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD-SHARE - Basic	25.00	\$0.00	\$0.00	\$0.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$415.00	\$0.00	\$415.00
					\$30,530.00

X removed

Cloud Storage

\$750 per EL per year

415 E. Exchange Parkway • Allen, TX • 75002
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com



Administration Department
P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Tattoo / Body Art location amendment

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: General Fund Revenues and Expenditures/Business License

Date Received: January 17, 2019

Workshop Date: December 19, 2018 and January 22, 2019

Regular Meeting Date: February 11, 2018

Discussion:

Attached is the simple ordinance to amend Section 5.82.120 of the Code of Ordinances related to Body Art Studio location by amending "unlimited license studio" to be allowed in the C-2 and C-3 zoning district by conditional use.

We have also added the section on maximum number of licenses by population with an initial license to be issued until the population reaches 10,000 by the Decennial or Annual Population Estimate by the U.S. Census Bureau and then one for each additional 7,500.

Recommendation:

FOR DISCUSSION AND ACTION ON FEBRUARY 11, 2019.

Ordinance No. _____

AN ORDINANCE TO AMEND CHAPTER 5.82 ENTITLED “BODY ART STUDIOS, ARTISTS, AND OPERATORS”; TO AMEND SECTION 5.82.120 REGARDING LOCATION RESTRICTIONS FOR BODY ART STUDIOS; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

Section I. Chapter 5.82 is hereby amended by inserting new Section 5.28.075 entitled “Maximum number of unlimited body art studio licenses”.

Section II. Chapter 5.82 Section 5.28.075 of the Code of Ordinances of Locust Grove are hereby amended by inserting thereof the following:

5.28.075 - Maximum number of unlimited body art studio licenses permitted.

This chapter anticipates the issuance of a maximum of one license for an unlimited license body art studio. No additional licenses shall be authorized unless and until the population of Locust Grove reaches ten thousand (10,000), at which time one additional license may be permitted for each seven thousand five hundred (7,500) population over the ten thousand initial threshold. In determining population, the city shall utilize the most recent population figures published by the U.S. Census of 2010, each annual population estimate as issued by the U.S. Census, and any future decennial census. This provision alone shall not bar the issuance of a license for applications submitted in accordance with this chapter as of the enactment date of this provision or renewals of licenses lawfully held as of the enactment date of this provision. Should an application submitted prior to the enactment of the ordinance codified in this chapter be denied, then this provision shall apply to any subsequent application for the same location.

Section III. Chapter 5.82, Section 5.18.120 is hereby deleted in its entirety and substituting in lieu thereof new section 5.28.120 entitled “Body art studio, where permitted”.

5.82.120 – Body art studio, where permitted.

- A. Limited License body art studios are permitted within the general commercial (C-2 or its equivalent) and/or the heavy commercial (C-3 or its equivalent) zoning districts within the city.**
- B. Unlimited License body art studios are permitted only within the light manufacturing (M-1 or its equivalent) zoning district within the city OR AS A CONDITIONAL USE WITHIN THE GENERAL COMMERCIAL (C-2 OR ITS EQUIVALENT) OR HEAVY COMMERCIAL (C-3 OR ITS EQUIVALENT).**
- C. No body art studios are permitted within any area of the city designated for Central Business District, Mixed Use Neighborhood, or Mixed Historic Neighborhood by the current Henry County/Cities Joint Comprehensive Plan regardless of current underlying zoning district.**

Section IV. This ordinance shall be codified in a manner consistent with the laws of the State of Georgia.

Section V.

- A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.
- B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section paragraph, sentence, clause or phrase of this Ordinance.
- C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section VI. **Repeal of Conflicting Provisions.** Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section VII. **Effective Date.** This ordinance shall become effective immediately upon/of its adoption by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 11th day of February, 2019.

ROBERT PRICE, MAYOR

ATTEST:

MISTY SPURLING, City Clerk
(Seal)



Administration Department
P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: Pay Plan No. 701 of Personnel – New/Added Positions

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: Yes, all funds with personnel assigned

Date Received: January 18, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2019

Discussion:

Attached are New/Appended job descriptions for various City Departments: Administration (Assistant City Manager), Community Development (Development Inspector) and Public Safety (Bailiff) along with revised Job Classification and Pay Scale (701 of Personnel Policy) to accompany these items.

Court Bailiffs are currently wanted in Police to handle the growing numbers at court hearings, which will be Part Time and relieve the department of overtime from the existing police force.

Development Inspector – This is a position to fill the void when Rex left for medical leave and is no longer with the City. Most of the functions are being handled by a contractor during that interim period; however, we need to get a permanent position filled that can handle plan review, soil erosion/inspection, stormwater inspection/plans, and some zoning enforcement when available.

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CITY OF LOCUST GROVE PERSONNEL POLICY; TO AMEND NO. 701 ENTITLED "THE PAY PLAN"; TO PROVIDE FOR CODIFICATION IN THE CITY OF LOCUST GROVE PERSONNEL POLICY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, the City of Locust Grove, Georgia ("City") approved a Fiscal Year 2018 Operating and Capital Budget authorizing the expenditure for certain departments throughout the City, namely Administration, Community Development, Public Safety and other operating and capital funds; and,

WHEREAS, in accordance with Section 3.50 of the City Charter, the City Manager has the additional job descriptions within the Administration, Community Development and Public Safety Departments; and,

WHEREAS, the Pay Plan per Section 701 of the Personnel Policy, as shown in Exhibit "A"; must reflect certain classification of the designated new positions,

WHEREAS, pursuant to the Section 3.51 of the charter of the City of Locust Grove, Georgia, the Mayor and City Council hereby amend the Job Classification Manual and the Pay Plan to provide for these additional positions and pay classifications.

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

SECTION 1. **Acceptance of new positions.** The City of Locust Grove Personnel Budget allocation is adjusted for additional job classifications as shown in the Pay Plan Scale.

SECTION 2. **Amendment of The Pay Plan No. 701.** The City of Locust Grove Personnel Policy is hereby amended by deleting the prior Pay Plan in lieu of the amended Pay Plan No. 701 as attached as Exhibit "A" incorporated herein.

SECTION 3. The City Clerk is hereby directed to record this Ordinance in the official minutes of the City.

SECTION 4. The Personnel Policy adopted and dated July 12, 2004 is hereby re-adopted in its entirety except as amended as the Personnel Policy of the City of Locust Grove.

SECTION 5.

A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this

Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause or phrase of this Ordinance.

C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 6. REPEAL OF CONFLICTING PROVISION

Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 7. Effective Date. This ordinance shall become effective immediately as adopted by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 11th day of February, 2019

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING City Clerk

(Seal)

EXHIBIT "A"

**AMENDMENT TO PAY PLAN (SECTION 701 OF PERSONNEL POLICY) TO
PROVIDE FOR NEW CERTAIN POSITIONS:
(PUBLIC SAFETY, COMMUNITY DEVELOPMENT, ADMINISTRATION)**

Job Title: Court Bailiff
Department: Municipal Court/Public Safety
Reports to: Police Chief

FLSA: Non-exempt
Designation: Safety Sensitive
Revised: 02/11/2019 (New)

Job Summary: Court Bailiffs are sworn police officers who are assigned to assist in the operation and security of the Municipal Court of the City of Locust Grove. The bailiff's primary responsibility is court security, to include: protection of the judge, controlling inmates, conducting and providing physical security for the court. They are assigned and supervised by the Police Chief. These are usually a Part Time Job Duty in the FY 2019 – FY 2020 Years.

Major Duties:

- Conduct a search of the courtroom before court for weapons and contraband. Bailiffs are responsible for locking the doors and turning off lights at end of court;
- Inspect packages and persons coming into the courtroom in a reasonable manner;
- Recognize and handle suspicious packages/persons, using magnetometer, when needed;
- Announcement of the opening and closing of the Municipal Court;
- Summon officers and witnesses to testify;
- Provide general security for all persons attending court;
- Provide security and safety for the Court; including keeping order in the court and making arrests if necessary;
- Provide assistance during any emergency situation, including medical, weather, fire, etc.;
- Maintain custody of and escort/transfer prisoner(s);
- Attend to other court related matters at the judge's direction or other authorized court staff;
- Maintain a dignified and professional atmosphere in the courtroom;
- Operate department vehicle in performance of duties;
- Perform other related duties as assigned.

Knowledge, Skills and Abilities Required by the Position:

- Must be knowledgeable regarding location of all fire extinguishers, first aid kits and evacuation procedures; knowledge of first aid and CPR;
- Knowledge of applicable federal laws, state laws and city ordinances, especially the criminal and traffic codes; the laws of arrest, search and seizure; the laws regarding civil liability; the rules of evidence; and the laws and regulations regarding peace officers;
- Knowledge of departmental policies, procedures, directives, rules and regulations;
- Knowledge of the confidentiality requirements of criminal justice information and criminal history record information;
- Knowledge of the geography, road network, traffic patterns, crime patterns, public buildings, and emergency facilities of the city;

Job Title: Court Bailiff (continued)

Knowledge, Skills and Abilities Required by the Position:

- Knowledge of GCIC operating procedures, rules and regulations, including the GCIC databases and how they interrelate;
- Knowledge of Federal Communications commission rules and regulations pertaining to Public Safety radio users and of radio system signals and codes; comprehension and use of codes on radio transmissions;
- Knowledge of general police procedures and the criminal justice system;
- Knowledge of mechanics of arrest and self-defense tactics and procedures;
- Knowledge of standard American English grammar, punctuation, spelling and basic math;
- Knowledge of adult human behavior, cultural differences, and socio-economic problems;
- Knowledge of the signs and symptoms of mental/physical impairment;
- Knowledge of interpersonal communication skills, including tactical communication skills;
- Ability to handle difficult and emergency situations in an effective, safe, timely and legal manner;
- Ability to read, speak, write and spell using standard American English to complete accurate basic and comprehensive reports used by the criminal justice community and public;
- Ability to recall and relate details of incidents in the preparation of written reports or in relating information to concerned parties;
- Ability to understand and follow quickly and accurately oral and written instructions and procedures;
- Ability to obtain information through observation interview;
- Ability to successfully complete the Department's training programs following employment/assignment;
- Ability to give accurate directions, make distinction between civil and criminal incidents, work well in a high pressure multi tasked environment amid frequent interruptions with ability to redirect focus, and if assigned as Officer in Charge, to exercise proper judgment with subordinates and the general public;
- Ability to prioritize tasks with flexibility as situation and circumstances change;
- Ability to plan, research and utilize information in the administration of duties;
- Ability to establish and maintain effective working relations, both individually and as a team, with supervisors, peers, subordinates, other city employees, attorneys, and the general public;
- Ability to assert self appropriately as well as make decisions and solve problems;
- Ability to meet Departmental firearms qualification standards and to possess and/or be in control of a firearm, under state and federal laws;
- Ability to handle confidential information;

Job Title: Court Bailiff (continued)

Knowledge, Skills and Abilities Required by the Position:

- Ability to make appropriate judgments in tense and evolving situations regarding appropriate tactics and the use of only reasonable and necessary force in order to defend one's self and others from attack and to make forcible, physical arrests;
- Ability to operate a computer;
- Ability to maintain P.O.S.T. certification;
- Ability to use a taser in the performance of duties;
- Ability to operate City vehicles in the performance of duties and/or to attend training programs;
- Ability to successfully complete the selection process for this position;
- Skill in the proficient use of all police equipment used in the performance of their job, including but not limited to: firearms, radio, impact weapons, chemical weapons, and handcuffs;
- Skill in self-defense and in arresting/restraining persons;
- Job Title: Court Bailiff (continued)
- Skill in performing first aid and CPR techniques;
- Skill in writing legibly;
- Skill in using office equipment.

Supervisory Controls: The Police Chief assigns work in terms of court goals and objectives. The work is reviewed through reports and observation of activities.

Guidelines: Guidelines include federal, state and city ordinances and regulations including court procedures and law enforcement action. These guidelines require sound judgment in interpretation of application.

Complexity: The work involves performing various duties in protecting life and property and enhancing public safety in the City of Locust Grove. The incumbent is required to perform varied duties including physical observation, operating a computer, processing paperwork, and interpersonal communication – possibly in adverse situations.

Scope and Effect: The purpose of this position is to provide courtroom security and assist the judges during court sessions. Successful performance helps ensure the safety and efficiency of court processes.

Personal Contacts: Contacts are typically with judges, attorneys, co-workers, various court personnel, law enforcement personnel, insurance agency staff, inmates, and general public.

Purpose of Contacts: Contacts are typically to give and exchange information and provide services.

Job Title: Court Bailiff (continued)

Tools and Equipment Used: While performing the duties of this job, the employee uses and operates a variety of tools and equipment, including: Computer, printer, telephone, fax, copy machine, two-way radio/cell phones, firearm, and handcuffs.

Physical Demands: While performing the duties of this job, the employee is frequently required to use their hands to finger, handle, feel or operate objects, equipment, tools or controls. The employee is frequently required to reach with hands and arms, including stretching. Also frequently required to sit, stand, walk, talk (to convey information and to ask questions, etc.), hear ordinary conversations on the phone or in person. Frequently lifts light objects (5-10 lbs), utilizing proper body mechanics and techniques and potentially lift, carry or drag very heavy (more than 100 lbs) objects or persons (in emergency situations). Occasionally required to climb, push, kneel, squat, bend or stoop. Use equipment requiring a high degree of psychomotor skills (hand-eye coordination). Have correctable hearing abilities sufficient to perform job duties. Have correctable binocular vision sufficient to perform job duties, with no marked red-green deficiency of color vision, normal depth perception, no significant interference with night vision, no significant loss of peripheral vision, and no uncorrectable strabismus which is accompanied by double vision. Have correctable speaking abilities sufficient to perform job duties. Have strength, dexterity and endurance required to use physical force necessary to defend themselves against attack and be able to arrest and restrain persons. Be able to smell natural gas leaks, smoke, and other hazardous odors.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee normally works in a courtroom and an office environment, with long periods of standing. The noise level in the work environment is usually moderately quiet. The employee may be potentially subjected to extended periods of physical and mental exertion under highly stressful conditions and must be able to remain calm and think logically. The employee may be subjected to rapid changes of environment from pleasant to highly dangerous and life-threatening situations and conditions. Work contains an element of personal, physical, and psychological risk, and an employee must be able to exercise personal restraint and control in a professional manner and exercise sound judgment independently in emergency situations. The employee may potentially be exposed to: infectious diseases, irritating chemicals, biological hazards, flammable substances, explosives, firearms, hostile individuals or crowds, and other adverse and/or potentially life-threatening situations.

Supervisory and Management Responsibility: None

Minimum Qualifications:

A High School diploma or state-issued GED is required. A post-secondary degree, diploma, or course work from a recognized institution in criminal justice, business administration, public administration or closely related field is desirable; at least twenty-one (21) years of age; United _

Job Title: Court Bailiff (continued)

Minimum Qualifications: (continued from previous page)

States citizen (per state law); P.O.S.T. certification in Law Enforcement is preferred; taser certified or ability to become taser certified; valid State of Georgia Driver's License; satisfactory MVR; satisfactory criminal history; pass post-offer employment physical; equivalent combination of education and experience.

Signed GCIC "Awareness Statement Form" regarding confidentiality of criminal justice information and criminal record information which includes an understanding of the stringent regulations concerning the protection of such information from the dissemination to unauthorized persons is required.

Desirable Qualifications:

Courtroom Security experience, or general law enforcement experience or work involving frequent contact with the public and requiring the exercise of considerable tact and diplomacy is highly desirable. Courtroom Security or related training from a recognized institution or police academy is desirable. P.O.S.T. certification in Law Enforcement is highly desirable.

Classification and Pay Scale:

Bailiff – Noncertified: Grade 57

Bailiff – Certified: Grade 61

Job Title: Development Inspector (SESC/Stormwater/Plans)

Job Summary: This is a technical and routine position. Work involves moderately difficulty inspection activities to ensure compliance with soil erosion, stormwater, development and subdivision site development regulations, including zoning.

Major Duties:

- Reviews plans; performs field inspections before, during, and after construction; files inspection reports to ensure compliance with approved plans, specifications, proper construction records, and general project compliance;
- Posts site violations, gathers and secures necessary evidence which may be used in court proceedings;
- Investigates citizen complaints, and when appropriate, recommends changes to insure compliance with the intent of applicable soil erosion and stormwater regulations;
- Prepares and maintains accurate records and reports on inspection and office activities;
- Prepares updates the Storm Water Management Program documents on an annual basis and as required by changes in the General Permit.
- Assists and advises consultants, engineers, developers, and subordinate Environmental Inspectors and staff on compliance with erosion control, floodplain, and other environmental ordinances and regulations;
- Disseminates technical information, both verbally and by written correspondence, on a variety of environmental issues, including floodplains, soil conditions, and building requirements concerning land disturbance activities and stormwater management;
- Coordinates with other federal, state, and local government agency representatives, including scheduling meetings, to ensure all applicable ordinances and regulations are met;
- Perform other related duties as assigned.

Knowledge Required by the Position:

- Knowledge of and experience with the laws, ordinances, and regulations of the activities administered;
- Knowledge and experience with the geography, geomorphology, and mapping of the City, including soil erosion, floodplains and wetlands;
- Knowledge and experience with Stormwater Management programs;
- Ability to read, analyze, and interpret professional documents, technical procedures or governmental regulations;
- Ability to effectively present information and respond to questions from supervisors, customers, and the general public;
- Ability to solve practical problems and deal with a variety of variables in situations where limited standardization exists;
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form;
- Ability to use a computer. Good knowledge of PC operations and software (Word processing and spreadsheet) are required. Good typing skills are also required.

Job Title: Soil Erosion Inspector

- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to establish and maintain effective working relationships with those contacted in the course of work.

Supervisory Controls: This position works under the direction of the Community Development Director.

Guidelines: Pertinent Federal, State, and Local laws, codes and regulations.

Complexity: The work consists of a variety of administrative, analytical and technical duties.

Scope and Effect: The purpose of this position is to inspect development sites to ensure compliance with soil erosion site development regulations. Lack of accuracy may result in unsafe and hazardous sites and developments.

Personal Contacts: Contacts are typically with co-workers, a builder, developers, engineers other City employees, vendors and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve problems, and provide services.

Physical Demands: Primary functions require sufficient physical ability and mobility to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

Work Environment: The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions. Environment: Inside and outside environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, mechanical and electrical hazards, and all types of weather and temperature conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights.

Supervisory and Management Responsibility: None.

Minimum Qualifications:

Associates degree from an accredited college or university with coursework in civil engineering, geology, soil science, geography, and related subjects; Five (5) years of experience as an Soil Erosion and/or Development/Stormwater Inspector; equivalent combination of education and experience. Level IA, IB, and II Soil Erosion Cert.

Job Title: Assistant City Manager

Job Summary: This is a high-level executive management position that assists with the duties of the City Manager for directing and supervising the operations of the City of Locust Grove. Work involves managing and supervising assigned departments of the City to achieve goals using available resources. Responsibilities include preparing the annual budget, providing leadership and direction in the development of short and long range plans, advising the Mayor and City Council of financial conditions and current and future needs of the City, and monitoring and ensuring compliance with State/Federal regulations.

Major Duties:

- Manages activities of one or more City departments through assisting the City Manager in all aspects of the respective job duties;
- Provides assistance in the development of short and long range plans; gathers, interprets and prepares data for studies, reports and recommendations for decision-making purposes;
- Serves as liaison between the City Manager and the Department Heads as well as between the City Manager and the Mayor and City Council as directed.
- Communicates official plans, policies and procedures to staff and the general public;
- Assists in the preparation annual City budget; monitors revenues and expenditures by assigned area to ensure that City operations are performed within budget and to ensure sound fiscal control;
- Prepares a variety of studies, reports, and related information for decision-making purposes;
- Supervises the purchase of materials, supplies and equipment, including the preparation and solicitation of bids from qualified contractors per the purchasing policy and the Code of Ordinances;
- Determines work procedures, evaluates workflow and process, and expedites workflow; studies and standardizes procedures to improve efficiency and effectiveness of operations;
- Ensures that all operations are performed according to City policies, procedures, and ordinances as well as according to Federal, State, and Local laws;
- Attends all City Council meetings;
- Attends local, regional, and state meetings regarding policies and issues that impact the City;
- Serves as liaison to City Boards and communicates directives and addresses issues of City Council;
- Performs other related duties as assigned.

