



## Community Development Department

P. O. Box 900  
Locust Grove, Georgia 30248

Phone: (770) 957-5043  
Facsimile (770) 954-122

## Item Coversheet

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**Item:** Request for a Special Event Permit for the Locust Grove Fire Marshal and The Johnson Foundation school supply distribution on July 20, 2024.

**Action Item:**  Yes  No

**Public Hearing Item:**  Yes  No

**Executive Session Item:**  Yes  No

**Advertised Date:** N/A

**Budget Item:** N/A

**Date Received:** June 3, 2024

**Workshop Date:** N/A

**Regular Meeting Date:** July 1, 2024

### Discussion:

The Locust Grove Fire Marshal and The Johnson Foundation Inc. request a special event permit to host a school supply distribution event. This event would provide free school supplies to local students, targeting City of Locust Grove students, Pre-K through 8<sup>th</sup> grade. The request also includes use of the Claude Gray Park, including restroom and pavilion to set up two 10x10 tents and several tables. Food vendors and amusement structures will be present at this event. The applicant has answered the following questions:

- The duration of the event (including set up and break down)
  - Set up will begin @ 8:00am and should be wrapped up and cleaned up by 5:00pm on July 20, 2024
- Contact information for the non-profit beneficiary including proof of non-profit status
  - The Johnson Foundation Inc.– Olivia McCornell 404-430-2989

- **Fire Marshal- Anthony J. Hicks 470-707-3444**
- Contact information for the person who will be on-site on event day.
  - **Anthony J. Hicks 470-707-3444**

**Comments:**

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The Johnson Foundation, Inc., is recognized by the IRS as a 501(c)(3) tax-exempt organization founded in 2017 by Mrs. E. Olivia McCornell, with the purpose of the welfare advancement of students and young individuals. The organization has hosted several events and awarded several scholarships that align with their purpose. Mrs. McCornell is a Locust Grove resident and is dedicated to serving the community.

**Recommendation:**

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Staff recommends **APPROVAL** of the applicant's special event request.



## SPECIAL EVENTS PERMIT APPLICATION

Applicant: Anthony Hicks & E. Olivia McCornell	Submittal Date: 6/3/2024
Organization: LG Fire Marshal & The Johnson Foundation, Inc.	Event Date(s)*: 7/20/2024
Type of Event: Back To School Give-a-way	Event Time(s): 11am- 4pm

\*Please provide the following information a minimum of thirty (30) days prior to the event date.

This request will be placed on the next available City Council agenda for a hearing.

The applicant (or designated representative) must attend this hearing.

Applicant's local address:	
Applicant's e-mail address:	ahicks@locustgrove-ga.gov
Location of the Event:	99 Frances Ward Dr. Locust Grove, Ga.30248
Name and telephone number of onsite contact who will be onsite for the duration of the event.	470-707-3444 ;404-430-2989
Description of the nature of the special event:	It is a charitable giveaway of school supplies.
Identify sponsors and/or merchants participating in the event.	Anderson Windows, ClayCo Construction, Publix, etc.
Identify types of goods to be sold*, if any <i>*Additional permits may be required</i>	
Duration of the event (including setup and take down)	10am-5pm
Description of music/entertainment*: <i>*City's Noise Ordinance prohibits loud music/voices after midnight.</i>	Music will be played by DJ from 12p-3p

### Additional required information:

- Written permission from the property owner
- Legible copy of the applicant's driver's license (or other State issued ID)
- If the event is a road race, parade, march, running or cycling along public streets, attach a proposed route for review and approval.
  - List number of police officers/public works staff requested – additional fees may apply
- All fees\* are payable to the City of Locust Grove in the amount of \$150
  - \*If the event is for a non-profit organization wishing to waive the fees, proof of the organization's non-profit status must be submitted.*
- **FOR PROFIT EVENTS ONLY:** Complete the "Georgia Bureau of Investigation – Georgia Crime Information Center Consent Form" for a background check.
- **FOR PROFIT EVENTS ONLY:** Complete the attached "E-Verify Affidavit"
- **FOR PROFIT EVENTS ONLY:** Complete the attached "Affidavit Verifying Status for Receipt of Public Benefits"

Signature:  Date: 6/6/24



AFFIDAVIT VERIFYING STATUS for RECEIPT OF PUBLIC BENEFITS  
O.C.G.A. § 50-36-1(e)(2) AFFIDAVIT

By executing this affidavit under oath, as an applicant for the City of Locust Grove, Georgia public benefit (defined below), as supplemented by resolution of the City Council, and as referenced in O.C.G.A. § 50-36-1, I am stating the following with respect to my application to the City of Locust Grove:

  ✓   I am a United States citizen.

