

**City of Locust Grove
 Council Workshop Meeting Minutes
 Public Safety Building – 3640 Highway 42 S.
 Locust Grove, GA 30248
 Monday, November 16, 2020
 6:00 PM**

Members Present:	Staff Present:
Robert Price – Mayor	Tim Young – City Manager
Carlos Greer – Councilman	Bert Foster – Assistant City Manager
Willie Taylor – Councilman	Misty Spurling – City Clerk
Keith Boone – Councilman	Jennifer Adkins – Assistant City Clerk
Rod Shearouse – Councilman	Daunté Gibbs – Community Development Director
Rudy Breedlove - Councilman	Jesse Patton – Police Chief
	Anna W. Ogg – Main Street Manager
	Jack Rose – Public Works Director
	Andy Welch - Attorney
	Brooke A. White – SWWW Attorney

Mayor Price called the meeting to order at 6:00 PM.

Invocation given by Community Development Director Daunte’ Gibbs.

Councilman Boone led the Pledge of Allegiance.

APPROVAL OF AGENDA –

Mayor Price asked for a motion. Councilman Boone made the motion to approve the November 16, 2020 meeting agenda.

RESULT	APPROVED
MADE MOTION	COUNCILMAN BOONE
2 ND MOTION	COUNCILMAN SHEAROUSE
VOTE	MOTION CARRIED - ALL IN FAVOR

PUBLIC COMMENTS – NONE

PUBLIC HEARING ITEMS –

1. FY 2021 Operating and Capital Improvements Budget Hearing (Second Hearing)

City Manager Tim Young led discussion this is the second hearing for the FY 2021 budget. We made a few adjustments to separate the streetlight districts and discussion took place. Mr. Young gave an overview of the funds and revenues and said the final adoption will be on December 7, 2020 for implementation in 2021. Further, Mr. Young said he corrected the variance (+/-) portions to allow for easier review and understanding. Nothing further.

Mayor Price said this is a public hearing and opened for public comments. No comments and Mayor Price closed the public hearing.

Mayor Price asked for comments from Council. No comments and nothing further.

NEW BUSINESS/ACTION ITEMS –

2. Ordinance to update the Police (SOP) Standard Operating Procedures – Sections P-051, P-011, and E-010 –

Police Chief Jesse Patton stepped forward to discuss and answer questions. Mayor Price made a comment he likes the changes that were included. Chief Patton said the Covid-19 increase has increased the number of calls/cases for our department and the guidelines we are being required to follow (State Law) did not line up with our policy. These changes will put our department in line with current guidelines. Other jurisdictions are not updated as of now; however, will eventually have to do the updates to stay up with requirements. Nothing further.

Councilman Boone asked about section P-051-3 [Mental Health Treatment Facility] and said the secondary option lists “Crescent Pines”; however, that facility is closed. Chief Patton clarified Crescent Pines is closed; therefore, Piedmont Henry is specified as first option and/or any hospital that operates an emergency room 24 hours a day.

Councilman Greer asked if this is a draft. Chief Patton replied this includes the updates in the form of an ordinance. The old policy and new revisions are included for comparison. Chief Patton said Chris Chapman; attorney with Smith, Welch, Webb, White, will be doing the training for the department on the updates.

Councilman Breedlove asked Chief Patton to explain the SRT (Special Response Team). Chief Patton said this was revised because each call that the department receives is different and may not necessarily require Henry County SWAT; therefore, we revised the language so that the appropriate unit could be sent. Discussion took place and Chief Patton said we removed the language [Henry County SWAT] and replaced with [Henry County Special Response Unit]. Nothing further.

Mayor Price asked for a motion. Councilman Breedlove made the motion to approve the request by approving ordinance **#20-11-054.**

RESULT	APPROVED ORDINANCE #20-11-054
MADE MOTION	COUNCILMAN BREEDLOVE
2 ND MOTION	COUNCILMAN GREER
VOTE	MOTION CARRIED - ALL IN FAVOR

3. Ordinance to authorize the installation of four-way stop signs in Patriots Point residential subdivision –

Chief Patton led discussion we were approached from the President of Patriot’s Point subdivision with a request for stop signs. Chief Patton said we have monitored the area of concern and said he recommends approval. Chief Patton said they are also requesting speed bumps, but we want to begin with adding stop signs first and reevaluate if needed. Mr. Young said we will provide notice in advance of the upcoming changes. Nothing further.

Mayor Price asked for a motion. Councilman Greer made the motion to approve the request by approving ordinance **#20-11-055.**

RESULT	APPROVED ORDINANCE #20-11-055
MADE MOTION	COUNCILMAN GREER
2 ND MOTION	COUNCILMAN BOONE
VOTE	MOTION CARRIED - ALL IN FAVOR

Councilman Boone said the HOA at Carriage Gate subdivision offered to pay for speed bumps in their community and asked if Patriot’s Point would be willing to do the same. Discussion took place and nothing further.

CITY OPERATION REPORTS / WORKSHOP DISCUSSION ITEMS

MAIN STREET OPERATIONS – ANNA W. OGG

Main Street Director Anna Ogg stepped forward with an update we are working on Christmas events and advertising. We will offer a virtual tree lighting on Thanksgiving night. The first Saturday of December [December 5, 2020] we will have a drive-in [Carpool Cinema] movie at Claude Gray Park featuring “Polar Express”. Main Street, Inc. did meet; however, did not have a quorum. HPC had no COAs, and DDA met and continued to discuss future parking needs as the downtown continues to grow. There is more interest in downtown storefronts, but no move-in ready storefronts available at the time. Mrs. Ogg said Fall billboards are up now with a new billboard at Tanger to lure visitors into downtown. Also, Mrs. Ogg said we are a participating community with American Express and remember shop Small Business Saturdays. Further, Mrs. Ogg said we still need volunteers to help with Beersheba cemetery clean up. Nothing further.