Knowledge Required by the Position:

- Knowledge of modern policies and practices of municipal government;
- Knowledge of personnel management practices;

Job Title: Assistant City Manager (continued)

- Knowledge of personnel management, progressive disciplinary policies and State and Federal guidelines;
- Knowledge of electric utility, water, and sewer operations;
- Knowledge of City codes, ordinances, resolutions, policies, and guidelines regarding City organization and operations;
- Knowledge of functions and activities of City departments;
- Knowledge of principles and practices of municipal government budget preparation and administration;
- Knowledge of state laws, regulations, and guidelines governing City operations;
- Skill in preparing and administering municipal budgets;
- Skill in planning, organizing, staffing, and directing the efficient and effective delivery of City services, programs and functions through subordinate staff;
- Skill in providing responsive advice and staff support to the Mayor and Council;
- Ability to prepare and analyze comprehensive reports;
- Ability to establish priorities and direct the allocation of City resources;
- Ability to communicate clearly and concisely, effectively, verbally and in writing;
- Ability to establish and maintain effective working relationships with employees, City officials and the public;
- Ability to efficiently and effectively administer a municipal government.

Supervisory Controls: Work is performed based on policy directives of the Mayor and City Council and through the direct supervision of the City Manager.

Guidelines: Guidelines include City and departmental policies and procedures; City codes and ordinances and other Federal, State and Local laws.

Complexity: The work consists of a variety of highly administrative, technical and supervisory duties.

Scope and Effect: The purpose of this position is to effectively and efficiently manage the operations of the City in conjunction with the City Manager.

Personal Contacts: Contacts are typically with co-workers, vendors, developers, State, Federal, County and Local governments, and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts and solve problems.

Physical Demands: The work is typically performed with the employee sitting at a desk.

Work Environment: The work is typically performed in an office, although frequent visits out in the field are not uncommon with meetings on construction sites and with residents.

Job Title: Assistant City Manager (continued)

Supervisory and Management Responsibility:

This position is responsible for managing and supervising several or all departments/divisions in the City.

Minimum Qualifications:

Assistant City Manager I: Bachelor's degree in Public Administration or related field; Master's degree preferred; six (6) years of progressively responsible experience in local government, or related field; equivalent combination of education and experience.

Assistant City Manager II: Successful completion of Assistant City Manager I job for a minimum of five (5) years; alternative is Master's degree in Public Policy/Public Administration, Urban Planning, City Management, MBA or related field and a minimum of seven (7) years of responsible experience in local government; equivalent combination of education and experience.

Assistant City Manager III: Certification of City Manager through ICMA and/or GMA and a minimum of seven (7) years of experience; alternative is Master's degree in Public Policy/Public Administration, Urban Planning, City Management, MBA or related field and a minimum of ten (10) years of responsible experience in local government; equivalent combination of education and experience.

Pay Grade(s):

Assistant City Manager I (Grade 77)

Assistant City Manager II (Grade 78)

Assistant City Manager III (Grade 79)

The Pay Plan No. 701 of Personnel Policy

Revised 2019/1 for Positions

Grade	Position	Beginning	Top Out	INC25%	Midpoint	INC75%	P/Hour
50	Part Time Seasonal Maintenance (inactive)	\$ 24,043.64	N/A	N/A	N/A	N/A	\$ 11.56
51	Administration/Comm. Dev. Intern (PT - Inactive)	\$ 25,245.94	\$ 38,176.79	\$ 28,478.65	\$ 31,711.37	\$ 34,944.08	\$ 12.14
52	Maintenance Worker I Facilities Maintenance Technician Stormwater Maintenance Technician I CSR/Receptionist (FT)	\$ 28,098.15	\$ 40,086.36	\$ 31,095.20	\$ 34,092.25	\$ 37,089.31	\$ 13.51
53	Administrative Assistant I Administrative Assistant I (Police/Public Safety) Business/Alcohol License Clerk I Maintenance Worker II Water Meter Reader Stormwater Maintenance Technician II Permit Coordinator I Utility Billing Clerk I	\$ 29,503.05	\$ 42,091.05	\$ 32,650.05	\$ 35,797.05	\$ 38,944.05	\$ 14.18
54	Facilities Maintenance Supervisor Stormwater Maintenance Technician III Maintenance Worker III Water Meter Maintenance Technician I	\$ 30,978.20	\$ 44,194.50	\$ 34,282.28	\$ 37,586.35	\$ 40,890.43	\$ 14.89
55	Water/ Sewer Operator Trainee	\$ 31,300.27	\$ 46,404.04	\$ 35,076.22	\$ 38,852.16	\$ 42,628.10	\$ 15.05
56	Administrative Assistant II Permit Coordinator II	\$ 32,865.91	\$ 48,725.16	\$ 36,830.73	\$ 40,795.54	\$ 44,760.35	\$ 15.80

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The Pay Plan No. 701 of Personnel Policy

Revised 2019/1 for Positions

Grade	Position	Beginning	Top Out	INC25%	Midpoint	INC75%	P/Hour
	Utility Billing Clerk II						
	Business/Alcohol License Clerk II						
	Heavy Equipment Operator						
	Maintenance Crew Leader I						
	Water Meter Maintenance Technician II						
57	Accounts Payable Clerk	\$ 34,509.27	\$ 51,161.51	\$ 38,672.33	\$ 42,835.39	\$ 46,998.45	\$ 16.59
	Municipal Court/Police Records Clerk I						
	Water/Sewer Operator III						
	Court Bailiff (uncertified)/PT						
58	Maintenance Crew Leader II	\$ 36,235.28	\$ 53,720.41	\$ 40,306.56	\$ 44,977.84	\$ 49,349.13	\$ 17.42
	Water Meter Maintenance Technician I						
	Utility Billing Clerk III						
	Administrative Assistant III						
	Business/Alcohol License Clerk III						
	Permit Coordinator III						
	Police Officer (In Training - Uncertified)						
59	Water/Sewer Operator II	\$ 38,047.66	\$ 56,407.34	\$ 42,637.58	\$ 47,227.50	\$ 51,817.42	\$ 18.29
	Planning Technician (Comm. Dev. - Part Time)						
	Executive Administrative Assistant						
	Assistant City Clerk I (non certified)						
	Municipal Court/Police Records Clerk II						
	Mechanic						
60	Building Inspector I (residential)	\$ 39,950.11	\$ 59,227.80	\$ 44,769.53	\$ 49,588.96	\$ 54,408.38	\$ 19.21

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The Pay Plan No. 701 of Personnel Policy

Revised 2019/1 for Positions

Grade	Position	Beginning	Top Out	INC25%	Midpoint	INC75%	P/Hour
	Code Enforcement Officer						
61	Fleet Manager (Inactive)	\$ 41,947.55	\$ 62,189.10	\$ 47,007.94	\$ 52,068.32	\$ 57,128.71	\$ 20.17
	Police Officer I						\$ 19.21
	Water/Sewer Operator I						
	Bailiff (P.O.S.T. Certified)						
62	Building Inspector II (Residential/Commercial)	\$ 44,044.93	\$ 65,298.55	\$ 49,358.34	\$ 54,671.74	\$ 59,985.15	\$ 21.18
	Corporal (inactive)						\$ 20.17
	Public Works Manager						
	Assistant City Clerk II (certified)						
	Planner I (TBD)						
	Development Inspector (Storm/Erosion Plans)						
63	Investigator	\$ 46,247.17	\$ 66,563.48	\$ 51,826.25	\$ 57,405.33	\$ 62,984.40	\$ 22.23
	Police Officer II						\$ 21.18
	Human Resources Specialist (2-5 Years)						
	City Clerk - (uncertified - HS/BA 2 - 5 years)						
64	GIS Coordinator/Stormwater Specialist	\$ 48,559.54	\$ 71,991.66	\$ 54,417.57	\$ 60,275.60	\$ 66,133.63	\$ 23.35
	Police Sergeant I						\$ 22.23
65	Planner II	\$ 50,987.50	\$ 75,591.24	\$ 57,138.44	\$ 63,289.37	\$ 69,440.31	\$ 24.51
	Main Street Manager/Economic Development						
66	Police Sergeant II	\$ 53,536.89	\$ 79,370.80	\$ 59,995.37	\$ 66,453.84	\$ 72,912.32	\$ 25.74
67	Chief Building Official	\$ 56,213.73	\$ 83,339.34	\$ 62,995.13	\$ 69,776.54	\$ 76,557.94	\$ 27.03

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The Pay Plan No. 701 of Personnel Policy

Revised 2019/1 for Positions

Grade	Position	Beginning	Top Out	INC25%	Midpoint	INC75%	\$/Hour
	Lieutenant						\$ 25.74
68	Asst. Community Development Director	\$ 59,024.41	\$ 87,506.31	\$ 66,144.88	\$ 73,265.36	\$ 80,385.83	
69	Stormwater Utility Manager	\$ 61,975.63	\$ 91,881.62	\$ 69,452.13	\$ 76,928.63	\$ 84,405.13	\$ 29.80
	Public Works Manager - Street Maintenance						
	Public Works Manager - Utilities Distribution						
	City Clerk - (uncertified - BA >5 years)						
70	Water and Wastewater Manager	\$ 65,074.42	\$ 96,475.70	\$ 72,924.74	\$ 80,775.06	\$ 88,625.38	\$ 31.29
	Police Captain						\$ 29.80
71	City Clerk (Certified 5+ Years)	\$ 68,328.14	\$ 101,299.49	\$ 76,370.98	\$ 84,813.82	\$ 93,056.65	\$ 32.85
72	Public Works and Facilities Director	\$ 71,744.54	\$ 106,364.46	\$ 80,399.52	\$ 89,054.50	\$ 97,709.48	\$ 34.49
73	Community Development Director	\$ 75,331.78	\$ 111,682.69	\$ 84,419.50	\$ 93,507.23	\$ 102,594.96	\$ 36.22
74	Police Chief	\$ 79,098.37	\$ 117,266.82	\$ 88,640.49	\$ 98,182.60	\$ 107,724.71	\$ 38.03
	Public Safety Director (inactive)						
75	Human Resources Director (Inactive/Future)	\$ 83,053.28	\$ 123,130.16	\$ 93,072.50	\$ 103,091.72	\$ 113,110.94	\$ 39.93
76	Finance Director (Inactive/Future)	\$ 87,205.95	\$ 129,286.67	\$ 97,726.13	\$ 108,246.31	\$ 118,766.49	\$ 41.93
	Police Chief (over 5 Years)						
77	Assistant City Manager	\$ 91,566.23	\$ 135,751.01	\$ 102,612.43	\$ 113,658.62	\$ 124,704.81	\$ 44.02

The Pay Plan No. 701 of Personnel Policy

Revised 2019/1 for Positions

Grade	Position	Beginning	Top Out	INC25%	Midpoint	INC75%	P/Hour
78	City Manager I	\$ 96,144.55	\$ 142,538.56	\$ 107,743.05	\$ 119,341.55	\$ 130,940.05	\$ 46.22
	Assistant City Manager II (over 5 Years)						
79	City Manager II (over 5 Years)	\$ 100,951.78	\$ 149,665.48	\$ 113,130.21	\$ 125,308.63	\$ 137,487.06	\$ 48.53
	Assistant City Manager III (Certified ICMA/GMA)						
80	City Manager III (Certified ICMA/GMA)	\$ 105,999.37	\$ 157,148.76	\$ 118,786.72	\$ 131,574.07	\$ 144,361.41	\$ 50.96

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Administration Department

P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
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Item Coversheet

Item: Fiscal Year 2018 Budget 4th Quarter Ordinance

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: Yes, all funds except Tree Fund, Cemetery Fund and Confiscated Assets

Date Received: January 17, 2019

Workshop Date: January 22, 2019/February 18, 2019

Regular Meeting Date March 4, 2019

Discussion:

Attached is the DRAFT set of adjustments to the General Fund (all departments) and Enterprise/Capital Funds (Hotel/Motel, Development Impact, SPLOST, Utilities, Sanitation and Stormwater). General Fund Balance should DECREASE mainly due to changes in project timing (Capital Projects moving to FY 2019) as well as increase in development fees related to new home and commercial/industrial development (that mirror in the Water/Sewer accounts). Also, Hotel/Motel fund is slightly lower due to delayed opening for Hampton Inn as well as the issues related to lower occupancy (competition and renovation of La Quinta to Holiday Inn Express). SPLOST and Development Impact Fees are re-balanced to account for projects as well as increased collections (Dev. Impact). Utilities are balanced mainly due to continued meter needs as well as changes with the upcoming sewer line extensions under final engineering and timing into FY 2019 and FY 2020.

Recommendation:

For Comment. Draft Spreadsheet. Finalizing expenditures from FY 2018.

DESCRIPTION	BUDGET (Amd 3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQA	EOP_FY2018
INTANGIBLE TAX	(40,000.00)	(45,982.25)	(40,000.00)	115.0%	5,982.25	Adj. for Collections	(6,000.00)	(45,000.00)
RAILROAD EQUIPMENT TAX	(750.00)	0.00	(750.00)	0.0%	(750.00)		0.00	(750.00)
REAL ESTATE TRANSFERS	(21,000.00)	(24,241.54)	(21,000.00)	115.4%	3,241.54	Adj. for Collections	(3,500.00)	(24,500.00)
FRANCHISE TAX - ELECTRIC	(303,000.00)	(281,436.66)	(303,000.00)	92.9%	(21,563.34)		0.00	(303,000.00)
CAPITAL CREDIT REFUND	0.00	(420.60)	0.00	0.0%	420.60		0.00	0.00
FRANCHISE TAX - TELECOMMUNICAT	(2,000.00)	0.00	(2,000.00)	0.0%	(2,000.00)		0.00	(2,000.00)
FRANCHISE TAX - CABLE TV	(70,000.00)	(73,909.85)	(70,000.00)	105.6%	3,909.85	Adj. for Collections	(4,000.00)	(74,000.00)
FRANCHISE TAX - TELEPHONE	(20,000.00)	(18,440.90)	(20,000.00)	92.2%	(1,559.10)		0.00	(20,000.00)
FRANCHISE TAX - NATURAL GAS	(15,000.00)	(16,670.43)	(15,000.00)	111.1%	1,670.43	Adj. for Collections	(2,000.00)	(17,000.00)
LOCAL OPTION SALES /USE TAX	(2,100,000.00)	(1,982,880.60)	(2,100,000.00)	94.4%	(117,119.40)		0.00	(2,100,000.00)
LOST TAVT	(110,000.00)	(109,076.45)	(110,000.00)	99.2%	(923.55)		0.00	(110,000.00)
AAVT - MOTOR VEHICLE	(1,000.00)	0.00	(1,000.00)	0.0%	(1,000.00)		0.00	(1,000.00)
LIQUOR TAX	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
ALCOHOL TAX	(370,000.00)	(367,605.07)	(370,000.00)	99.4%	(2,394.93)		0.00	(370,000.00)
OCCUPATION TAXES	(225,000.00)	(180,461.58)	(225,000.00)	80.2%	(44,538.42)		0.00	(225,000.00)
REGULATORY FEES	(27,500.00)	(24,803.00)	(27,500.00)	90.2%	(2,697.00)		0.00	(27,500.00)
COIN OPERATED MACHINES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
INSURANCE PREMIUM TAX	(416,000.00)	0.00	(416,000.00)	0.0%	(416,000.00)		0.00	(416,000.00)
ALCOHOL BEV-BEER LICENSE	(17,500.00)	(14,500.00)	(17,500.00)	82.9%	(3,000.00)	Pro Rata	2,000.00	(15,500.00)
ALCOHOL BEV WINE LICENSE	(15,000.00)	(12,500.00)	(15,000.00)	83.3%	(2,500.00)	Pro Rata	1,500.00	(13,500.00)
ALCOHOL BEV - LIQUOR LICENSE	(40,500.00)	(37,750.00)	(40,500.00)	93.2%	(2,750.00)		0.00	(40,500.00)
GENERAL BUS LIC - INSURANCE	(15,500.00)	(19,675.00)	(15,500.00)	126.9%	4,175.00	Adj. for Collections	(4,500.00)	(20,000.00)
BLDG PERMITS /INSPECTIONS - RES	(425,000.00)	(412,051.35)	(425,000.00)	97.0%	(12,948.65)		0.00	(425,000.00)
BLDG PERMIT/INSPECTIONS -COMM	(250,000.00)	(251,850.49)	(250,000.00)	100.7%	1,850.49		0.00	(250,000.00)
BUSINESS LICENSE PENALTY	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
GRANT BULLET PROOF VEST	(500.00)	0.00	(500.00)	0.0%	(500.00)		0.00	(500.00)
GRANT / DONATIONS -COPS	(500.00)	0.00	(500.00)	0.0%	(500.00)		0.00	(500.00)
DONATION-PLAYGROUND EQUIP	(500.00)	0.00	(500.00)	0.0%	(500.00)		0.00	(500.00)
DONATIONS	(500.00)	0.00	(500.00)	0.0%	(500.00)		0.00	(500.00)
CDBG GRANT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
ZONING INSPECTION FEES	(43,000.00)	(34,292.00)	(43,000.00)	79.7%	(8,708.00)	Pro Rata	5,000.00	(38,000.00)
LAND DEVELOPMENT FEES	(45,000.00)	(43,900.00)	(45,000.00)	97.6%	(1,100.00)		0.00	(45,000.00)
SITE PLAN REVIEW FEES	(15,000.00)	(7,605.00)	(15,000.00)	50.7%	(7,395.00)	Pro Rata	5,000.00	(10,000.00)
SOIL EROSION FEES	(500.00)	0.00	(500.00)	0.0%	(500.00)		0.00	(500.00)
TREE REPLACEMENT REVENUE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
QUALIFYING FEE FOR ELECTION	(500.00)	0.00	(500.00)	0.0%	(500.00)		0.00	(500.00)
ACCIDENT REPORTS	(5,000.00)	(4,362.00)	(5,000.00)	87.2%	(638.00)		0.00	(5,000.00)
CRIMINAL HISTORY REPORTS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
ADM CHARGE ON FINES	(17,500.00)	(11,925.08)	(17,500.00)	68.1%	(5,574.92)	Pro Rata	3,000.00	(14,500.00)
ADM CHARGE FOR INCODE	(20,000.00)	(16,691.50)	(20,000.00)	83.5%	(3,308.50)	Pro Rata	2,000.00	(18,000.00)
BACKGROUND CHECK FEES	(3,000.00)	(2,900.00)	(3,000.00)	96.7%	(100.00)		0.00	(3,000.00)
DONATIONS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
BAD CHECK FEES	(100.00)	0.00	(100.00)	0.0%	(100.00)		0.00	(100.00)
FINES & FORFEITURES	(725,000.00)	(653,061.32)	(725,000.00)	90.1%	(71,938.68)		0.00	(725,000.00)

DESCRIPTION	BUDGET (Amd_3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOP_FY2018
BOND ACCOUNT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
INTEREST REVENUES	(5,000.00)	(6,360.16)	(5,000.00)	127.2%	1,360.16	Adj. for Collections	1,500.00	(3,500.00)
RENTS & ROYALTIES	(25,000.00)	(19,625.00)	(25,000.00)	78.5%	(5,375.00)	Pro Rata	4,000.00	(21,000.00)
SPECIAL EVENT PERMIT	(730.00)	0.00	(730.00)	0.0%	(730.00)		0.00	(730.00)
PAVILLION RENTAL	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
HOUSE RENTAL - LOCUST ROAD	(15,000.00)	(15,403.95)	(15,000.00)	102.7%	403.95		0.00	(15,000.00)
INS REIMBURSE DAMAGE PROPERTY	(25,500.00)	(49,257.50)	(25,500.00)	169.6%	17,757.50		0.00	(25,500.00)
INS REIMBURSE WKS COMP	(500.00)	0.00	(500.00)	0.0%	(500.00)		0.00	(500.00)
INS REIMBURSE FOR OVERPAYMENT	(500.00)	0.00	(500.00)	0.0%	(500.00)		0.00	(500.00)
LMIG PROGRAM	(100,000.00)	(90,618.61)	(100,000.00)	90.6%	(9,381.39)		0.00	(500.00)
MISCELLANEOUS REVENUE	(110,000.00)	(108,677.73)	(110,000.00)	98.8%	(1,322.27)		0.00	(100,000.00)
RETURN CHECK FEES	(100.00)	0.00	(100.00)	0.0%	(100.00)		0.00	(100.00)
REFUNDS POLICE DEPT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
REFUNDS PUBLIC WORKS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
REFUNDS ADMINISTRATIONS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
PRIOR YEAR REVENUE	(317,340.00)	(160,000.00)	(317,340.00)	50.4%	(157,340.00)	Balance	317,340.00	0.00
OPERATING TRANSFERS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
ADMIN FEE - WATER TRANSFER IN	(245,000.00)	(168,750.00)	(245,000.00)	68.9%	(76,250.00)	XFerAdj	76,250.00	(168,750.00)
ADMIN FEE - SEWER TRANSFER IN	(220,000.00)	(150,000.03)	(220,000.00)	68.2%	(69,999.97)	XFerAdj	70,000.00	(150,000.03)
ADMIN FEE - SAMIT TRANSFER IN	(40,000.00)	(29,999.97)	(40,000.00)	75.0%	(10,000.03)	XFerAdj	10,000.00	(30,000.00)
ADMIN FEE - STORM TRANSFER IN	(39,500.00)	(29,625.03)	(39,500.00)	75.0%	(9,874.97)	XFerAdj	9,500.00	(30,000.00)
ADMIN FEE - H/M TRANSFER IN	(42,500.00)	(31,875.03)	(42,500.00)	75.0%	(10,624.97)	XFerAdj	10,625.00	(31,875.03)
DEBT PROCEEDS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00

Original Sources of Funds (6,660,770.00)

Totals	(6,660,770.00)	(5,503,185.68)	(6,548,020.00)	84.0%	(1,044,834.32)	497,715.00	(6,050,305.00)
Orig. Budget	147,900.00	147,900.00	Last BUDGET	147,400.00	Amendments	1Qtr_2018	
-7.1%	1,259,250.00	1,259,250.00	Elected Officials	1,468,650.00	(10,000.00)	137,400.00	
3.2%	366,950.00	366,950.00	Administration	364,450.00	(384,100.00)	1,299,550.00	Sanitation
-1.5%	2,097,000.00	2,097,000.00	Municipal Court	2,302,250.00	(1,100.00)	361,350.00	Water
10.4%	2,048,600.00	2,048,600.00	Police	1,480,090.00	13,000.00	2,315,250.00	Sewer
-42.4%	5,850.00	5,850.00	Street Maint	4,900.00	(301,500.00)	1,180,530.00	Stormwater
27.8%	175,500.00	175,500.00	Fleet Maint	152,000.00	825.00	7,475.00	Hotel/Motel
-35.3%	557,540.00	557,540.00	Parks/Rec	613,590.00	(38,500.00)	113,500.00	
13.9%	6,658,590.00	6,658,590.00	Comm. Dev.	6,533,270.00	21,660.00	635,250.00	
-9.1%	(12,713,075.00)	(12,713,075.00)	Tot.General Fund	(499,715.00)		6,050,305.00	
(610,465.00)	Increase/(DEC)	0.00	(Surplus)/Deficit	0.00			

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amid 3)	YTD	Annual	Comp100%	Balance	Notes	Amendment04	EDP FY2018
100	5-1110-51.1150	MAYOR SALARY	10,800.00	10,800.00	10,800.00	100.0%	0.00		0.00	10,800.00
100	5-1110-51.1155	COUNCIL SALARY	50,400.00	50,400.00	37,800.00	100.0%	0.00		0.00	50,400.00
100	5-1110-51.2200	FICA (SOCIAL SECURITY)	900.00	961.35	675.00	106.8%	61.35		0.00	900.00
100	5-1110-51.2400	RETIREMENT	17,500.00	16,866.96	13,125.00	96.4%	633.04		0.00	17,500.00
100	5-1110-51.2750	UNEMPLOYMENT TAX - GEORGIA	650.00	383.36	487.50	59.0%	266.64		0.00	650.00
100	5-1110-52.1200	PROFESSIONAL SERVICES	1,250.00	-	937.50	0.0%	1,250.00		0.00	1,250.00
100	5-1110-52.1250	LEGAL	2,500.00	-	1,875.00	0.0%	2,500.00		0.00	2,500.00
100	5-1110-52.3100	RISK MANAGEMENT INSURANCE	13,000.00	11,963.42	9,750.00	92.0%	1,036.58		0.00	13,000.00
100	5-1110-52.3200	COMMUNICATIONS-CELL PHONES	750.00	687.39	562.50	91.7%	62.61		0.00	750.00
100	5-1110-52.3310	PUBLIC NOTICES	500.00	-	375.00	0.0%	500.00		0.00	500.00
100	5-1110-52.3500	TRAVEL MILEAGE REIMBURSEMENT	5,000.00	320.04	750.00	6.4%	4,679.96		0.00	5,000.00
100	5-1110-52.3510	CAR ALLOWANCE FOR MAYOR	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-1110-52.3600	DUES & FEES	300.00	-	225.00	0.0%	300.00		0.00	300.00
100	5-1110-52.3700	EDUCATION & TRAINING	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-1110-52.3701	EDUCATION & TRAINING - MAYOR	5,000.00	2,177.61	3,750.00	49.6%	2,822.39		0.00	5,000.00
100	5-1110-52.3702	EDUCATION & TRAINING - TAYLOR	2,750.00	2,668.88	2,062.50	97.1%	81.12		0.00	2,750.00
100	5-1110-52.3703	EDUCATION & TRAINING - GREER	2,750.00	(10.10)	2,062.50	-1.1%	2,780.10		0.00	2,750.00
100	5-1110-52.3704	EDUCATION & TRAINING - HAMMOCK	2,750.00	271.40	2,062.50	9.9%	2,478.60		0.00	2,750.00
100	5-1110-52.3705	EDUCATION & TRAINING - GARDNER	2,750.00	586.12	2,062.50	21.3%	2,163.88		0.00	2,750.00
100	5-1110-52.3706	EDUCATION & TRAINING - ASHE	2,750.00	890.58	2,062.50	30.2%	1,919.42		0.00	2,750.00
100	5-1110-52.3707	EDUCATION & TRAINING - BOONE	2,750.00	746.19	2,062.50	27.1%	2,003.81		0.00	2,750.00
100	5-1110-52.3708	EDUCATION & TRAINING GARDNER	-	178.17	0.00	0.0%	(178.17)	MOVE to correct line	0.00	0.00
100	5-1110-52.3710	EDUCATION & TRAINING - NEWLY E	500.00	-	375.00	0.0%	500.00		0.00	500.00
100	5-1110-52.3750	MTGS & CONF (RETREATS/HOMA)	20,000.00	9,164.09	15,000.00	45.8%	10,835.91		(10,000.00)	10,000.00
100	5-1110-53.1105	OFFICE SUPPLIES	250.00	14.95	187.50	6.0%	235.05		0.00	250.00
100	5-1110-53.1785	UNIFORMS	600.00	278.38	450.00	46.4%	321.62		0.00	600.00
100	5-1110-54.2450	COMPUTER MAINTENANCE	1,000.00	-	750.00	0.0%	1,000.00		0.00	1,000.00