Councilman Shearouse asked how you will be recruiting volunteers and Mrs. Ogg replied she will be sending out a link through MailChimp. Nothing further.

PUBLIC SAFETY OPERATIONS – CHIEF PATTON

Chief Patton gave an update and reviewed the monthly report. Total collections for October 2020 were \$42,735.00 with 27 investigations, including 16 cases for Detective Crowell and 11 for Detective Yarian. The department had a total of 28 hours of patrol training and four hours administrative training last month, and we are anticipating the school zone enforcement program with BLS to begin after January 1, 2021. Nothing further.

PUBLIC WORKS – JACK ROSE

Public Works Director Jack Rose stepped forward and said he is glad to back at work after time out due to illness. Mr. Rose thanked everyone for the get well wishes and phone calls. Mr. Rose said they are busy installing Christmas lights and the sewer line extension is almost complete. We are continuing with new meter installations and normal maintenance. Nothing further.

ADMINISTRATION – BERT FOSTER

- **Ordinance to adjust fees paid to the City for certain development services provided –**

Assistant City Manager Bert Foster stepped forward and led discussion on a request to increase development fees. We have had a significant increase in development and building activity and there are items in the fee schedule with prices listed that do not fully cover the cost of the service provided by the City. Mr. Foster said this is a modest increase which will offset inflation as well as inserting these fees into the City code.

Discussion took place about the current development permit fee and Councilman Boone asked if the City has been losing \$200.00 per lot. Mr. Foster replied no; however, if you factor in the time involved there would be a loss.

Councilman Greer asked what the \$50.00 fee is for, and Mr. Foster replied that fee is for a developed subdivision if the builder wants to build on a lot. Mr. Foster said the individual Tertiary fee is \$50.00 but we are proposing an increase. Councilman Greer asked if the language can be more specific in the ordinance and Mr. Foster said he would revise the ordinance accordingly. Nothing further.

Mr. Foster continued with an update the Peeksville Road extension and Tanger Park are both nearing completion. The additional lane on Highway 42 between Bill Gardner and Peeksville Road are on schedule for permit release in March 2021 and Bill Gardner Parkway signal design for southbound has been sent to Atlanta for review. The MMIP commercial lane project from I-475 to Highway 155 in process by GDOT and a public information open house [PIOH] is scheduled for later this year. Nothing further.

COMMUNITY DEVELOPMENT OPERATIONS – DAUNTÉ GIBBS

Community Development Director Daunté Gibbs gave an update his department has issued 1,488 permits versus [1,577 in 2019] including 198 new house permits for 2020 versus [277 new house permits in 2019]. We have issued 339 COs [257 residential and 82 commercial permits] versus [441 COs in 2019 including 347 residential and 94 commercial permits]. We issued 404 business licenses for 2020 [414 business licenses in 2019]. Mr. Gibbs said there is ongoing activity in several subdivisions, and LaQuinta is making progress. Nothing further.

ARCHITECTURAL REVIEW BOARD (ARB) –

4. Architectural plans submitted for Moe’s Southwest Grill, located at 660 Market Place Boulevard.

Mr. Gibbs reviewed the architectural features and proposed building exterior elevations on the overhead screen. Discussion took place and Mr. Gibbs said this is a new design with two more currently in Georgia (Atlanta Metro Area). Mr. Gibbs said staff recommends approval and nothing further.

ACTION ITEM –

5. Resolution to approve architectural plans submitted for Moe’s Southwest Grill, located at 660 Market Place Boulevard –

Mayor Price asked for a motion. Councilman Shearouse made the motion to approve the request by approving resolution **#20-11-056**.

RESULT	APPROVED RESOLUTION #20-11-056
MADE MOTION	COUNCILMAN SHEAROUSE
2 ND MOTION	COUNCILMAN BOONE
VOTE	MOTION CARRIED - ALL IN FAVOR

Councilman Boone asked if other jurisdictions have Architectural Review Boards. Mayor Price replied there are different procedures in place based on the needs of a particular jurisdiction. Mr. Young said other

jurisdictions have separate boards such as [Planning Commission]; however, our Council serves as that board now. We will address the need for additional boards as the city continues to grow. Nothing further.

CITY MANAGER’S COMMENTS –

- **Ordinance on Council Meeting schedule for 2021 –**

Mr. Young said this is the proposed 2021 meeting schedule and asked if anyone has a conflict with meeting on February 15, 2021 (President’s Day). Council had no conflicts with the date in question. Mr. Young said there will be Tuesday meetings in January, July, and September in lieu of Monday holidays. This will be presented at the December 7, 2020 meeting for approval.

Mr. Young said we are continuing to finalize the 2021 budget and preparing for year end. Nothing further.

MAYOR’S COMMENTS – NONE

EXECUTIVE SESSION – Property Acquisition, Litigation, and Personnel -

Mayor Price asked for a motion to enter executive session for purposes of property acquisition, litigation, and personnel. Councilman Greer made the motion with second by Councilman Breedlove. All in favor and motion carried. Council entered executive session at 6:45 PM.

Mayor Price asked for a motion to reconvene to regular session from executive session at 7:53 PM. Councilman Shearouse made the motion with second by Councilman Breedlove. All in favor and motion carried.

ADJOURNMENT-

Mayor Price asked for a motion to adjourn. Councilman Boone made the motion to adjourn.

RESULT	ADOPTED
MADE MOTION	COUNCILMAN BOONE
2 ND MOTION	COUNCILMAN GREER
VOTE	MOTION CARRIED - ALL IN-FAVOR MEETING ADJOURNED @ 7:54 PM.

Notes taken by:

Misty Spurling, City Clerk