Original Budget			147,900.00							
Total Elected Officials			147,400.00	109,268.79	113,250.00	74.1%	38,131.21		(10,000.00)	137,400.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd. 3)	YTD	Annual	Compl00%	Balance	Notes	AmendmentQ4	EOP_FY2018
100	5-1510-51.1100	REGULAR EMPLOYEES	457,800.00	470,584.82	457,800.00	102.8%	(12,784.82)	Adj. Expenditure	12,000.00	469,800.00
100	5-1510-51.1300	OVERTIME	4,000.00	2,154.52	4,000.00	53.9%	1,845.48		0.00	4,000.00
100	5-1510-51.2100	GROUP INSURANCE	39,500.00	45,733.08	39,500.00	115.8%	(6,233.08)	Adj. Expenditure	6,500.00	46,000.00
100	5-1510-51.2200	FICA (SOCIAL SECURITY)	5,000.00	6,619.03	5,000.00	132.4%	(1,619.03)	Adj. Expenditure	1,700.00	6,700.00
100	5-1510-51.2400	RETIREMENT	27,500.00	28,492.94	27,500.00	103.6%	(992.94)	Adj. Expenditure	1,000.00	28,500.00
100	5-1510-51.2700	WORKER'S COMPENSATION	18,500.00	15,150.88	18,500.00	81.9%	3,349.12	Pro Rata	(1,000.00)	15,500.00
100	5-1510-51.2750	UNEMPLOYMENT TAX - GEORGIA	2,500.00	710.37	2,500.00	28.4%	1,789.63	Pro Rata	(1,000.00)	1,500.00
100	5-1510-52.1200	PROFESSIONAL	15,000.00	3,110.16	15,000.00	20.7%	11,889.84	Pro Rata	(10,000.00)	5,000.00
100	5-1510-52.1220	AUDITING	30,000.00	20,700.00	30,000.00	69.0%	9,300.00	Pro Rata	(5,000.00)	25,000.00
100	5-1510-52.1230	LEGAL	40,000.00	28,565.60	40,000.00	71.4%	11,434.40	Pro Rata	(5,000.00)	35,000.00
100	5-1510-52.1400	DRUG & MEDICAL	500.00	110.00	500.00	22.0%	390.00		0.00	500.00
100	5-1510-52.2210	AUTO/TRUCK EXP	1,500.00	1,698.60	1,500.00	113.2%	(198.60)	Adj. Expenditure	500.00	2,000.00
100	5-1510-52.2211	AUTO GAS & FUEL	2,000.00	2,120.06	2,000.00	106.0%	(120.06)	Adj. Expenditure	200.00	2,200.00
100	5-1510-52.2212	CAR ALLOWANCE	4,800.00	3,250.00	4,800.00	67.7%	1,550.00		0.00	4,800.00
100	5-1510-52.2240	BUILDING & GROUNDS	45,000.00	57,962.98	45,000.00	128.8%	(12,962.98)	Adj. Expenditure	15,000.00	60,000.00
100	5-1510-52.2250	OTHER EQUIP. REPAIRS/MAINT	7,000.00	8,570.50	7,000.00	122.4%	(1,570.50)	Adj. Expenditure	2,000.00	9,000.00
100	5-1510-52.2320	RENTAL OF EQUIPMENT & VEHICLE	9,000.00	2,889.08	9,000.00	32.1%	6,110.92	Adj. Expenditure	0.00	4,000.00
100	5-1510-52.3100	RISK MANAGEMENT INSURANCE	20,000.00	20,040.98	20,000.00	100.2%	(40.98)	Pro Rata	(5,000.00)	4,000.00
100	5-1510-52.3200	COMMUNICATIONS-CELL PHONES	1,300.00	1,237.75	1,300.00	95.2%	62.25		0.00	1,300.00
100	5-1510-52.3201	TELEPHONE	20,000.00	923.50	20,000.00	4.6%	19,076.50	Exp. In Year 2019	(15,000.00)	5,000.00
100	5-1510-52.3205	INTERNET	35,000.00	33,476.13	35,000.00	95.6%	1,523.87		0.00	35,000.00
100	5-1510-52.3300	ADVERTISING	750.00	-	750.00	0.0%	750.00		0.00	750.00
100	5-1510-52.3310	PUBLIC NOTICES	3,000.00	1,954.56	3,000.00	65.2%	1,045.44		0.00	3,000.00
100	5-1510-52.3500	TRAVEL MILEAGE REIMBURSEMENT	3,500.00	2,900.63	3,500.00	82.9%	599.37		0.00	3,500.00
100	5-1510-52.3600	DUES & FEES	4,000.00	6,491.73	4,000.00	162.3%	(2,491.73)	Adj. Expenditure	2,500.00	6,500.00
100	5-1510-52.3700	EDUCATION & TRAINING	20,000.00	12,447.69	20,000.00	62.2%	7,552.31		0.00	20,000.00
100	5-1510-52.3750	MEETINGS & CONFERENCE	15,000.00	4,132.95	15,000.00	27.6%	10,867.05	Pro Rata	(5,000.00)	10,000.00
100	5-1510-52.3855	CONTRACTS & SPONSORSHIPS	5,000.00	4,321.25	5,000.00	86.4%	678.75		0.00	5,000.00
100	5-1510-52.3970	POSTAGE	15,000.00	14,488.28	15,000.00	96.6%	511.72		0.00	15,000.00
100	5-1510-53.1105	OFFICE SUPPLIES	8,000.00	6,858.47	8,000.00	85.7%	1,141.53		0.00	8,000.00
100	5-1510-53.1107	BANK & CREDIT CARD CHARGES	17,500.00	18,820.78	17,500.00	107.5%	(1,320.78)	Adj. Expenditure	2,000.00	19,500.00
100	5-1510-53.1108	CHECK FRAUD PROVISION	-	1,800.00	0.00	0.0%	(1,800.00)	New Category	2,000.00	2,000.00
100	5-1510-53.1160	OPERATING EQUIPMENT	1,200.00	-	1,200.00	0.0%	1,200.00		0.00	1,200.00
100	5-1510-53.1161	GIFTS & FLOWERS	3,000.00	2,798.93	3,000.00	93.3%	201.07		0.00	3,000.00
100	5-1510-53.1165	DISASTER RELIEF SUPPLIES	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-1510-53.1205	UTILITIES	35,000.00	28,362.68	35,000.00	81.0%	6,637.32		0.00	35,000.00
100	5-1510-53.1210	STORMWATER FEES	1,600.00	1,529.68	1,600.00	95.6%	70.32		0.00	1,600.00
100	5-1510-53.1700	OTHER SUPPLIES	5,500.00	3,806.69	5,500.00	69.2%	1,693.31		0.00	5,500.00
100	5-1510-53.1728	MAYORS MOTORCADE	1,200.00	(635.04)	1,200.00	-52.9%	1,835.04		0.00	1,200.00
100	5-1510-53.1729	CITY EVENTS	10,000.00	5,625.32	10,000.00	56.3%	4,374.68		0.00	10,000.00
100	5-1510-53.1785	UNIFORMS	1,500.00	1,921.96	1,500.00	128.1%	(421.96)	Adj. Expenditure	500.00	2,000.00
100	5-1510-53.1790	ELECTION EXPENSE	1,000.00	-	1,000.00	0.0%	1,000.00	Pro Rata	(1,000.00)	0.00
100	5-1510-53.1795	MISCELLANEOUS	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-1510-54.1100	ACQUISITION OF PROPERTY	200,000.00	-	200,000.00	0.0%	200,000.00	Adj. Year	(100,000.00)	100,000.00
100	5-1510-54.1310	RENOVATIONS TO CITY HALL	100,000.00	25,000.00	100,000.00	25.0%	75,000.00	Pro Rata	(50,000.00)	50,000.00
100	5-1510-54.2200	VEHICLES	-	-	0.00	0.0%	0.00		0.00	0.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd. 3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOP FY2018
100	5-1510-54.2300	FURNITURE & FIXTURES	12,000.00	-	12,000.00	0.0%	12,000.00	Pro Rata	(10,000.00)	2,000.00
100	5-1510-54.2400	COMPUTERS	30,000.00	-	30,000.00	0.0%	30,000.00	Pro Rata	(10,000.00)	20,000.00
100	5-1510-54.2450	COMPUTER MAINTENANCE	173,000.00	172,279.99	173,000.00	99.6%	720.01		0.00	173,000.00
100	5-1510-54.2500	EQUIPMENT	16,000.00	1,906.38	16,000.00	11.9%	14,093.62	Pro Rata	(10,000.00)	6,000.00
100	5-1510-56.1000	DEPRECIATION	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-1510-57.9000	CONTINGENCIES	15,000.00	-	15,000.00	0.0%	15,000.00		0.00	15,000.00
		Original Budget	1,259,250.00							
		Total Administration	1,468,650.00	1,070,913.91	1,483,650.00	77.9%	397,736.09		(194,100.00)	1,299,550.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amnd. 3)	YTD	Annual	Comp:100%	Balance	Notes	AmendmentQ4	EOY FY 2018
100	5-2650-51.1100	REGULAR EMPLOYEES	68,500.00	52,856.52	68,500.00	76.9%	15,843.48	Pro Rata	(5,000.00)	63,500.00
100	5-2650-51.1158	JUDGE SALARY	25,000.00	22,000.00	25,000.00	88.0%	3,000.00		0.00	25,000.00
100	5-2650-51.1300	OVERTIME	750.00	16.58	750.00	2.2%	733.42		0.00	750.00
100	5-2650-51.2100	GROUP INSURANCE	8,000.00	6,524.12	8,000.00	81.6%	1,475.88		0.00	8,000.00
100	5-2650-51.2200	FICA (SOCIAL SECURITY)	600.00	715.44	600.00	119.2%	(115.44)	Adj. Expenditure	200.00	800.00
100	5-2650-51.2400	RETIREMENT	2,500.00	1,923.36	2,500.00	76.9%	576.64		0.00	2,500.00
100	5-2650-51.2500	TUITION REIMBURSEMENTS	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-2650-51.2700	WORKER'S COMPENSATION	3,000.00	1,483.08	3,000.00	49.4%	1,516.92		0.00	3,000.00
100	5-2650-51.2750	UNEMPLOYMENT TAX - GEORGIA	500.00	60.80	500.00	12.2%	439.20		0.00	500.00
100	5-2650-52.1230	LEGAL	7,500.00	50.00	7,500.00	0.7%	7,450.00		0.00	7,500.00
100	5-2650-52.1260	SOLICITOR	24,000.00	17,600.00	24,000.00	73.3%	6,400.00		0.00	24,000.00
100	5-2650-52.1261	PUBLIC DEFENDER	17,500.00	14,740.00	17,500.00	84.2%	2,760.00		0.00	17,500.00
100	5-2650-52.1400	DRUG & MEDICAL	200.00	-	200.00	0.0%	200.00		0.00	200.00
100	5-2650-52.2210	AUTO / TRUCK EXPENSE	500.00	-	500.00	0.0%	500.00		0.00	500.00
100	5-2650-52.2211	AUTO / TRUCK FUEL	500.00	-	500.00	0.0%	500.00		0.00	500.00
100	5-2650-52.2250	OTHER EQUIP. REPAIRS/MAINT	500.00	-	500.00	0.0%	500.00		0.00	500.00
100	5-2650-52.3100	RISK MANAGEMENT INSURANCE	2,500.00	1,952.95	2,500.00	78.1%	547.05		0.00	2,500.00
100	5-2650-52.3200	COMMUNICATIONS-CELL PHONES	750.00	423.39	750.00	56.5%	326.61		0.00	750.00
100	5-2650-52.3205	INTERNET	100.00	-	100.00	0.0%	100.00		0.00	100.00
100	5-2650-52.3310	PUBLIC NOTICES	100.00	25.00	100.00	25.0%	75.00		0.00	100.00
100	5-2650-52.3500	TRAVEL-MILEAGE REIMBURSEMENT	200.00	244.16	200.00	122.1%	(44.16)	Adj. Expenditure	200.00	400.00
100	5-2650-52.3600	DUES & FEES	400.00	82.00	400.00	20.5%	318.00		0.00	400.00
100	5-2650-52.3700	EDUCATION & TRAINING	4,800.00	5,856.94	4,800.00	122.0%	(1,056.94)	Adj. Expenditure	1,500.00	6,300.00
100	5-2650-52.3970	POSTAGE	500.00	464.25	500.00	92.9%	35.75		0.00	500.00
100	5-2650-52.3995	COURT COST-SUBPOENAS	200.00	-	200.00	0.0%	200.00		0.00	200.00
100	5-2650-53.1105	OFFICE SUPPLIES	500.00	392.78	500.00	78.6%	107.22		0.00	500.00
100	5-2650-53.1107	BANK & CREDIT CARD CHARGES	500.00	-	500.00	0.0%	500.00		0.00	500.00
100	5-2650-53.1160	OPERATING EQUIPMENT COM SVC	250.00	-	250.00	0.0%	250.00		0.00	250.00
100	5-2650-53.1700	OTHER SUPPLIES	300.00	194.30	300.00	64.8%	105.70		0.00	300.00
100	5-2650-53.1785	UNIFORMS	600.00	153.46	600.00	25.6%	446.54		0.00	600.00
100	5-2650-53.1786	BOOT ALLOWANCE	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-2650-53.1795	MISCELLANEOUS	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-2650-54.2200	VEHICLES	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-2650-54.2300	FURNITURE & FIXTURES	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-2650-54.2400	COMPUTERS	1,200.00	1,200.00	1,200.00	100.0%	0.00		0.00	1,200.00
100	5-2650-54.2420	PAPERLESS COURT SYSTEM	4,000.00	-	4,000.00	0.0%	4,000.00		0.00	4,000.00
100	5-2650-54.2450	COMPUTER MAINTENANCE	17,000.00	16,255.53	17,000.00	95.6%	744.47		0.00	17,000.00
100	5-2650-54.2500	EQUIPMENT COMMUNITY SERV	800.00	-	800.00	0.0%	800.00		0.00	800.00
100	5-2650-54.2550	EQUIPMENT - COURT	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-2650-56.1000	DEPRECIATION	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-2650-57.2000	JAIL CONSTRUCTION	37,000.00	38,386.91	37,000.00	103.7%	(1,386.91)	Adj. Expenditure	1,500.00	38,500.00
100	5-2650-57.2100	GEORGIA CRIME VICTIMS	2,000.00	396.20	2,000.00	19.8%	1,603.80		0.00	2,000.00
100	5-2650-57.2110	VICTIMS ASSISTANCE FUND	20,500.00	19,249.11	20,500.00	93.9%	1,250.89		0.00	20,500.00
100	5-2650-57.2120	POLICE OFFICERS A & B FUND	22,500.00	22,404.49	22,500.00	99.6%	95.51		0.00	22,500.00
100	5-2650-57.2130	POLICE /PROSCUTOR TRAINING	33,200.00	32,568.36	33,200.00	98.1%	631.64		0.00	33,200.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd. 3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOP FY2018
100	5-2650-57.2150	SPINAL INJURY TRUST FUND	1,800.00	1,700.90	1,800.00	94.5%	99.10		0.00	1,800.00
100	5-2650-57.2160	GBI CRIME LAB	500.00	419.21	500.00	83.8%	80.79		0.00	500.00
100	5-2650-57.2170	INDIGENT DEFENSE - POTHOE	40,000.00	38,419.47	40,000.00	96.0%	1,580.53		0.00	40,000.00
100	5-2650-57.2180	DRUG TREATMENT & EDUCATION	6,000.00	5,428.21	6,000.00	90.5%	571.79		0.00	6,000.00
100	5-2650-57.2190	DRIVERS ED & TRAINING FUND	4,700.00	5,094.83	4,700.00	108.4%	(394.83)	Adj. Expenditure	500.00	5,200.00
100	5-2650-57.9000	CONTINGENCIES	2,000.00	-	2,000.00	0.0%	2,000.00		0.00	2,000.00
Original Budget			366,950.00							
Total Municipal Court			364,450.00	309,082.35	362,450.00	84.8%	53,367.65		(1,100.00)	361,350.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd. 3)	YTD	Annual	Comp100%	Balance	Notes	Amendment Q4	EOP FY 2018
100	5-3230-51.1100	REGULAR EMPLOYEES	1,221,000.00	1,219,685.27	1,221,000.00	99.9%	1,314.73		0.00	1,221,000.00
100	5-3230-51.1300	OVERTIME	30,000.00	36,024.59	30,000.00	120.1%	(6,024.59)	Adj. Expenditure	7,000.00	37,000.00
100	5-3230-51.2100	GROUP INSURANCE	140,000.00	148,433.53	140,000.00	106.0%	(8,433.53)	Adj. Expenditure	10,000.00	150,000.00
100	5-3230-51.2200	FICA (SOCIAL SECURITY)	15,500.00	17,128.55	15,500.00	110.5%	(1,628.55)	Adj. Expenditure	2,000.00	17,500.00
100	5-3230-51.2400	RETIREMENT	73,000.00	63,122.23	73,000.00	86.5%	9,877.77	Pro Rata	(5,000.00)	68,000.00
100	5-3230-51.2500	TUITION REIMBURSEMENTS	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-3230-51.2700	WORKER'S COMPENSATION	40,000.00	35,564.04	40,000.00	88.9%	4,435.96		0.00	40,000.00
100	5-3230-51.2750	UNEMPLOYMENT TAX - GEORGIA	5,000.00	1,735.08	5,000.00	34.7%	3,264.92		0.00	5,000.00
100	5-3230-52.1230	LEGAL	5,000.00	3,497.50	5,000.00	70.0%	1,502.50		0.00	5,000.00
100	5-3230-52.1400	DRUG & MEDICAL	2,500.00	5,824.00	2,500.00	233.0%	(3,324.00)	Adj. Expenditure	4,000.00	6,500.00
100	5-3230-52.2210	AUTO/TRUCK EXPENSES	43,000.00	31,675.65	43,000.00	73.7%	11,324.35	Pro Rata	(7,500.00)	35,500.00
100	5-3230-52.2211	AUTO GAS & FUEL	67,000.00	62,564.49	67,000.00	93.4%	4,435.51		0.00	67,000.00
100	5-3230-52.2240	BUILDING & GROUNDS	50,000.00	53,000.35	50,000.00	106.0%	(3,000.35)	Adj. Expenditure	5,000.00	55,000.00
100	5-3230-52.2250	OTHER EQUIP. REPAIRS/MAINT	4,000.00	4,543.28	4,000.00	113.5%	(543.28)	Adj. Expenditure	1,000.00	5,000.00
100	5-3230-52.3100	RISK MANAGEMENT INSURANCE	41,000.00	37,953.03	41,000.00	92.6%	3,046.97	Pro Rata	(2,500.00)	38,500.00
100	5-3230-52.3200	COMMUNICATIONS-CELL PHONES	12,000.00	14,474.80	12,000.00	120.6%	(2,474.80)	Adj. Expenditure	2,500.00	14,500.00
100	5-3230-52.3201	TELEPHONE	2,000.00	643.98	2,000.00	32.2%	1,356.02		0.00	2,000.00
100	5-3230-52.3205	INTERNET	1,000.00	-	1,000.00	0.0%	1,000.00	Pro Rata	(1,000.00)	0.00
100	5-3230-52.3300	ADVERTISING	200.00	898.25	200.00	449.1%	(698.25)	Adj. Expenditure	1,000.00	1,200.00
100	5-3230-52.3500	TRAVEL MILEAGE REIMBURSEMENT	1,000.00	593.51	1,000.00	59.4%	406.49		0.00	1,000.00
100	5-3230-52.3600	DUES & FEES	1,000.00	259.69	1,000.00	25.4%	746.31		0.00	1,000.00
100	5-3230-52.3700	EDUCATION & TRAINING	6,500.00	2,927.27	6,500.00	45.0%	3,572.73		0.00	6,500.00
100	5-3230-52.3750	MEETINGS & CONFERENCE	1,000.00	370.00	1,000.00	37.0%	630.00		0.00	1,000.00
100	5-3230-52.3850	CONTRACT LABOR	300.00	-	300.00	0.0%	300.00		0.00	300.00
100	5-3230-52.3950	ASK FORCE EXPENSES	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-3230-52.3970	POSTAGE	1,250.00	1,185.17	1,250.00	94.8%	64.83		0.00	1,250.00
100	5-3230-52.3980	INVESTIGATIONS	1,000.00	524.50	1,000.00	52.5%	475.50		0.00	1,000.00
100	5-3230-53.1105	OFFICE SUPPLIES	6,500.00	3,417.08	6,500.00	52.6%	3,082.92		0.00	6,500.00
100	5-3230-53.1107	BANK & CREDIT CARD CHARGES	18,000.00	19,747.53	18,000.00	109.7%	(1,747.53)	Pro Rata	2,000.00	20,000.00
100	5-3230-53.1150	OPERATING SUPPLIES	-	37.44	0.00	0.0%	(37.44)		0.00	0.00
100	5-3230-53.1160	OPERATING EQUIPMENT	42,500.00	10,937.00	42,500.00	25.7%	31,563.00	Pro Rata	(10,000.00)	32,500.00
100	5-3230-53.1165	K-9 EXPENSE	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-3230-53.1170	COPS EXPENSE	1,500.00	348.87	1,500.00	23.3%	1,151.13		0.00	1,500.00
100	5-3230-53.1205	UTILITIES	32,000.00	36,041.57	32,000.00	112.6%	(4,041.57)	Adj. Expenditure	5,000.00	37,000.00
100	5-3230-53.1210	STORMWATER FEES	1,000.00	-	1,000.00	0.0%	1,000.00	Pro Rata	(1,000.00)	0.00
100	5-3230-53.1700	OTHER SUPPLIES	7,000.00	6,087.40	7,000.00	87.0%	912.60		0.00	7,000.00
100	5-3230-53.1785	UNIFORMS	15,000.00	12,622.28	15,000.00	84.1%	2,377.72		0.00	15,000.00
100	5-3230-53.1795	MISCELLANEOUS	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-3230-54.1310	PUBLIC SAFETY BUILDING	155,000.00	142,629.59	155,000.00	92.0%	12,370.41		0.00	155,000.00
100	5-3230-54.2200	VEHICLES	102,500.00	87,050.00	102,500.00	84.9%	15,450.00		0.00	102,500.00
100	5-3230-54.2300	FURNITURE & FIXTURES	7,500.00	-	7,500.00	0.0%	7,500.00		0.00	7,500.00
100	5-3230-54.2400	COMPUTERS	7,000.00	6,512.50	7,000.00	93.0%	487.50		0.00	7,000.00
100	5-3230-54.2450	COMPUTER MAINTENANCE	62,500.00	65,473.90	62,500.00	104.9%	(2,973.90)	Adj. Expenditure	3,000.00	65,500.00
100	5-3230-54.2500	EQUIPMENT	67,500.00	66,451.53	67,500.00	98.4%	1,048.47		0.00	67,500.00
100	5-3230-55.2300	JUDGEMENTS	5,000.00	-	5,000.00	0.0%	5,000.00	Pro Rata	(1,500.00)	2,500.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd. 3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOY_FY2018
100	5-3230-56.1000	DEPRECIATION	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-3230-57.9000	CONTRAGENCIES	7,500.00	-	7,500.00	0.0%	7,500.00		0.00	7,500.00
100	5-3230-58.1204	PD INCODE SOFTWARE PRINCIPAL	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-3230-58.1205	LEASE BUILDING FOR SQUAD RM	-	-	0.00	0.0%	0.00		0.00	0.00
Original Budget			2,097,000.00							
Total Police			2,302,250.00	2,199,977.45	2,302,250.00	95.6%	102,272.55		13,000.00	2,315,250.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amnd. \$)	YTD	Annual	Comp100%	Balance	Notes	Amendment04	EOP_FY2018
100	5-4210-51.1100	REGULAR EMPLOYEES	432,700.00	448,872.50	432,700.00	103.7%	(16,172.50)	Adj. for Expenditure	20,000.00	452,700.00
100	5-4210-51.1200	SEASONAL EMPLOYEES	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-4210-51.1300	OVERTIME	10,000.00	10,782.99	10,000.00	107.8%	(782.99)	Adj. for Expenditure	1,000.00	11,000.00
100	5-4210-51.2100	GROUP INSURANCE	55,000.00	67,282.12	55,000.00	122.3%	(12,282.12)	Adj. for Expenditure	15,000.00	70,000.00
100	5-4210-51.2200	FICA (SOCIAL SECURITY)	5,000.00	6,274.55	5,000.00	125.5%	(1,274.55)	Adj. for Expenditure	1,500.00	6,500.00
100	5-4210-51.2400	RETIREMENT	32,000.00	33,280.23	32,000.00	104.0%	(1,280.23)	Adj. for Expenditure	1,500.00	33,500.00
100	5-4210-51.2700	WORKERS COMPENSATION	15,000.00	14,830.80	15,000.00	98.9%	169.20		0.00	15,000.00
100	5-4210-51.2750	UNEMPLOYMENT TAX - GEORGIA	2,500.00	749.69	2,500.00	30.0%	1,750.31	Pro Rata	(1,500.00)	1,000.00
100	5-4210-51.1200	PROFESSIONAL	2,000.00	-	2,000.00	0.0%	2,000.00	Pro Rata	(2,000.00)	0.00
100	5-4210-52.1230	LEGAL	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-4210-52.1250	ENGINEERING	95,000.00	2,266.40	95,000.00	2.4%	92,733.60	Pro Rata	(50,000.00)	45,000.00
100	5-4210-52.1400	DRUG & MEDICAL	1,500.00	498.00	1,500.00	33.2%	1,002.00		0.00	1,500.00
100	5-4210-52.2210	AUTO/TRUCK EXPENSES	11,500.00	13,759.89	11,500.00	119.7%	(2,259.89)	Adj. for Expenditure	2,500.00	14,000.00
100	5-4210-52.2211	AUTO GAS & FUEL	20,000.00	30,639.38	20,000.00	153.2%	(10,639.38)	Adj. for Expenditure	15,000.00	35,000.00
100	5-4210-52.2240	BUILDING & GROUNDS	40,000.00	37,460.34	40,000.00	93.7%	2,539.66		0.00	40,000.00
100	5-4210-52.2250	OTHER EQUIP. REPAIRS/MAINT	19,000.00	17,804.74	19,000.00	93.7%	1,195.26		0.00	19,000.00
100	5-4210-52.2260	STREET MAINTENANCE & PAVING	75,000.00	40,823.09	75,000.00	54.4%	34,176.91		0.00	75,000.00
100	5-4210-52.2320	RENTAL OF EQUIPMENT & VEHICLE	8,000.00	5,369.17	8,000.00	67.1%	2,630.83		0.00	8,000.00
100	5-4210-52.3100	RISK MANAGEMENT INSURANCE	22,500.00	19,772.05	22,500.00	87.9%	2,727.95		0.00	22,500.00
100	5-4210-52.3200	COMMUNICATIONS-CELL PHONES	4,200.00	5,120.92	4,200.00	121.9%	(920.92)	Adj. for Expenditure	1,000.00	5,200.00
100	5-4210-52.3201	TELEPHONE	2,000.00	286.76	2,000.00	14.3%	1,713.24		0.00	2,000.00
100	5-4210-52.3205	INTERNET	5,000.00	6,480.00	5,000.00	129.6%	(1,480.00)	Adj. for Expenditure	2,000.00	7,000.00
100	5-4210-52.3310	PUBLIC NOTICES	180.00	-	180.00	0.0%	180.00		0.00	180.00
100	5-4210-52.3600	DUES & FEES	400.00	221.69	400.00	55.4%	178.31		0.00	400.00
100	5-4210-52.3700	EDUCATION & TRAINING	1,500.00	1,122.00	1,500.00	74.8%	378.00		0.00	1,500.00
100	5-4210-52.3750	MEETINGS & CONFERENCE	1,000.00	1,246.74	1,000.00	124.7%	(246.74)	Adj. for Expenditure	500.00	1,500.00
100	5-4210-52.3855	CONTRACTS	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-4210-52.3940	TREE MAINTENANCE	20,000.00	12,309.72	20,000.00	61.5%	7,690.28		0.00	20,000.00
100	5-4210-53.1105	OFFICE SUPPLIES	2,000.00	1,662.23	2,000.00	83.1%	337.77		0.00	2,000.00
100	5-4210-53.1150	OPERATING SUPPLIES	1,200.00	5,374.04	1,200.00	447.8%	(4,174.04)	Adj. for Expenditure	5,000.00	6,200.00
100	5-4210-53.1160	OPERATING EQUIPMENT	12,000.00	2,281.71	12,000.00	19.0%	9,718.29		(2,500.00)	9,500.00
100	5-4210-53.1205	UTILITIES	8,500.00	6,454.98	8,500.00	75.9%	2,045.02		0.00	8,500.00
100	5-4210-53.1210	STORMWATER FEES	1,600.00	2,214.09	1,600.00	138.4%	(614.09)	Adj. for Expenditure	1,000.00	2,600.00
100	5-4210-53.1225	STREET LIGHTS	117,500.00	100,799.17	117,500.00	85.8%	16,700.83		0.00	117,500.00
100	5-4210-53.1700	OTHER SUPPLIES	16,000.00	7,278.99	16,000.00	45.5%	8,721.01	Pro Rata	(4,000.00)	12,000.00
100	5-4210-53.1720	CHRISTMAS DECORATIONS	15,000.00	2,157.81	15,000.00	14.4%	12,842.19	Pro Rata	(8,000.00)	7,000.00
100	5-4210-53.1725	STREET SIGNS & MARKINGS	17,500.00	6,665.56	17,500.00	38.1%	10,834.44	Pro Rata	(5,000.00)	12,500.00
100	5-4210-53.1775	REPAIR DAMAGE PROPERTY	1,250.00	433.30	1,250.00	34.7%	816.70		0.00	1,250.00
100	5-4210-53.1785	UNIFORMS	6,200.00	6,451.86	6,200.00	104.1%	(251.86)	Adj. for Expenditure	500.00	6,700.00
100	5-4210-53.1786	BOOT ALLOWANCE	1,200.00	1,780.84	1,200.00	148.4%	(580.84)	Adj. for Expenditure	1,000.00	2,200.00
100	5-4210-53.1795	MISCELLANEOUS	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-4210-54.1401	BILL GORDNR PKWY/SR 42 IMPROVE	350,000.00	-	350,000.00	0.0%	350,000.00	Move to 2019	(300,000.00)	50,000.00
100	5-4210-54.2200	VEHICLES	30,000.00	27,511.00	30,000.00	91.7%	2,489.00		0.00	30,000.00
100	5-4210-54.2300	FURNITURE & FRXTURES	500.00	-	500.00	0.0%	500.00		0.00	500.00
100	5-4210-54.2400	COMPUTER	100.00	-	100.00	0.0%	100.00		0.00	100.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd_3)	YTD	Annual	Comp100%	Balance	Notes	Amendment04	EQP_FY2018
100	5-4210-54.2450	COMPUTER MAINTENANCE	3,000.00	4,432.49	3,000.00	147.7%	(1,432.49)	Adj. for Expenditure	3,000.00	5,000.00
100	5-4210-54.2500	EQUIPMENT	15,000.00	16,190.00	15,000.00	107.9%	(1,190.00)	Adj. for Expenditure	2,000.00	17,000.00
100	5-4210-54.2700	SECURITY SYSTEM	500.00	-	500.00	0.0%	500.00		0.00	500.00
100	5-4210-56.1000	DEPRECIATION	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-4210-57.3100	CLAIMS	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-4210-57.9000	CONTINGENCIES	2,000.00	-	2,000.00	0.0%	2,000.00		0.00	2,000.00
Original Budget			2,000,000.00							
Total Street Maintenance			1,480,030.00	968,941.84	370,007.50	65.5%	513,068.16		(301,500.00)	1,180,530.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amnd_3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOP_FY2018
100	5-4220-51.1100	REGULAR EMPLOYEES	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-51.1300	OVERTIME	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-51.2100	GROUP INSURANCE	-	1,507.66	-	0.0%	(1,507.66)		0.00	0.00
100	5-4220-51.2200	FICA (SOCIAL SECURITY)	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-51.2400	RETIREMENT	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-51.2500	TUITION REIMBURSEMENTS	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-51.2700	WORKER'S COMPENSATION	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-51.2750	UNEMPLOYMENT TAX - GEORGIA	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-52.1400	DRUG & MEDICAL	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-52.2210	AUTO/TRUCK EXPENSES	-	344.50	-	0.0%	(344.50)	Adj. for Exp	0.00	0.00
100	5-4220-52.2211	AUTO GAS & FUEL	-	-	-	0.0%	0.00		0.00	575.00
100	5-4220-52.2240	BUILDING & GROUNDS	-	64.56	-	0.0%	(64.56)		0.00	0.00
100	5-4220-52.2250	OTHER EQUIP. REPAIRS/MAINT	2,000.00	-	2,000.00	0.0%	2,000.00		0.00	0.00
100	5-4220-52.3100	RISK MANAGEMENT INSURANCE	-	91.88	-	0.0%	(91.88)	Adj. for Exp	0.00	2,000.00
100	5-4220-52.3200	COMMUNICATIONS-CELL PHONES	-	104.32	-	0.0%	(104.32)	Adj. for Exp	100.00	100.00
100	5-4220-52.3205	INTERNET	-	-	-	0.0%	0.00		200.00	200.00
100	5-4220-52.3600	DUES & FEES	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-52.3700	EDUCATION & TRAINING	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-53.1160	OPERATING EQUIPMENT	400.00	-	400.00	0.0%	400.00		0.00	0.00
100	5-4220-53.1205	UTILITIES	2,500.00	1,766.96	2,500.00	70.7%	733.04		0.00	400.00
100	5-4220-53.1700	OTHER SUPPLIES	500.00	622.08	500.00	124.4%	(122.08)	Adj. for Exp	0.00	2,500.00
100	5-4220-53.1785	UNIFORMS	-	-	-	0.0%	0.00		500.00	1,000.00
100	5-4220-53.1786	BOOT ALLOWANCE	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-53.1795	MISCELLANEOUS	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-54.2100	MACHINERY	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-54.2200	VEHICLES	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-54.2300	FURNITURE & FIXTURES	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-54.2400	COMPUTER	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-54.2450	COMPUTER MAINTENANCE	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-54.2500	EQUIPMENT	500.00	-	500.00	0.0%	500.00	Pro Rata	(500.00)	0.00
100	5-4220-56.1000	DEPRECIATION	-	-	-	0.0%	0.00		0.00	0.00
100	5-4220-57.9000	CONTINGENCIES	750.00	-	750.00	0.0%	750.00		0.00	0.00
Original Budget:			5,850.00							750.00
Total Fleet Maintenance			4,900.00	4,501.96	6,650.00	91.9%	2,148.04			5,850.00

825.00 7,475.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd. 3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOP FY2018
100	5-6220-52.2240	BUILDING & GROUNDS	25,000.00	24,730.05	25,000.00	98.9%	269.95		0.00	25,000.00
100	5-6220-52.3100	RISK MANAGEMENT INSURANCE	500.00	-	500.00	0.0%	500.00		0.00	500.00
100	5-6220-53.1205	UTILITIES	6,500.00	4,796.29	6,500.00	73.8%	1,703.71		0.00	6,500.00
100	5-6220-53.1210	STORMWATER FEES	10,000.00	6,414.63	10,000.00	64.1%	3,585.37		0.00	10,000.00
100	5-6220-53.1600	OPERATING SUPPLIES	2,500.00	-	2,500.00	0.0%	2,500.00	Pro Rata	(1,000.00)	1,500.00
100	5-6220-53.1700	OTHER SUPPLIES	7,500.00	-	7,500.00	0.0%	7,500.00	Pro Rata	(2,500.00)	5,000.00
100	5-6220-54.1300	BUILDINGS	100,000.00	51,866.67	100,000.00	51.9%	48,133.33	Dev. Impact. Charges	(15,000.00)	65,000.00
Original Budget:			175,000.00							
Total Parks and Rec			152,000.00	87,807.64	152,000.00	57.8%	64,192.36		(38,500.00)	113,500.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (April 31)	YTD	Annual	Comp100%	Balance	Notes	Amendment04	EOY FY2018
100	5-7220-51.1100	REGULAR EMPLOYEES	295,000.00	247,734.71	295,000.00	84.0%	47,265.29		0.00	295,000.00
100	5-7220-51.1300	OVERTIME	500.00	20.76	500.00	4.2%	479.24		0.00	500.00
100	5-7220-51.2100	GROUP INSURANCE	24,000.00	20,493.59	24,000.00	85.4%	3,506.41		0.00	24,000.00
100	5-7220-51.2200	FICA (SOCIAL SECURITY)	2,750.00	3,396.33	2,750.00	123.5%	(646.33)	Adj. for Exp	1,000.00	3,750.00
100	5-7220-51.2400	RETIREMENT	12,500.00	11,249.84	12,500.00	90.0%	1,250.16		0.00	12,500.00
100	5-7220-51.2700	WORKER'S COMPENSATION	7,500.00	7,415.40	7,500.00	98.9%	84.60		0.00	7,500.00
100	5-7220-51.2750	UNEMPLOYMENT TAX - GEORGIA	1,200.00	244.08	1,200.00	20.3%	955.92		0.00	1,200.00
100	5-7220-52.1200	PROFESSIONAL	52,000.00	49,728.21	52,000.00	95.6%	2,271.79		0.00	52,000.00
100	5-7220-52.1230	LEGAL	15,000.00	16,567.47	15,000.00	110.4%	(1,567.47)	Adj. for Exp	2,500.00	17,500.00
100	5-7220-52.1250	ENGINEERING	3,500.00	-	3,500.00	0.0%	3,500.00		0.00	3,500.00
100	5-7220-52.1400	DRUG & MEDICAL	1,000.00	-	1,000.00	0.0%	1,000.00		0.00	1,000.00
100	5-7220-52.2210	AUTO/TRUCK EXPENSES	500.00	39.74	500.00	7.9%	460.26		0.00	500.00
100	5-7220-52.2211	AUTO GAS & FUEL	5,500.00	5,557.90	5,500.00	101.1%	(57.90)	Adj. for Exp	200.00	5,700.00
100	5-7220-52.2250	OTHER EQUIP. REPAIRS/MAINT	5,500.00	6,247.42	5,500.00	113.6%	(747.42)	Adj. for Exp	1,000.00	6,500.00
100	5-7220-52.3100	RISK MANAGEMENT INSURANCE	7,000.00	7,125.95	7,000.00	101.8%	(125.95)	Adj. for Exp	500.00	7,500.00
100	5-7220-52.3200	COMMUNICATIONS-CELL PHONES	2,500.00	2,706.34	2,500.00	108.3%	(206.34)	Adj. for Exp	500.00	3,000.00
100	5-7220-52.3201	TELEPHONE	1,000.00	-	1,000.00	0.0%	1,000.00	Xfer to 2019	(1,000.00)	0.00
100	5-7220-52.3205	INTERNET	500.00	-	500.00	0.0%	500.00		0.00	500.00
100	5-7220-52.3310	PUBLIC NOTICES	2,800.00	2,974.20	2,800.00	106.2%	(174.20)	Adj. for Exp	200.00	3,000.00
100	5-7220-52.3600	DUES & FEES	1,250.00	673.99	1,250.00	53.9%	576.01		0.00	1,250.00
100	5-7220-52.3700	EDUCATION & TRAINING	4,000.00	3,545.56	4,000.00	88.6%	454.44		0.00	4,000.00
100	5-7220-52.3850	CONTRACT LABOR	125,000.00	129,201.00	125,000.00	103.4%	(4,201.00)	Adj. for Exp	8,000.00	133,000.00
100	5-7220-52.3900	ABATEMENT	5,000.00	6,650.00	5,000.00	133.0%	(1,650.00)	Adj. for Exp	2,500.00	7,500.00
100	5-7220-52.3970	POSTAGE	1,000.00	999.18	1,000.00	99.9%	0.82		0.00	1,000.00
100	5-7220-53.1105	OFFICE SUPPLIES	6,500.00	7,395.96	6,500.00	113.8%	(895.96)	Adj. for Exp	1,500.00	8,000.00
100	5-7220-53.1107	BANK & CREDIT CARD CHARGES	5,000.00	7,436.05	5,000.00	148.7%	(2,436.05)	Adj. for Exp	3,500.00	8,500.00
100	5-7220-53.1160	OPERATING EQUIPMENT	500.00	-	500.00	0.0%	500.00	Pro Rata	(500.00)	0.00
100	5-7220-53.1700	OTHER SUPPLIES	500.00	-	500.00	0.0%	500.00		0.00	500.00
100	5-7220-53.1785	UNIFORMS	1,350.00	1,153.53	1,350.00	85.4%	196.47		0.00	1,350.00
100	5-7220-53.1786	BOOT ALLOWANCE	240.00	-	240.00	0.0%	240.00	Pro Rata	(240.00)	0.00
100	5-7220-53.1795	MISCELLANEOUS	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-7220-54.2200	VEHICLES	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-7220-54.2300	FURNITURE & FIXTURES	-	-	0.00	0.0%	0.00		0.00	0.00
100	5-7220-54.2400	COMPUTERS	5,000.00	8,749.04	5,000.00	174.9%	(3,749.04)	Xfer to 2019	(5,000.00)	0.00
100	5-7220-54.2450	COMPUTER MAINTENANCE	3,000.00	10,642.46	3,000.00	354.7%	(7,642.46)	System Upgrades	7,000.00	10,000.00
100	5-7220-54.2500	EQUIPMENT	9,000.00	-	9,000.00	0.0%	9,000.00	Adj. for Exp	2,500.00	11,500.00
100	5-7220-56.1000	DEPRECIATION	5,000.00	-	5,000.00	0.0%	5,000.00	Pro Rata	(2,500.00)	2,500.00
100	5-7220-57.9000	CONTINGENCIES	1,000.00	-	1,000.00	0.0%	1,000.00		0.00	1,000.00
100	5-9000-61.3100	TRANSFER TO WATER/SEWER	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
100	5-9000-61.3400	TRANSFER TO SANITATION	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
100	5-9000-61.3500	TRANSFER TO STORMWATER	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
100	5-9000-99.3001	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
Original Budget			557,540.00							
Total Community Development			613,590.00	557,948.71	613,590.00	90.9%	55,641.29		21,660.00	635,250.00
										0.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd_3)	YTD	Annual	Compt100%	Balance	Notes	Amendment04	EOY_FY2018
275	3-0000-31.4100	HOTEL / MOTEL TAX	(440,050.00)	(434,110.72)	(440,050.00)	98.7%	(5,939.28)		0.00	(440,050.00)
275	3-0000-36.1000	INTEREST INCOME	(100.00)	(67.75)	(100.00)	67.8%	(32.25)		0.00	(100.00)
275	3-0000-38.9050	PRIOR YEAR REVENUE	(16,000.00)	0.00	(16,000.00)	0.0%	(16,000.00)		0.00	(16,000.00)
275	3-0000-38.9060	LCI GRANT - ARC	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	3-0000-38.9080	MISC DONATIONS	(250.00)	0.00	(250.00)	0.0%	(250.00)		0.00	(250.00)
275	3-0000-38.9090	MISC INCOME	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	3-7560-34.7400	MARDI-GROWL ADM FEES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	3-7560-34.7500	CHRISTMAS FOOD SALES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	3-7560-34.9800	RTN CHECK FEES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	3-7560-38.9080	DDA DONATIONS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-0000-52.1210	ADMIN FEE - H/M TRANSFER OUT	42,500.00	31,875.03	42,500.00	75.0%	10,624.97	Adj. for Expense	(6,500.00)	36,000.00
275	5-7520-52.1200	PROFESSIONAL SVCS	10,000.00	5,270.00	10,000.00	52.7%	4,730.00		0.00	10,000.00
275	5-7520-52.1230	LEGAL	1,000.00	892.50	1,000.00	89.3%	107.50		0.00	1,000.00
275	5-7520-52.3250	I-75 LIGHTING	3,500.00	2,646.00	3,500.00	75.6%	854.00		0.00	3,500.00
275	5-7520-52.3300	ADVERTISING	5,000.00	10.00	5,000.00	0.2%	4,990.00		0.00	5,000.00
275	5-7520-52.3700	EDUCATION & TRAINING DDA	1,000.00	525.00	1,000.00	52.5%	475.00		0.00	1,000.00
275	5-7520-52.3710	EDUCATION & TRAINING HPC	3,000.00	978.17	3,000.00	32.6%	2,021.83		0.00	3,000.00
275	5-7520-52.3970	POSTAGE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7520-52.3971	POSTAGE HPC	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7520-53.1105	OFFICE SUPPLIES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7520-53.1700	OTHER SUPPLIES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7520-53.1750	PROMOTIONS	4,000.00	522.64	4,000.00	13.1%	3,477.36		0.00	4,000.00
275	5-7520-54.1100	LAND ACQUISITIONS	5,000.00	0.00	5,000.00	0.0%	5,000.00		0.00	5,000.00
275	5-7520-54.1300	TRAIN PLATFORM	20,000.00	975.00	20,000.00	4.9%	19,025.00		0.00	20,000.00
275	5-7520-54.1400	BANNER PROGRAM	500.00	0.00	500.00	0.0%	500.00		0.00	500.00
275	5-7520-54.1500	WAYFINDING SIGNS	21,000.00	0.00	21,000.00	0.0%	21,000.00		0.00	21,000.00
275	5-7520-54.1600	ROSENWALD SCHOOL PROJECT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7520-54.1700	LCI PROJECT - DOWNTOWN/WEST	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7520-57.2300	FURNITURE & FIXTURES	1,500.00	0.00	1,500.00	0.0%	1,500.00		0.00	1,500.00
275	5-7520-57.3300	PARKING LOT LEASE PARHAM LOT	6,500.00	4,800.00	6,500.00	73.8%	1,700.00		0.00	6,500.00
275	5-7520-57.3310	TRAIN LOT NORFOLK SO LEASE	500.00	386.89	500.00	77.4%	113.11		0.00	500.00
275	5-7540-51.1100	REGULAR EMPLOYEES	72,000.00	52,789.69	72,000.00	73.3%	19,210.31		0.00	72,000.00
275	5-7540-51.2100	GROUP INSURANCE	5,000.00	6,528.38	5,000.00	130.6%	(1,528.38)	Adj. for Expense	2,000.00	7,000.00
275	5-7540-51.2400	RETIREMENT	800.00	735.40	800.00	91.9%	64.60		0.00	800.00
275	5-7540-51.2700	WORKER'S COMPENSATION	2,500.00	1,923.36	2,500.00	76.9%	576.64		0.00	2,500.00
275	5-7540-51.2750	UNEMPLOYMENT TAX - GEORGIA	2,100.00	1,483.08	2,100.00	70.6%	616.92		0.00	2,100.00
275	5-7540-52.1230	LEGAL	350.00	60.80	350.00	17.4%	289.20		0.00	350.00
275	5-7540-52.1400	DRUG & MEDICAL	100.00	0.00	100.00	0.0%	100.00		0.00	100.00
275	5-7540-52.2250	OTHER EQUIP. REPAIRS/MAINT	500.00	0.00	500.00	0.0%	500.00		0.00	500.00
275	5-7540-52.2320	RENTAL EQUIPMENT	3,000.00	1,577.87	3,000.00	52.6%	1,422.13		0.00	3,000.00
275	5-7540-52.3100	RISK MANAGEMENT	2,000.00	1,775.43	2,000.00	88.8%	224.57		0.00	2,000.00
275	5-7540-52.3200	COMMUNICATIONS-CELL PHONE	800.00	596.77	800.00	74.6%	203.23		0.00	800.00
275	5-7540-52.3205	INTERNET	0.00	14.95	0.00	0.0%	(14.95)		0.00	0.00
275	5-7540-52.3300	ADVERTISING	15,000.00	14,064.33	15,000.00	93.8%	935.67		0.00	15,000.00
275	5-7540-52.3310	PUBLIC NOTICES	500.00	40.00	500.00	8.0%	460.00		0.00	500.00
275	5-7540-52.3500	TRAVEL-MILE REIMBURSEMENT	500.00	83.49	500.00	16.7%	416.51		0.00	500.00

275	5-7540-52.3600	DUES & FEES	1,200.00	1,455.00	1,200.00	121.3%	(255.00)	Adj. for Expense	500.00	1,700.00
275	5-7540-52.3700	EDUCATION & TRAINING	3,500.00	929.00	3,500.00	26.5%	2,571.00		0.00	3,500.00
275	5-7540-52.3750	MEETINGS & CONFERENCE	500.00	35.49	500.00	7.1%	464.51		0.00	500.00
275	5-7540-52.3850	CONTRACTED SERVICES	7,750.00	7,750.00	7,750.00	100.0%	0.00		0.00	7,750.00
275	5-7540-52.3855	EVENT ENTERTAINMENT CONTRACTS	2,500.00	2,950.00	2,500.00	118.0%	(450.00)	Adj. for Expense	1,000.00	3,500.00
275	5-7540-52.3970	POSTAGE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7540-52.3999	MISCELLANEOUS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7540-53.1105	OFFICE SUPPLIES	2,000.00	1,773.40	2,000.00	88.7%	226.60		0.00	2,000.00
275	5-7540-53.1107	BANK & CREDIT CARD CHARGES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7540-53.1160	OPERATING EQUIPMENT	1,500.00	0.00	1,500.00	0.0%	1,500.00	Pro Rata	(1,000.00)	500.00
275	5-7540-53.1700	OTHER SUPPLIES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7540-53.1720	CHRISTMAS DECORATIONS	27,150.00	7,704.68	27,150.00	28.4%	19,445.32	Pro Rata	(15,000.00)	12,150.00
275	5-7540-53.1729	QTY/ EVENTS	15,000.00	7,384.29	15,000.00	49.2%	7,615.71	Pro Rata	(5,000.00)	10,000.00
275	5-7540-53.1750	PROMOTIONS	2,500.00	0.00	2,500.00	0.0%	2,500.00	Pro Rata	(1,000.00)	1,500.00
275	5-7540-53.1785	UNIFORMS	300.00	280.87	300.00	93.6%	19.13		0.00	300.00
275	5-7540-53.1795	MISCELLANEOUS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7540-54.2300	FURNITURE & FIXTURES	1,500.00	1,000.00	1,500.00	66.7%	500.00		0.00	1,500.00
275	5-7540-54.2400	COMPUTERS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7540-54.2450	COMPUTER MAINTENANCE	0.00	68.71	0.00	0.0%	(68.71)		0.00	0.00
275	5-7540-54.2500	EQUIPMENT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7540-57.3200	PYMT TO CHAMBER	160,350.00	174,188.14	160,350.00	105.8%	(10,838.14)	Adj. for Expense	25,000.00	185,350.00
275	5-7560-52.3970	POSTAGE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7560-53.1100	MARDI GROWL EXPENSE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7560-53.1107	BANK CHARGES/RTN CK CHARGE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7560-53.1150	CHRISTMAS FOOD EXPENSE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7560-53.1700	OTHER SUPPLIES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7560-54.1150	TRAIN PLATFORM	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
275	5-7560-54.1250	PROJECT #1 BANNERS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
Original Budget			456,400.00							
Change in Budget			470,400.00	333,074.36	456,400.00	70.8%	137,325.64		0.00	0.00
0.0%			<<<<							
			(470,400.00)						0.00	456,400.00
										(456,400.00)

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd. 3)	YTD	Annual	Comp100%	Balance	Notes	Amendment04	EOPIFY2018
320	3-0000-31.3200	SPLST PROCEEDS	(974,500.00)	(816,400.43)	(974,500.00)	83.8%	(158,099.57)	Adj. for Collections	160,000.00	(814,500.00)
320	3-0000-36.1000	INTEREST INCOME	(6,000.00)	(7,642.40)	(6,000.00)	127.4%	1,642.40	Adj. for Collections	(2,000.00)	(8,000.00)
320	3-0000-36.1100	INTEREST REVENUE SPLOST 3	(100.00)	0.00	(100.00)	0.0%	(100.00)		0.00	(100.00)
320	3-0000-38.9000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	3-0000-38.9050	PRIOR YEAR REVENUE	(25,000.00)	0.00	0.00	0.0%	(25,000.00)		0.00	(25,000.00)
320	3-0000-38.9055	SPLST IV ADVANCE FUND	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	3-0000-39.1100	SPLST BOND PROCEEDS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	3-0000-39.1200	COUNTY SPLOST IV PROCEEDS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-1510-53.1107	BANK & CREDIT CARD CHARGES	400.00	85.00	400.00	21.3%	315.00		(200.00)	200.00
320	5-1510-54.1100	ACQUISITION OF PROPERTY	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-1510-54.1302	BUILDING IMPROVEMENTS	85,600.00	0.00	85,600.00	0.0%	85,600.00	Balance	(65,000.00)	20,600.00
320	5-1510-54.1303	CONST/RENOV MUNICIPAL BLDG	50,000.00	0.00	50,000.00	0.0%	50,000.00	Move to 2019	(50,000.00)	0.00
320	5-3230-54.1350	PUBLIC SAFETY FACILITIES/EQUIP	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-4210-54.1301	PUBLIC WORKS RELOCATION	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-4210-54.1401	ROADS BRIDGES SIDEWALKS ETC.	25,000.00	0.00	25,000.00	0.0%	25,000.00	Balance	(75,000.00)	(50,000.00)
320	5-4210-54.1402	BOWDEN STREET PROJECT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-4210-54.1403	IMIR I-75 STUDY	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-4210-54.1404	TANGER BLVD PROJECT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-4210-54.1405	BILL GARDNER IMP PROJECT	219,600.00	43,902.40	219,600.00	20.0%	175,697.60	Balance	(2,800.00)	216,800.00
320	5-4330-51.1100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-4330-54.1410	WASTE WATER TREATMENT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-4332-54.1410	WW PLANT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-4420-54.1415	WELL DEVELOPMENT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-6220-54.1401	TRAIL HEAD PROJECT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-6220-54.1402	PARKS & RECREATION FACILITIES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-6220-54.1410	TANGER SOFTBALL FIELDS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-6220-54.1500	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
320	5-8000-58.1201	SPLST BOND PYMT PRINCIPAL	535,000.00	569,657.47	535,000.00	106.5%	(34,657.47)	Adj. for Expense	35,000.00	570,000.00
320	5-8000-58.2201	SPLST BOND PYMTS INTEREST	90,000.00	0.00	90,000.00	0.0%	90,000.00		0.00	90,000.00
	IN Balance		1,561,600.00	(824,002.83)	(251,400.00)	81.9%	(181,557.17)		(35,000.00)	0.00
	Total SPLOST		(1,005,600.00)	(824,002.83)	(251,400.00)	81.9%	(181,557.17)		(35,000.00)	0.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd_3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOY_FY2018
350	3-0000-36.1000	INTEREST PD	(300.00)	(395.23)	(300.00)	131.7%	95.23		0.00	(300.00)
350	3-0000-36.1100	INTEREST PAID TO CDS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
350	3-0000-38.9900	PRIOR YEAR REVENUE	0.00	0.00	0.00	0.0%	0.00		0.00	(31,080.00)
350	3-1510-34.6950	ADMINISTRATIVE FEE	(14,500.00)	(16,887.95)	(14,500.00)	116.5%	2,387.85	Adj. For Collection	(4,500.00)	(17,000.00)
350	3-1510-36.1000	ADMINISTRATIVE INTEREST	(10.00)	0.00	(10.00)	0.0%	(10.00)		0.00	(10.00)
350	3-2500-34.6954	CIE PREP FUND	(4,650.00)	(4,181.20)	(4,650.00)	89.9%	(468.80)		0.00	(4,650.00)
350	3-2500-36.1000	CIE INTEREST	(10.00)	0.00	(10.00)	0.0%	(10.00)		0.00	(10.00)
350	3-3230-34.6951	POLICE DEPARTMENT FUND	(26,500.00)	(31,081.13)	(26,500.00)	117.1%	4,531.13	Adj. For Collection	(4,500.00)	(31,000.00)
350	3-3230-36.1000	POLICE DEPARTMENT INTEREST	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
350	3-4210-34.6953	STREET/ROAD DEPT FUND	(100,000.00)	(86,754.35)	(100,000.00)	86.8%	(13,245.65)	Pro Rata	13,000.00	(87,000.00)
350	3-4210-36.1000	STREET/ROAD DEPT INTEREST	(50.00)	0.00	(50.00)	0.0%	(50.00)		0.00	(50.00)
350	3-6220-34.6952	PARK/RECREATION FUND	(391,000.00)	(445,045.02)	(391,000.00)	113.8%	54,045.02	Adj. For Collection	(55,000.00)	(446,000.00)
350	3-6220-36.1000	PARK/RECREATION INTEREST	(50.00)	0.00	(50.00)	0.0%	(50.00)		0.00	(50.00)
350	5-1510-52.1200	ADMIN PROFESSIONAL SERVICES	25,000.00	0.00	25,000.00	0.0%	25,000.00	Balance	24,000.00	49,000.00
350	5-1510-53.1107	ADMIN BANK CHARGES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
350	5-2500-52.1200	CIE PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
350	5-3230-54.1302	POLICE DEPT BUILDING	15,000.00	0.00	15,000.00	0.0%	15,000.00		0.00	15,000.00
350	5-4210-52.2260	STREET/ROAD PAVING & FIXTURES	105,000.00	0.00	105,000.00	0.0%	105,000.00	Pro Rata	25,000.00	130,000.00
350	5-6220-52.1200	PARK/RECREATION PROF SVC	60,000.00	9,002.50	60,000.00	15.0%	50,997.50		0.00	60,000.00
350	5-6220-52.1250	PARK IMPROVEMENTS-CLAUDE GRAY	311,700.00	214,631.12	311,700.00	68.9%	97,068.88	Pro Rata	0.00	311,700.00
350	5-6220-54.1300	BUILDINGS/COMMUNITY CENTER	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
350	5-6220-54.1302	PARK/RECREATION EQUIPMENT	51,450.00	551.59	51,450.00	1.1%	50,898.41		0.00	51,450.00
		Total Dev. Impact Fee Revenues	(537,070.00)	(584,294.78)	31,080.00	108.8%	47,224.78		(7,000.00)	(617,150.00)
		Total Dev. Impact Fees	568,150.00	224,185.21	142,037.50	39.5%	(142,037.11)		(18,000.00)	617,150.00
		IN Balance							0.00	0.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd_3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOP_FY2018
505	12.5308	2013 REFUNDING BONDS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	3-0000-38.9050	PRIOR YEAR REVENUE	(535,960.00)	0.00	(535,960.00)	0.0%	(535,960.00)	Balance EOY	535,960.00	0.00
505	3-4330-34.4255	SEWER CHARGES	(1,395,000.00)	(1,421,745.24)	(1,395,000.00)	101.9%	26,745.24	Adj. for Collections	(25,000.00)	(1,420,000.00)
505	3-4330-34.4256	SEWER LINE INSPECTIONS	(100.00)	0.00	(100.00)	0.0%	(100.00)		0.00	(100.00)
505	3-4330-34.6902	SEWER TAP FEES	(70,000.00)	(78,300.00)	(70,000.00)	111.9%	8,300.00	Adj. for Collections	(10,000.00)	(80,000.00)
505	3-4330-34.6904	SEWER IMPACT FEES	(40,000.00)	(95,517.68)	(40,000.00)	88.8%	(4,482.32)		0.00	(40,000.00)
505	3-4330-34.6950	PENALTIES	(17,000.00)	(17,860.26)	(17,000.00)	105.1%	860.26	Adj. for Collections	(1,000.00)	(18,000.00)
505	3-4330-34.6995	MISCELLANEOUS REV	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	3-4330-36.1000	INTEREST REVENUE	(500.00)	(407.88)	(500.00)	81.6%	(92.12)		0.00	(500.00)
505	3-4420-34.4210	WATER CHARGES	(1,425,000.00)	(1,599,379.55)	(1,425,000.00)	112.2%	174,379.55	Adj. for Collections	(165,000.00)	(1,590,000.00)
505	3-4420-34.4215	WATER LINE INSP	(100.00)	0.00	(100.00)	0.0%	(100.00)		100.00	0.00
505	3-4420-34.4220	WATER METER REINSPECTIONS	(250.00)	0.00	(250.00)	0.0%	(250.00)	Pro Rata	250.00	0.00
505	3-4420-34.4425	METER MAINTENANCE FEE	(95,000.00)	(94,901.28)	(95,000.00)	99.9%	(98.72)		0.00	(95,000.00)
505	3-4420-34.6901	TAP FEES	(132,500.00)	(132,250.00)	(132,500.00)	99.8%	(250.00)		0.00	(132,500.00)
505	3-4420-34.6903	WATER IMPACT FEES	(50,000.00)	(43,538.62)	(50,000.00)	87.1%	(6,461.38)	Pro Rata	6,000.00	(44,000.00)
505	3-4420-34.6950	PENALTIES	(20,000.00)	(24,138.50)	(20,000.00)	120.7%	4,138.50	Adj. for Collections	(4,100.00)	(24,100.00)
505	3-4420-34.6963	RECONNECT FEES	(30,000.00)	(22,800.00)	(30,000.00)	76.0%	(7,200.00)		7,000.00	(23,000.00)
505	3-4420-34.6964	PHONE CC FEE	(5,500.00)	(5,712.50)	(5,500.00)	103.9%	212.50		0.00	(5,500.00)
505	3-4420-34.6995	MISCELLANEOUS	(2,000.00)	(2,919.00)	(2,000.00)	146.0%	919.00	Adj. for Collections	(1,000.00)	(3,000.00)
505	3-4420-34.9300	BAD CHECK FEES	(2,190.00)	(1,995.00)	(2,190.00)	91.1%	(195.00)		0.00	(2,190.00)
505	3-4420-36.1000	INTEREST REVENUES	(500.00)	(619.00)	(500.00)	123.8%	119.00	Adj. for Collections	(100.00)	(600.00)
505	3-4420-38.1000	RENTS & ROYALTIES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-51.1100	REGULAR EMPLOYEES	125,000.00	107,895.26	125,000.00	86.3%	17,106.74		0.00	125,000.00
505	5-4330-51.1300	OVERTIME	5,500.00	2,218.34	5,500.00	40.3%	3,281.66		0.00	5,500.00
505	5-4330-51.2100	GROUP INSURANCE	11,000.00	13,610.24	11,000.00	123.7%	(2,610.24)	Adj. for Expense	3,000.00	14,000.00
505	5-4330-51.2200	FICA	3,000.00	1,452.73	3,000.00	48.4%	1,547.27		0.00	3,000.00
505	5-4330-51.2400	RETIREMENT	8,500.00	8,478.69	8,500.00	99.7%	21.31		0.00	8,500.00
505	5-4330-51.2700	WORKER'S COMPENSATION	4,100.00	2,996.16	4,100.00	73.1%	1,103.84		0.00	4,100.00
505	5-4330-51.2750	UNEMPLOYMENT TAX - GEORGIA	800.00	121.60	800.00	15.2%	678.40		0.00	800.00
505	5-4330-52.1205	PROFESSIONAL SERVICES	35,000.00	49,264.69	35,000.00	140.8%	(14,264.69)	Adj. for Expense	15,000.00	50,000.00
505	5-4330-52.1210	ADMIN FEE - SEWER TRANSFER OUT	220,000.00	150,000.03	220,000.00	68.2%	69,999.97		0.00	220,000.00
505	5-4330-52.1230	LEGAL	500.00	0.00	500.00	0.0%	500.00		0.00	500.00
505	5-4330-52.1250	ENGINEERING	70,000.00	23,275.00	70,000.00	33.3%	46,725.00	Pro Rata	(20,000.00)	50,000.00
505	5-4330-52.1400	DRUG & MEDICAL	1,200.00	0.00	1,200.00	0.0%	1,200.00	Pro Rata	(1,000.00)	200.00
505	5-4330-52.2210	AUTO / TRUCK EXPENSES	4,000.00	1,707.11	4,000.00	42.7%	2,292.89	Pro Rata	(1,500.00)	2,500.00
505	5-4330-52.2211	AUTO GAS & FUEL	6,000.00	4,338.83	6,000.00	72.3%	1,661.17		0.00	6,000.00
505	5-4330-52.2212	CAR ALLOWANCE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-52.2240	BUILDING & GROUNDS	7,200.00	3,348.36	7,200.00	46.5%	3,851.64	Pro Rata	(2,500.00)	4,700.00
505	5-4330-52.2250	PLANT EQUIP REPAIRS/MAINT	77,000.00	60,386.77	77,000.00	78.4%	16,613.23	Pro Rata	(12,000.00)	65,000.00
505	5-4330-52.2255	SEW COLLECTION EQUIP REPAIRS/M	100,000.00	63,214.96	100,000.00	63.2%	36,785.04	Pro Rata	(12,000.00)	88,000.00
505	5-4330-52.2256	REPAIRS TO SEWER LINES	45,000.00	15,778.63	45,000.00	35.1%	29,221.37	Pro Rata	0.00	45,000.00
505	5-4330-52.2330	EQUIPMENT LEASING	7,000.00	3,462.72	7,000.00	49.5%	3,537.28		0.00	7,000.00

Sewer - 4330

Water - 4420

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd_3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOP_FY2018
505	5-4330-52.3100	RISK MANAGEMENT INSURANCE	7,500.00	3,975.10	7,500.00	53.0%	3,524.90		0.00	7,500.00
505	5-4330-52.3200	COMMUNICATION CELL PHONES	2,000.00	1,999.21	2,000.00	97.0%	60.79		0.00	2,000.00
505	5-4330-52.3201	TELEPHONE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-52.3205	INTERNET	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-52.3310	PUBLIC NOTICES	500.00	0.00	500.00	0.0%	500.00		0.00	500.00
505	5-4330-52.3600	DUES & FEES	1,500.00	2,714.70	1,500.00	181.0%	(1,214.70)	Adj. for Expense	2,000.00	3,500.00
505	5-4330-52.3601	FINES AND PENALTIES	500.00	0.00	500.00	0.0%	500.00		0.00	500.00
505	5-4330-52.3700	EDUCATION & TRAINING	2,500.00	977.87	2,500.00	39.1%	1,522.13		0.00	2,500.00
505	5-4330-52.3857	WASTE WATER TESTS	15,000.00	7,146.37	15,000.00	47.6%	7,853.63		0.00	15,000.00
505	5-4330-52.3858	CHEMICALS WASTEWATER	85,000.00	65,588.67	85,000.00	77.2%	19,411.33		0.00	85,000.00
505	5-4330-52.3862	SLUDGE REMOVAL	33,000.00	23,607.82	33,000.00	71.5%	9,392.18		0.00	33,000.00
505	5-4330-52.3970	POSTAGE	6,500.00	1,554.02	6,500.00	23.9%	4,945.98		0.00	6,500.00
505	5-4330-53.1105	OFFICE SUPPLIES	1,250.00	270.38	1,250.00	21.6%	979.62		0.00	1,250.00
505	5-4330-53.1107	BANK & CREDIT CARD CHARGES	1,000.00	15.00	1,000.00	1.5%	985.00		0.00	1,000.00
505	5-4330-53.1150	OPERATING SUPPLIES	30,000.00	1,755.10	30,000.00	5.9%	28,244.90		0.00	30,000.00
505	5-4330-53.1161	LAB SUPPLIES	20,500.00	9,958.08	20,500.00	48.6%	10,541.92		0.00	20,500.00
505	5-4330-53.1205	UTILITIES	145,000.00	146,578.19	145,000.00	101.1%	(1,578.19)	Adj. for Expense	5,000.00	150,000.00
505	5-4330-53.1210	STORMWATER FEES	2,000.00	1,010.21	2,000.00	50.5%	989.79		0.00	2,000.00
505	5-4330-53.1700	OTHER SUPPLIES	8,400.00	1,892.10	8,400.00	22.5%	6,507.90		0.00	8,400.00
505	5-4330-53.1785	UNIFORMS	2,500.00	2,425.10	2,500.00	97.0%	74.90		0.00	2,500.00
505	5-4330-53.1786	BOOT ALLOWANCE	480.00	240.00	480.00	50.0%	240.00		0.00	480.00
505	5-4330-53.1795	MISCELLANEOUS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-54.1202	ABANDON SKYLAND WPCP	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-54.1203	ABANDON WEST POND	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-54.1420	INDIAN CREEK WPCP	25,000.00	43,100.62	25,000.00	172.4%	(18,100.62)	Adj. for Expense	20,000.00	45,000.00
505	5-4330-54.1421	CLUB DR LIFT STATION	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-54.1422	MARKET PLACE SEWER EXTENSION	287,100.00	0.00	287,100.00	0.0%	287,100.00		0.00	287,100.00
505	5-4330-54.2130	SCADA SYSTEM	30,000.00	450.00	30,000.00	1.5%	29,550.00	Shift to 2019	(275,000.00)	12,100.00
505	5-4330-54.2200	VEHICLES	0.00	0.00	0.00	0.0%	0.00		0.00	30,000.00
505	5-4330-54.2400	COMPUTERS	1,500.00	0.00	1,500.00	0.0%	1,500.00		0.00	1,500.00
505	5-4330-54.2450	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-54.2500	EQUIPMENT	25,000.00	892.98	25,000.00	3.6%	24,107.02		0.00	25,000.00
505	5-4330-56.1000	DEPRECIATION	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-57.4000	BAD DEBT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-57.9000	CONTINGENCIES	15,000.00	0.00	15,000.00	0.0%	15,000.00		0.00	15,000.00
505	5-4330-58.1201	GEFA LOAN #2000-L49WQ PRINCIPA	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-58.1202	GEFA LOAN 2003-L22WQ PRINCIPAL	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-58.1203	GEFA LOAN # 2005-L09WQ PRINCIP	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-58.1207	W&S BOND PRINCIPAL	351,000.00	408,687.51	351,000.00	116.4%	(57,687.51)	Adj. for Expense	60,000.00	411,000.00
505	5-4330-58.2201	GEFA LOAN 2000-L43WQ INTEREST	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-58.2202	GEFA LOAN 2003-L22WQ INTEREST	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4330-58.2203	GEFA LOAN 2005-L09WQ INTEREST	0.00	0.00	0.00	0.0%	0.00		0.00	0.00

SEWER - 4330

Water - 4420

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd_3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOP_FY2018
505	5-4330-58.2207	W/S BOND INTEREST	140,000.00	81,336.70	140,000.00	58.1%	58,663.30	Balance with Principal	150,000.00	90,000.00
505	5-4420-51.1100	REGULAR EMPLOYEES	150,000.00	156,324.61	150,000.00	104.2%	(6,324.61)	Adj. for Expense	7,000.00	157,000.00
505	5-4420-51.1300	OVERTIME	5,500.00	4,938.77	5,500.00	89.8%	561.23		0.00	5,500.00
505	5-4420-51.2100	GROUP INSURANCE	20,000.00	23,473.39	20,000.00	117.4%	(3,473.39)	Adj. for Expense	3,500.00	23,500.00
505	5-4420-51.2200	FICA (SOCIAL SECURITY)	2,000.00	2,149.94	2,000.00	107.5%	(149.94)	Adj. for Expense	200.00	2,200.00
505	5-4420-51.2400	RETIREMENT	8,000.00	8,577.98	8,000.00	107.2%	(577.98)	Adj. for Expense	1,000.00	9,000.00
505	5-4420-51.2700	WORKER'S COMPENSATION	6,100.00	5,932.32	6,100.00	97.3%	167.68		0.00	6,100.00
505	5-4420-51.2750	UNEMPLOYMENT TAX - GEORGIA	1,000.00	243.20	1,000.00	24.3%	756.80		0.00	1,000.00
505	5-4420-52.1200	PROFESSIONAL	7,500.00	11,775.50	7,500.00	157.0%	(4,275.50)	Adj. for Expense	4,500.00	12,000.00
505	5-4420-52.1210	ADMIN FEE - WATER TRANSFER OUT	245,000.00	168,750.00	245,000.00	68.9%	76,250.00		0.00	245,000.00
505	5-4420-52.1230	LEGAL	1,200.00	112.50	1,200.00	9.4%	1,087.50		0.00	1,200.00
505	5-4420-52.1250	ENGINEERING	20,000.00	23,966.47	20,000.00	119.8%	(3,966.47)	Adj. for Expense	4,000.00	24,000.00
505	5-4420-52.1400	DRUG & MEDICAL	500.00	65.00	500.00	13.0%	435.00		0.00	500.00
505	5-4420-52.2210	AUTO / TRUCK EXPENSE	5,000.00	6,385.37	5,000.00	127.7%	(1,385.37)		0.00	5,000.00
505	5-4420-52.2211	AUTO GAS & FUEL	6,500.00	5,732.45	6,500.00	88.2%	767.55		0.00	6,500.00
505	5-4420-52.2240	BUILDING & GROUNDS	5,000.00	1,410.70	5,000.00	28.2%	3,589.30		0.00	5,000.00
505	5-4420-52.2250	TREATMENT - REPAIRS & MAINT.	30,000.00	9,914.05	30,000.00	33.0%	20,085.95	Pro Rata	(10,000.00)	20,000.00
505	5-4420-52.2256	DISTRIBUTION REPAIR WATER LIN	58,750.00	48,715.53	58,750.00	82.9%	10,034.47	Pro Rata	(5,000.00)	53,750.00
505	5-4420-52.2257	REPAIR / MAINTENANCE TANKS	56,500.00	27,249.00	56,500.00	48.2%	29,251.00	Pro Rata	(15,000.00)	41,500.00
505	5-4420-52.2258	WELL REPAIRS	25,000.00	1,393.99	25,000.00	5.6%	23,606.01	Pro Rata	(10,000.00)	15,000.00
505	5-4420-52.2320	RENTAL EQUIP / VEHICLE	2,000.00	2,713.25	2,000.00	135.7%	(713.25)	Adj. for Expense	1,000.00	3,000.00
505	5-4420-52.3100	RISK MANAGEMENT INSURANCE	7,000.00	7,113.07	7,000.00	101.6%	(113.07)	Adj. for Expense	500.00	7,500.00
505	5-4420-52.3200	COMMUNICATION CELL PHONES	1,000.00	1,239.25	1,000.00	123.9%	(239.25)	Adj. for Expense	500.00	1,500.00
505	5-4420-52.3201	TELEPHONE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-52.3205	INTERNET	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-52.3310	PUBLIC NOTICES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-52.3600	DUES & FEES	2,000.00	3,289.71	2,000.00	164.5%	(1,289.71)	Adj. for Expense	1,500.00	3,500.00
505	5-4420-52.3700	EDUCATION & TRAINING	5,000.00	1,194.70	5,000.00	23.9%	3,805.30		0.00	5,000.00
505	5-4420-52.3750	MEETINGS & CONFERENCES	1,500.00	212.23	1,500.00	14.1%	1,287.77		0.00	1,500.00
505	5-4420-52.3855	DRINKING WATER FEES CONTRACT	25,000.00	9,570.00	25,000.00	38.3%	15,430.00		0.00	25,000.00
505	5-4420-52.3856	WATER TESTING	5,000.00	2,516.58	5,000.00	50.3%	2,483.42		0.00	5,000.00
505	5-4420-52.3859	CHEMICALS FOR WATER	55,000.00	5,913.04	55,000.00	10.8%	49,086.96		0.00	55,000.00
505	5-4420-52.3970	POSTAGE	3,500.00	353.12	3,500.00	10.1%	3,146.88		0.00	3,500.00
505	5-4420-53.1105	OFFICE SUPPLIES	1,000.00	1,332.39	1,000.00	133.2%	(332.39)		0.00	1,000.00
505	5-4420-53.1107	BANK & CREDIT CARD CHARGES	7,500.00	0.00	7,500.00	0.0%	7,500.00		0.00	7,500.00
505	5-4420-53.1150	OPERATING SUPPLIES	30,000.00	14,997.35	30,000.00	50.0%	15,002.65		0.00	30,000.00
505	5-4420-53.1205	UTILITIES	65,000.00	43,761.37	65,000.00	67.3%	21,238.63		0.00	65,000.00
505	5-4420-53.1210	STORM WATER FEES	1,200.00	184.42	1,200.00	15.4%	1,015.58		0.00	1,200.00
505	5-4420-53.1510	INV PCH WATER FOR RESALE	150,000.00	194,655.86	150,000.00	129.8%	(44,655.86)	Adj. for Expense	100,000.00	250,000.00
505	5-4420-53.1785	UNIFORMS	3,000.00	2,265.97	3,000.00	75.5%	734.03		0.00	3,000.00
505	5-4420-53.1786	BOOT ALLOWANCE	360.00	480.00	360.00	133.3%	(120.00)		0.00	360.00
505	5-4420-53.1795	MISCELLANEOUS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00

Sewer - 4330
Water - 4420

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amid_3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOP_FY2018
505	5-4420-54.1430	TEST WELLS	5,000.00	0.00	5,000.00	0.0%	5,000.00	Write Down	(5,000.00)	2,000.00
505	5-4420-54.1440	WATER TANK DEVELOPMENT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-54.1442	WELL DEVELOPMENT	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-54.1445	WATER SYSTEM IMPROVEMENTS	22,950.00	2,550.00	22,950.00	11.1%	20,400.00	Pro Rata	(10,000.00)	12,950.00
505	5-4420-54.2110	NEW METER INSTALLATIONS	630,000.00	516,051.75	630,000.00	81.9%	113,948.25	Pro Rata	(70,000.00)	560,000.00
505	5-4420-54.2120	RADIO READ SYSTEM	75,000.00	3,783.00	75,000.00	5.0%	71,217.00	Moved 2019	(40,000.00)	35,000.00
505	5-4420-54.2130	SCADA SYSTEM	27,500.00	11,185.00	27,500.00	40.7%	16,315.00		0.00	27,500.00
505	5-4420-54.2200	VEHICLES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-54.2400	COMPUTERS	1,200.00	1,200.00	1,200.00	100.0%	0.00		0.00	1,200.00
505	5-4420-54.2450	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-54.2500	EQUIPMENT	35,000.00	0.00	35,000.00	0.0%	35,000.00	Pro Rata	(10,000.00)	25,000.00
505	5-4420-56.1000	DEPRECIATION	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-56.1100	AMORTIZATION EXPENSE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-57.1000	SDS HCWA IF	0.00	44,800.00	0.00	0.0%	(44,800.00)	New Item	65,000.00	65,000.00
505	5-4420-57.4000	BAD DEBTS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-57.9000	CONTINGENCIES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-58.1204	GEFA LOAN 98-L31WS PRINCIPAL	15,000.00	0.00	15,000.00	0.0%	15,000.00		0.00	15,000.00
505	5-4420-58.1205	GEFA LOAN 2000-E96WS PRINCIPAL	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-58.1206	GEFA LOAN 2005-L16WS PRINCIPAL	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-58.1208	W/S BOND PRINCIPAL	220,000.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-58.2204	GEFA LOAN 98-L31WQ INTEREST	0.00	220,062.51	220,000.00	100.0%	(62.51)		0.00	220,000.00
505	5-4420-58.2205	GEFA LOAN 2000-E96WS INTEREST	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-58.2206	GEFA LOAN 2005 L16WS INTEREST	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
505	5-4420-58.2208	W&S BOND INTEREST	66,000.00	43,796.57	66,000.00	66.4%	22,203.43		0.00	0.00
506	3-4330-34.6904	SEWER IMPACT FEES	(115,000.00)	(164,119.76)	(115,000.00)	142.7%	49,119.76	Adj. for Collections	(40,000.00)	66,000.00
506	3-4420-34.6903	WATER IMPACT FEES	(140,000.00)	(202,332.42)	(140,000.00)	144.5%	62,332.42	Adj. for Collections	(60,000.00)	(200,000.00)

Original Combined Budget	2,898,670.00
Sanitary Sewer	1,404,340.00
Water	2,182,560.00
Combined	3,586,900.00
Rev - SS	(1,579,400.00)

	-33%		
Sanitary Sewer	54.8%	769,455.64	1,287,311.67
Water	82.8%	1,807,529.04	2,000,680.00
Combined	71.8%	2,576,984.68	3,287,991.67
Rev - SS			

Balance Check	634,884.36	0.00
Sanitary Sewer	375,030.96	1,701,530.00
Water	1,009,915.32	2,131,960.00
Combined		3,833,490.00

Sewer - 4330
Water - 4420

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd. 3)	YTD	Annual	Comp.100%	Balance	Notes	AmendmentQ4	EOP_FY2018
540	3-0000-34.4101	RESIDENTIAL SANITATION	(373,900.00)	(384,858.00)	(373,900.00)	102.9%	10,958.00	Adj. for Collection	(11,100.00)	(385,000.00)
540	3-0000-34.4102	COMMERCIAL SANITATION	(14,000.00)	(9,381.50)	(14,000.00)	67.0%	(4,618.50)	Adj. for Collection	3,000.00	(11,000.00)
540	3-0000-34.4103	CHIPPING FEES	(2,650.00)	0.00	(2,650.00)	0.0%	(2,650.00)	Adj. for Collection	2,000.00	(650.00)
540	3-0000-34.4150	COLLECTION SITE FEES	(18,500.00)	(8,405.00)	(18,500.00)	45.4%	(10,095.00)	Adj. for Collection	7,500.00	(11,000.00)
540	3-0000-34.4160	RECYCLE PROCEEDS	0.00	(2,888.25)	0.00	0.0%	2,888.25	Adj. for Collection	(3,000.00)	(3,000.00)
540	3-0000-34.4190	SANITATION OTHER CHARGES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
540	3-0000-38.9060	PRIOR YEAR REVENUE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
540	3-0000-39.1100	OPERATING TRANSFER	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
540	3-0000-64.6950	SANITATION PENALTIES	(4,900.00)	(5,107.13)	(4,900.00)	104.2%	207.13	Adj. for Collection	(200.00)	(5,100.00)
540	5-0000-51.1100	REGULAR EMPLOYEES	13,950.00	8,936.65	13,950.00	64.1%	5,013.35	Adj. for Expense	(5,000.00)	8,950.00
540	5-0000-51.1300	OVERTIME	500.00	0.00	500.00	0.0%	500.00		0.00	500.00
540	5-0000-51.2100	GROUP INSURANCE	2,000.00	401.91	2,000.00	20.1%	1,598.09	Adj. for Expense	(1,000.00)	1,000.00
540	5-0000-51.2200	FICA (SOCIAL SECURITY)	250.00	119.66	250.00	47.9%	130.34		0.00	250.00
540	5-0000-51.2400	RETIREMENT	3,000.00	1,923.36	3,000.00	64.1%	1,076.64	Adj. for Expense	0.00	1,000.00
540	5-0000-51.2700	WORKER'S COMPENSATION	1,700.00	1,483.08	1,700.00	87.2%	216.92		0.00	1,700.00
540	5-0000-51.2750	UNEMPLOYMENT TAX - GEORGIA	400.00	32.98	400.00	8.2%	367.02		0.00	400.00
540	5-0000-52.1310	ADMIN FEE - SANIT TRANSFER OUT	40,000.00	29,999.97	40,000.00	75.0%	10,000.03		0.00	40,000.00
540	5-0000-52.1400	DRUGS & MEDICAL	200.00	0.00	200.00	0.0%	200.00		0.00	200.00
540	5-0000-52.2210	AUTO/TRUCK EXPENSES	5,000.00	4,792.80	5,000.00	95.9%	207.20		0.00	5,000.00
540	5-0000-52.2211	AUTO GAS & FUEL	2,000.00	0.00	2,000.00	0.0%	2,000.00	Adj. for Expense	(1,500.00)	500.00
540	5-0000-52.2240	BUILDINGS & GROUNDS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
540	5-0000-52.2250	OTHER EQUIP. REPAIRS/MAINT	500.00	300.45	500.00	60.1%	199.55		0.00	500.00
540	5-0000-52.3100	RISK MANAGEMENT INSURANCE	1,950.00	73.16	1,350.00	5.4%	1,276.84	Adj. for Expense	(1,000.00)	350.00
540	5-0000-52.3200	COMMUNICATION CELL PHONE	500.00	277.72	500.00	55.5%	222.28		0.00	500.00
540	5-0000-52.3205	INTERNET	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
540	5-0000-52.3310	PUBLIC NOTICES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
540	5-0000-52.3600	DUES & FEES	100.00	0.00	100.00	0.0%	100.00	Pro Rata	(100.00)	0.00
540	5-0000-52.3700	EDUCATION & TRAINING	100.00	0.00	100.00	0.0%	100.00	Pro Rata	(100.00)	0.00
540	5-0000-52.3860	SANITATION CONTRACT	300,000.00	315,286.65	300,000.00	105.1%	(15,286.65)	Adj. for Expense	17,500.00	317,500.00
540	5-0000-52.3861	TIPPING FEE FOR LANDFILL	500.00	0.00	500.00	0.0%	500.00		0.00	500.00
540	5-0000-52.3862	ROLLOFF COLLECTIONS	35,000.00	28,187.68	35,000.00	80.5%	6,812.32	Adj. for Expense	(5,000.00)	30,000.00
540	5-0000-52.3863	TIRE DISPOSAL FEE	750.00	328.00	750.00	43.7%	422.00		0.00	750.00
540	5-0000-52.3970	POSTAGE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
540	5-0000-53.1160	OPERATING EQUIPMENT	500.00	2,485.00	500.00	497.0%	(1,985.00)	Adj. for Expense	2,000.00	2,500.00
540	5-0000-53.1205	UTILITIES	1,200.00	929.56	1,200.00	77.5%	270.44		0.00	1,200.00
540	5-0000-53.1700	OTHER SUPPLIES	500.00	0.00	500.00	0.0%	500.00	Adj. for Expense	(500.00)	0.00
540	5-0000-53.1785	UNIFORMS	1,250.00	784.89	1,250.00	62.8%	465.11		0.00	1,250.00
540	5-0000-53.1786	BOOT ALLOWANCE	200.00	0.00	200.00	0.0%	200.00		0.00	200.00
540	5-0000-53.1795	MISCELLANEOUS	0.00	5.51	0.00	0.0%	(5.51)		0.00	0.00
540	5-0000-54.2200	VEHICLES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
540	5-0000-54.2450	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
540	5-0000-54.2500	EQUIPMENT	2,500.00	0.00	2,500.00	0.0%	2,500.00	Pro Rata	(2,500.00)	0.00
540	5-0000-56.1000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00

FUND ACCOUNT	DESCRIPTION	BUDGET (Amnd_3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOP_FY2018
	Original Budget	300,340.00							
IN Balance	Total Sanitation	(413,950.00)	(362,949.47)	(103,467.50)	87.7%	17,999.47		0.00	0.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amnd. 3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOP_FY2018
570	3-0000-34.4261	STORM UTILITY FEE	(222,900.00)	(230,671.96)	(222,900.00)	103.5%	7,771.96	Adj. for Collection	(8,000.00)	(230,900.00)
570	3-0000-38.9050	PRIOR YEAR REVENUE	(56,550.00)	0.00	(56,550.00)	0.0%	(56,550.00)	Balance	47,700.00	(8,850.00)
570	3-0000-39.1100	OPERATING TRANSFER	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
570	5-0000-51.1100	REGULAR EMPLOYEES	51,000.00	30,771.11	51,000.00	60.3%	20,228.89	Pro Rata	(15,000.00)	36,000.00
570	5-0000-51.1300	OVERTIME	200.00	89.03	200.00	44.5%	110.97		0.00	200.00
570	5-0000-51.2100	GROUP INSURANCE	9,000.00	9,482.83	9,000.00	105.4%	(482.83)	Adj. for Expense	500.00	9,500.00
570	5-0000-51.2200	FICA (SOCIAL SECURITY)	800.00	395.57	800.00	49.4%	404.43		0.00	800.00
570	5-0000-51.2400	RETIREMENT	6,800.00	5,250.04	6,800.00	77.2%	1,549.96	Adj. for Expense	(1,000.00)	5,800.00
570	5-0000-51.2500	TUITION REIMBURSEMENTS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
570	5-0000-51.2700	WORKER'S COMPENSATION	4,050.00	2,966.16	4,050.00	73.2%	1,083.84		0.00	4,050.00
570	5-0000-51.2750	UNEMPLOYMENT TAX - GEORGIA	500.00	182.39	500.00	36.5%	317.61		0.00	500.00
570	5-0000-52.1200	PROFESSIONAL	45,000.00	28,983.00	45,000.00	64.4%	16,017.00	Adj. for Expense	(12,000.00)	33,000.00
570	5-0000-52.1210	ADMIN FEE - STORM TRANSFER OUT	40,000.00	33,465.03	40,000.00	83.7%	6,534.97		0.00	40,000.00
570	5-0000-52.1230	LEGAL	250.00	0.00	250.00	0.0%	250.00		0.00	250.00
570	5-0000-52.1280	FLOODPLAIN MAPPING	500.00	0.00	500.00	0.0%	500.00		0.00	500.00
570	5-0000-52.1400	DRUG & MEDICAL	250.00	0.00	250.00	0.0%	250.00		0.00	250.00
570	5-0000-52.2210	AUTO/TRUCK EXPENSES	3,500.00	3,027.51	3,500.00	86.5%	472.49		0.00	3,500.00
570	5-0000-52.2211	AUTO GAS & FUEL	7,500.00	6,453.12	7,500.00	86.0%	1,046.88		0.00	7,500.00
570	5-0000-52.2250	OTHER EQUIP. REPAIRS/MAINT	12,450.00	10,297.65	12,450.00	82.7%	2,152.35		0.00	12,450.00
570	5-0000-52.3100	RISK MANAGEMENT INSURANCE	5,100.00	5,265.47	5,100.00	103.2%	(165.47)	Adj. for Expense	200.00	5,300.00
570	5-0000-52.3200	COMMUNICATION CELL PHONES	1,200.00	994.16	1,200.00	82.8%	205.84		0.00	1,200.00
570	5-0000-52.3205	INTERNET	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
570	5-0000-52.3310	PUBLIC NOTICES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
570	5-0000-52.3600	DUES & FEES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
570	5-0000-52.3700	EDUCATION & TRAINING	2,000.00	1,574.73	2,000.00	78.7%	425.27		0.00	2,000.00
570	5-0000-52.3751	PUBLIC OUTREACH	9,000.00	1,770.28	9,000.00	19.7%	7,229.72	Adj. for Expense	(5,000.00)	4,000.00
570	5-0000-52.3855	CONTRACTS	20,000.00	9,702.25	20,000.00	48.5%	10,297.75	Adj. for Expense	(8,000.00)	12,000.00
570	5-0000-52.3970	POSTAGE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
570	5-0000-53.1105	OFFICE SUPPLIES	100.00	98.83	100.00	98.8%	1.17		0.00	100.00
570	5-0000-53.1150	OPERATING SUPPLIES	500.00	603.78	500.00	120.8%	(103.78)	Adj. for Expense	200.00	700.00
570	5-0000-53.1160	OPERATING EQUIPMENT	400.00	0.00	400.00	0.0%	400.00		0.00	400.00
570	5-0000-53.1200	FEE FOR COLLECTING TAX	2,750.00	0.00	2,750.00	0.0%	2,750.00		0.00	2,750.00
570	5-0000-53.1700	OTHER SUPPLIES	3,000.00	3,182.36	3,000.00	106.1%	(182.36)	Adj. for Expense	200.00	3,200.00
570	5-0000-53.1785	UNIFORMS	2,200.00	2,376.03	2,200.00	108.0%	(176.03)	Adj. for Expense	200.00	2,400.00
570	5-0000-53.1786	BOOT ALLOWANCE	400.00	360.00	400.00	90.0%	40.00		0.00	400.00
570	5-0000-53.1795	MISCELLANEOUS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
570	5-0000-54.2200	VEHICLES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00

FUND	ACCOUNT	DESCRIPTION	BUDGET (Amd_3)	YTD	Annual	Comp100%	Balance	Notes	AmendmentQ4	EOY_FY2018
570	5-0000-54.2250	CAPITAL LEASE/BOBCAT W/DH80	26,000.00	25,091.28	26,000.00	96.5%	908.72		0.00	25,000.00
570	5-0000-54.2300	FURNITURE / FIXTURES	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
570	5-0000-54.2400	COMPUTERS	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
570	5-0000-54.2450	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
570	5-0000-54.2500	EQUIPMENT	25,000.00	0.00	25,000.00	0.0%	25,000.00		0.00	0.00
570	5-0000-56.1000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.0%	0.00		0.00	25,000.00
570	5-0000-57.1000	INTEREST EXPENSE	0.00	0.00	0.00	0.0%	0.00		0.00	0.00
		Original Budget	288,000.00							
		Total Stormwater	(279,450.00)	(99,308.52)	(69,862.50)	35.5%	48,289.35		0.00	0.00
		IN Balance								



Administration Department
P. O. Box 900
Locust Grove, Georgia 30248

Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: 2020 Census Complete Count Resolution – Henry County

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: N/A

Budget Item: Yes, General Fund – Administration 1510 – Prof. Svcs.

Date Received: January 17, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2019

Discussion:

Attached is the original Henry County Resolution that was NOT APPROVED at the January 8, 2019 meeting; however, the other cities and the county are working on a reworded version for approval in February that would address the need for members of a Complete County Committee but that funding would be addressed once amounts could be reasonably developed and the method of division between County and the cities (currently recommended with the current LOST percentages). Most likely there will be a “cap” not to exceed an amount per head (say, 50 cents or some figure as it’s finalized). Our percentage of that would be around 6%.

The CCC is normal for Censuses since the 1990s to garner support, excitement, and acceptance by the households to get as high of a participation rate as possible. In 2000, the participation rate was 81%; however, this fell to 76% in the 2010 Census. Lack of an accurate count can cost a jurisdiction thousands per person over a decade in funds available for basic services such as food and nutrition, economic development, transportation, and housing.

Recommendation:

For comment and review for preparation of separate resolution in February and naming of 2 members for committee.

RESOLUTION 19-_____

RESOLUTION ESTABLISHING THE COMPLETE COUNT COMMITTEE; IN COLLABORATION WITH THE CITIES OF HAMPTON, LOCUST GROVE, MCDONOUGH AND STOCKBRIDGE; PROVIDING FOR APPOINTMENTS TO ITS MEMBERSHIP; AND FOR OTHER PURPOSES

WHEREAS, the United States must conduct a complete census of its population every 10 years; the next Census will be taken in the year 2020, and political representation to the United States House of Representatives, state legislatures and local governments is determined by the Census; and

WHEREAS, the Census is also the basis for the distribution of many forms of inter-governmental financial assistance; appropriations of federal and state dollars are often based on population as reported in the United States Census; and

WHEREAS, Henry County has continued to be one of the fastest growing counties in the Metropolitan Area; and

WHEREAS, Henry County recognizes the importance and value of counting each and every resident in the 2020 Census; some segments of the population have been identified as at risk for undercounting in the census, particularly individuals who may be less engaged in the civic process, are transient or homeless, have limited literacy and/or reside in nontraditional housing; and

WHEREAS, some Henry County residents at particular risk for undercounting include foreign-born residents of all nationalities, young African-American males, homeless and transient persons and individuals with limited reading proficiency; and

WHEREAS, Henry County Government has a vested interest in achieving a complete count of its population during the 2020 Census; and

WHEREAS, the appointment of the Complete Count Committee will be a joint effort between Henry County Government, all four cities; and

WHEREAS, any and all costs that may be incurred will be split amongst the County and all municipalities; and

WHEREAS, a Complete Count Committee will bring together individuals from throughout Henry County who are committed to achieving a complete census count in Henry County in 2020, including but not limited to, the following representation: Education, Media, Religious, Special Housing & Business; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Henry County hereby establishes the Henry County Complete Count Committee to plan and implement strategies for achieving a complete count of Henry County and municipal residents in the year 2020 United States Census, including those residents at risk for undercounting.

BE IT FURTHER RESOLVED, that each member of the Board of Commissioners shall appoint two members of the Henry County Complete Count Committee by January 30, 2019.

BE IT FURTHER RESOLVED, that each member of the Henry County Complete Count Committee shall be a resident of Henry County.

BE IT FURTHER RESOLVED, that the Mayors of each respective City shall appoint two members of the Henry County Complete Count Committee by January 30, 2019.

BE IT FURTHER RESOLVED, that a budget shall be established and approved by the County and all four cities as it pertains to the appointment of a Complete Count Consultant; and all cost shall be shared by the County and all four municipalities.

BE IT FURTHER RESOLVED, that the Henry County Complete Count Committee will coordinate its activities with representatives of the United States Census Bureau's Atlanta Regional Office to the extent possible.

BE IT FINALLY RESOLVED, that this Resolution shall become effective upon its adoption, and that all resolutions and parts of resolutions in conflict with this Resolution are hereby repealed to the extent of the conflict.

PASSED AND ADOPTED by the Board of Commissioners of Henry County, Georgia, this _____ day of January, 2019.

SPONSORED BY: _____

June Wood, Chair

ATTESTED BY:

Stephanie Braun, County Clerk



Community Development Department

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Locust Grove, Georgia 30248
Phone: (770) 957-5043
Facsimile (770) 954-1223

Item Coversheet

Item: An ordinance to amend the Zoning Ordinance as it pertains to commercial vehicle parking.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: March 28, 2018
October 25, 2017

Budget Item: No

Date Received: NA – City Initiated

Workshop Date: January 22, 2019
April 16, 2018
December 18, 2017
November 20, 2017 (tabled for 30 days)

Meeting Date: TBD

Discussion:

Staff is seeking an amendment to the 'Definitions' section of the *Zoning Ordinance* to provide more detail to the definition of a commercial vehicle. This amendment is being sought in order to better assist Code Enforcement and PD when they receive calls about parked commercial vehicles.

Under the existing definition, we often find that the vehicle in question is clearly used for commercial purposes; however, it typically does not weigh enough to be considered a "commercial vehicle" by the City's current definition.

The Zoning Ordinance defines a commercial vehicle as follows:

“...[A] vehicle whose gross vehicle weight rating (“GVWR”) is over 26,000 pounds, or a trailer with a GVWR of over 10,000 pounds, including commercial tractor-trailers, dump trucks, wreckers and earth moving equipment. Agricultural vehicles and equipment and school buses shall be excluded from this definition.”

The parking and storage of commercial vehicles is regulated under Section 17.04 (3-7-98) which prohibits the parking, storing or maintaining of any commercial vehicle in all residential subdivisions and in all residential zoning districts except RA (residential-agricultural).

This proposed amendment seeks to expand the definition of a commercial vehicle by introducing vehicle classes that are based on vehicle type AND gross vehicle weight rating as found in the Federal Highway Administration’s Vehicle Classification information.

In the attached chart, entitled *Vehicle Classifications*, consideration should be given to allowing vehicles that fall in Class 1 and Class 2, in addition to passenger vehicles and motorcycles, to be parked in residentially-zoned areas (except for RA). Any vehicle in Class 3 or higher will be considered a commercial vehicle. School buses will not be permitted in residentially-zoned areas (except for RA).

Furthermore, all transfer trucks, tractor trailers, trailers and other vehicles used for the transportation and delivery of goods through interstate or intrastate commerce which are used for the purpose of delivering or loading merchandise within the City so long as said vehicles are removed from the premises within three (3) hours after the completion of the delivery or loading of the vehicle; provided, however, no sales are made from said vehicles.

Recreational vehicles, travel trailers and other mobile recreational equipment may be parked or stored in residentially-zoned subdivisions in side yards or rear yards or in a carport or enclosed building provided said equipment is parked on a paved, dust-free surface. Such equipment may be parked anywhere on a residential lot for a period not to exceed twenty-four (24) hours during loading or unloading. In the case of a corner lot, no recreational vehicles or equipment may be parked or stored in the side yard on the street side of the lot all in accordance with existing ordinances.

[Comments received on or after 11/20/17:]

- *Consider adding requirement that any vehicle that is obviously used for commercial or for-hire operations, regardless of classification, shall be considered commercial vehicles.*

- *Permit one (1) Class 1 or Class 2 vehicle that is for-hire and/or used for commercial operations to be parked in a residential area.*
- *Consider limiting the number of vehicles that automobile repair shops may park outside and/or the amount of time the repaired vehicles may remain parked on site of the repair facility.*
 - *The number of permissible vehicles could be relative in some way to the number of service bays the facility contains.*
- *Consider providing a specific area for tractor-trailer parking*

Summary of CURRENT ordinances pertaining to commercial vehicles.

Chapter 17.04 (3-7-22) DEFINITIONS: *Commercial vehicle* is a vehicle whose gross vehicle weight rating (GVWR) is over 26K pounds, or a trailer with a GVWR of over 10K pounds, including commercial tractor-trailers, dump trucks, wreckers and earth moving equipment. Agricultural vehicles and equipment and school buses shall be excluded from this definition.

Comment: 26K pounds is a general weight of the tractor portion of tractor trailers; however, some tractors do not meet this weight even when full of fuel.

Chapter 10.08.040 PARKING PROHIBITED

It is unlawful for the owner or operator of any motor vehicle to park or allow vehicle to remain parked on the city streets, alleys and rights-of-way not otherwise permitted unless the specific areas has been posted by the city indicating that parking is authorized in that specific area. Enforced by PD

Comment: this provision applies to vehicles parked on public streets regardless of size and weight as well as vehicles that have broken down on the side of the road.

Chapter 17.04 (3-7-98) PARKING AND STORAGE OF COMMERCIAL VEHICLES:

Parking, storing or maintaining any commercial vehicle is prohibited in all residential subdivisions, and in all residential zoning districts except RA.

Comment: per the definition of a 'commercial vehicle', this provision only applies to vehicles weighing more than 26K pounds, i.e., some tractor trailers, dump trucks, wreckers.

Chapter 17.04 (3-7-214) PARKING DESIGN CRITERIA AND STANDARDS:

Multifamily uses require paved, dust-free surfaces. All driveways serving single-family and duplex residences shall be paved for the entire width of the public right-of-way.

Comment: R-1, R-2, R-3, RD, and RMH all require paved driveways. RA requires paved driveways in RA subdivisions. Stand-alone RA lots are permitted to have unpaved driveways.

Chapter 17.04 (3-7-214) DESIGN CRITERIA AND STANDARDS:

Each multi-family, commercial and industrial use off-street parking space shall be clearly marked to ensure maximum efficiency.

Comment: this provision requires vehicles utilizing off-street parking to be parked in a marked space. Certain businesses such as auto-repair shops, dealerships and wrecker services cannot store vehicles onsite unless they are in a marked parking space that meets the minimum dimensional requirements (8.5' x 20') required by Ordinance as well as meeting the minimum number of spaces required by use.

Chapter 17.04 (3-7-97) PARKING OR STORAGE OF MAJOR RECREATIONAL EQUIPMENT:

Including boats and boat trailers, travel trailers, pickup campers or coaches, motorized dwelling, motor coaches, tent trailers, and cases and boxes used for transporting recreational equipment, whether occupied by such equipment or not. Such major recreational equipment may be parked or stored in side yards or rear yards or in a carport or enclosed building; provided, however, that such equipment may be parked anywhere on residential premises for a period not to exceed twenty-four (24) hours during loading or unloading. In the case of a corner lot, no vehicles may be parked or stored in the side yard on the street side of the lot. No such equipment shall be used for living, sleeping or housekeeping purposes when parked or stored on a residential lot, or in any location not approved for such use.

Comment: parking of major recreational vehicles is permissible in residential subdivisions provided the RV is parked on a paved driveway, in the side or rear yard, as required by Ordinance.

ORDINANCE NO. _____

TO AMEND TITLE 17 "ZONING", CHAPTER 17.04 "ZONING CODE ADOPTED", OF THE CITY OF LOCUST GROVE CODE OF ORDINANCES BY AMENDING ARTICLE II ENTITLED "INTERPRETATION AND DEFINITIONS", SECTION 3-7-22 "DEFINITIONS" UNDER THE TERM FOR "COMMERCIAL VEHICLE" TO EXPAND THE MEANING OF THE TERM TO INCLUDE ADDITIONAL VEHICLE CLASSES; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WITNESSETH

THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS

SECTION 1. Chapter 17.04 of the Code of Ordinances of the City of Locust Grove is hereby amended by deleting the definition for "Commercial Vehicle" found in *Section 17.04.010 (3-7-22)* in its entirety and replacing with a new definition for "Commercial Vehicle", including Table A, to read as follows:

"Commercial vehicle: A vehicle with a classification of 'Class 3' or higher on the Vehicle Classifications table listed in Table A, as amended by the Federal Highway Administration, or whose gross vehicle weight rating (GVWR) is over 26,000 pounds, or a trailer with a GVWR of over 10,000 pounds. Commercial vehicles parked on RA (residential-agricultural) zoned property shall be excluded from this definition. Recreational vehicles, travel trailers and other mobile recreational equipment may be parked or stored in residentially-zoned subdivisions in side yards or rear yards or in a carport or enclosed building provided said equipment is parked on a paved, dust-free surface. Such equipment may be parked anywhere on a residential lot for a period not to exceed twenty-four (24) hours during loading or unloading. In the case of a corner lot, no recreational vehicles or equipment may be parked or stored in the side yard on the street side of the lot. Only one (1) Class 1 or one (1) Class 2 vehicle that is for-hire and/or used for commercial operations may be parked on a residentially-zoned lot, excluding RA-zoned lots.

Overnight parking of commercial vehicles in non-residentially zoned areas shall be 'xxxxx'

TABLE A: Vehicle Classifications

Class One: 6,000 lbs. or less



Class Two: 6,001 to 10,000 lbs.



Class Three: 10,001 to 14,000 lbs.



Class Four: 14,001 to 16,000 lbs.



Class Five: 16,001 to 19,500 lbs.



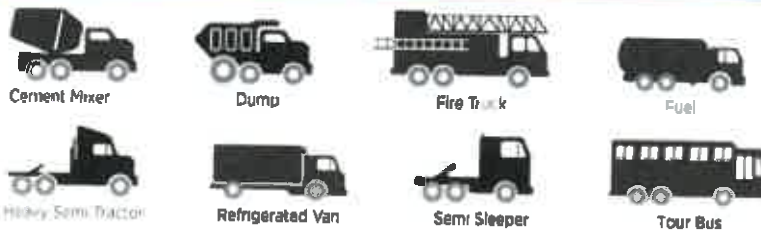
Class Six: 19,501 to 26,000 lbs.



Class Seven: 26,001 to 33,000 lbs.



Class Eight: 33,001 lbs. & over



SECTION 2. Codification. This ordinance shall be codified in a manner consistent with the laws of the State of Georgia.

SECTION 4. Severability. If any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this Ordinance.

- A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.
- B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause or phrase of this Ordinance.
- C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 5. Repeal of Conflicting Provision. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 6. Effective Date.

This ordinance shall become effective immediately upon adoption.

SO ORDAINED this 11th day of February 2019.

CITY OF LOCUST GROVE, GEORGIA

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk

(Seal)

APPROVED AS TO FORM:

ANDREW J. WELCH III, City Attorney



Community Development Department

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Locust Grove, Georgia 30248
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Item Coversheet

Item: A resolution to approve the architectural plans for the *La Quinta Inn and Suites* located at 4660 Bill Gardner Parkway.

Action Item: Yes No

Public Hearing Item: Yes No

Executive Session Item: Yes No

Advertised Date: NA

Budget Item: No

Date Received: January 14, 2019

Workshop Date: January 22, 2019

Regular Meeting Date: February 11, 2019

Discussion:

Nick Patel, the owner/applicant ("Applicant"), submitted building elevation renderings of the proposed La Quinta Inn and Suites located at 4660 Bill Gardner Parkway for review. This project is located in the Bandy commercial subdivision near Locust Grove Physicians Center west of the I-75 interchange.

As part of the requirements for building permits for new principal structures or major renovations, it is necessary for the Mayor and City Council, acting in their capacity as the Architectural Review Board, to review the proposed building exterior elevations for comment and approval.

The Applicant proposes a brand-new 67-room hotel that is approximately four (4) stories tall with a rectangular footprint.

Front Façade (west)

The front of the building features an off-center parapet tower comprised of ceramic panels of varying shades of brown. An inset dark gray wall, containing windows, breaks up the monotone tower as shown on the attached drawings. The main entrance and canopy are found at the bottom of this tower feature. The bulk of the front façade consists of EFIS panels painted in whites and grays further accented by vertical and horizontal mullions in addition to guest room windows. Window fenestrations are spaced in ten (10) vertically-aligned columns with lighter-colored aluminum sills. Primary wall signage will be displayed atop the parapet tower along with a blazing sun logo as illustrated on the attached drawings.

Left and Right Facades (north and south)

The side facades consist of a partial continuation of the color and design themes found on the front and rear façades consisting of the brown ceramic panels and dark gray EFIS, a single column of vertically-aligned windows bisects these elevations.

Rear Façade (east)

This elevation will consist of design components and colors that are similar to the front elevation minus the tower feature. The hotel pool will be located adjacent to this façade.

Comments:

The proposed elevations illustrate design concepts that are part of the rebranding of the La Quinta franchise after they were acquired by Wyndam Hotels a few years ago. Prior to the acquisition, La Quinta hotels had a southwestern theme with beiges, reds and peach colors...similar to the former La Quinta in Locust Grove that was rebranded as a Holiday Inn Express.

Staff recommends approval of these elevations.

Recommendation:

I MOVE TO (approve/deny/table) THE RESOLUTION PERTAINING TO THE ARCHITECTURAL PLANS FOR THE PROJECT KNOWN AS LA QUINTA INN AND SUITES BY DANIEL LEMBERG.

RESOLUTION NO. _____

A RESOLUTION TO APPROVE ARCHITECTURAL PLANS FOR THE PROJECT KNOWN AS *LA QUINTA INN AND SUITES* BY DANIEL LEMBERG, IN ACCORDANCE WITH CHAPTER 15.44 OF THE LOCUST GROVE CITY CODE; TO PROVIDE CONDITIONS FOR APPROVAL; TO IDENTIFY A PUBLIC PURPOSE; TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE ANY DOCUMENTS NECESSARY TO CARRY OUT THIS RESOLUTION; TO PROVIDE FOR SEVERABILITY; TO REPEAL INCONSISTENT PROVISIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

W I T N E S S E T H :

WHEREAS, the City of Locust Grove, Georgia (“City”) adopted Chapter 15.44 (“Chapter”) entitled “Architectural Review”, and;

WHEREAS, the purpose of the Chapter is to regulate the aesthetics, quality of exterior building materials and to the promotion of health, safety, prosperity and general welfare of the citizens of Locust Grove, and;

WHEREAS, the Mayor and City Council consist of the Architectural Review Board for the City of Locust Grove (“Board”) per Section 15.44.040, and;

WHEREAS, Nick Patel (“Applicant”) submitted Exterior Elevation Plans (“Proposed plans”) on January 14, 2019 attached as **Exhibit “A”**; and;

WHEREAS, the Board reviewed the proposed plans during a workshop meeting held on January 22, 2019; and,

WHEREAS, the amended proposed plans were found to be generally consistent with the purpose and intent of Chapter 15.44 with placement of certain conditions contained herein, and;

WHEREAS, the Board in the exercise of their sound judgment and discretion, after giving thorough thought to all implications involved, and keeping in mind the public interest and welfare to the citizens of the City, have determined this request for architectural review to be in the best interests of the citizens of the City, that this Resolution be adopted.

THEREFORE, IT IS NOW RESOLVED BY THE ARCHITECTURAL REVIEW BOARD OF THE CITY OF LOCUST GROVE, GEORGIA, AS FOLLOWS:

1. **Finding.** That the Locust Grove Architectural Review Board hereby finds that the architectural plans contained in **Exhibit “A”** generally conform to the requirements of Chapter 15.44 of City of Locust Grove Code.
2. **Conditions.** That the Locust Grove Architectural Review Board finding in Item 1 above is subject to the following conditions:
 - a. That any material deviations in exterior architectural features, materials, or colors as depicted in the plans in **Exhibit “A”** require review and approval by the Architectural Review Board.

- b. That said approval shall be in effect for a period of 180 days from the date of this Resolution.
3. **Public Purpose.** The Board finds that the foregoing actions constitute a major stem in preserving the health, safety, well being and economic vitality of the community and are, therefore, consistent with its public purposes and powers.
 4. **Authority.** That the Board hereby authorizes the City Clerk to affix a stamp of the date of approval on the architectural plans in accordance with Section 15.44.060 J, to affix the City Seal if necessary to carry out this Resolution, and to place this Resolution and any related documents among the official records of the City for future reference.
 5. **Severability.** To extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
 6. **Repeal of Conflicting Provisions.** All Board resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
 7. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 11th day of February 2019.

ROBERT S. PRICE, Mayor

ATTEST:

MISTY SPURLING, City Clerk

(seal)

APPROVED AS TO FORM:

ANDREW J. WELCH, City Attorney

EXHIBIT "A"

**ARCHITECTURAL PLANS FOR "LA QUINTA INN AND SUITES" BY DANIEL
LEMBERG.**