OR

           I am a legal permanent resident 18 years of age or older, or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

I understand that "public benefit" includes but is not limited to: Adult education; Authorization to conduct a commercial enterprise or business; Authorization to conduct activities regulated by local government such as flea markets, peddlers, sidewalk vendors, massage therapy, bingo games, adult entertainment, pawn shops, day cares, etc.; Business certificate, license, or registration; Business loan; Cash allowance; Contract for materials or services; Disability assistance or insurance; Down payment assistance; Energy assistance; Food stamps; Gaming license; Health benefits; Housing allowance, grant, guarantee, or loan; Home occupation certificate, license, license and registration; Loan guarantee; Medicaid; Occupational license; Professional license; Registration of a regulated business; Rent assistance or subsidy; Retirement benefits; State grant or loan; State identification card; Tax certificate required to conduct a commercial business; Temporary assistance for needy families (TANF); Unemployment insurance; Vehicles for Hire certificate or license; and Welfare to work.

\_\_\_\_\_  
Name of natural person applying on behalf of individual, business, corporation, partnership or other private entity

\_\_\_\_\_  
Address of applicant named above

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Name of individual, business, corporation, partnership or other private entity for whom application is being made

\_\_\_\_\_  
Category of Public Benefit

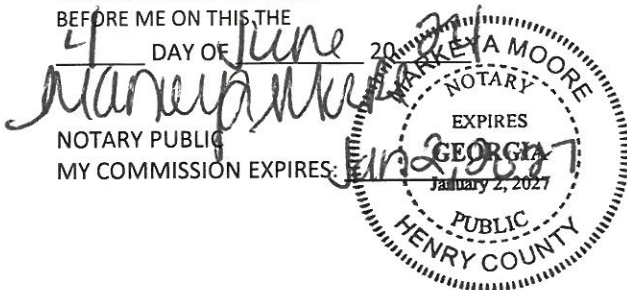
In making the above representations under oath, I understand that any person who knowing and willfully makes a false, fictitious or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20.

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

  4   DAY OF   June  

  20     2024  

NOTARY PUBLIC  
MY COMMISSION EXPIRES:   January 2, 2027  



  [Signature]    
Signature of Applicant

  6/4/24    
Date

  Anthony Hick    
Printed Name

\_\_\_\_\_  
\*Alien Registration Number for Non-citizens



E-VERIFY AFFIDAVIT

Locust Grove, GA

E-verify Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-6(d)

By executing this affidavit, the undersigned private employer verifies its compliance with O.C.G.A. § 36-60-6(d), stating affirmatively that the individual, firm or corporation has registered with and utilizes the federal work authorization program commonly know as E-Verify, or any subsequent replacement in O.C.G.A. § 36-60-6(d). Furthermore, the undersigned applicant verifies one of the following with respect to my application for the above mentioned document:

- 1. (a) \_\_\_\_\_ The individual, firm or corporation employed more than ten (10) employees.
- (b)  \_\_\_\_\_ The individual, firm or corporation employed ten (10) or fewer employees.

*If the employer selected 1(a) please fill out Section 2 below.*

- 2. The undersigned private employer attests that its federal work authorization user identification number and date of authorization are listed below:

\_\_\_\_\_ Federal Work Authorization User Identification Number

\_\_\_\_\_ Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct.

[Signature]  
Signature of Authorized Officer or Agent

Anthony Hicks  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

4th DAY OF June, 2024

Maneya Moore  
NOTARY PUBLIC  
My Commission Expires: Jan 2, 2027





# CITY OF LOCUST GROVE SPECIAL EVENT PERMIT

**APPLICANT:**

Anthony J. Hicks, Fire Marshal

**EVENT LOCATION:**

99 Frances Ward Dr., Locust Grove, GA 30248 (Claude Gray Park)

**EVENT DESCRIPTION:**

The Locust Grove Fire Marshal and The Johnson Foundation Inc. School Supply Distribution Event

**DATE AND TIME:**

July 20, 2024 (8:00AM – 5:00PM)

**COUNCIL APPROVAL DATE:**

July 1, 2024

Issued by the Community Development Director

Date Issued

Applicant's Signature

Date



## Community Development Department

P. O. Box 900  
Locust Grove, Georgia 30248  
Phone: (770) 957-5043  
Facsimile (770) 954-1223

# Item Coversheet

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**Item:** A special event permit request for Downtown Live Music and Block Party on July 26, 2024.

Action Item:  Yes  No

Public Hearing Item:  Yes  No

Executive Session Item:  Yes  No

Advertised Date: N/A

Budget Item: N/A

Date Received: June 11, 2024

Workshop Date: N/A

Regular Meeting Date: July 1, 2024

### Discussion:

Staff received a request for a Special Event Permit from Collen Cook City of Locust Grove Mainstreet Manager, for Downtown Live Music and Block Party to be held at 816 Cleveland St. (from Holder's to Indian Creek Rd.) on July 26, 2024.

- Music and entertainment:
  - Live Pop/ R&B band with two to three hours set.
- No food is to be sold without obtaining proper permits from the Health Dept.
- Event location(s):
  - 816 Cleveland St. Locust Grove, GA 30248 (from Holder's to Indian Creek Rd.)

- The duration of the event (including set up and break down)
  - **Friday, July 26, 2024, 4:00 p.m. until 9:00 p.m.**
- Contact information for the person who will be onsite during the event.
  - **Collen Cook – 470-891-1163**
- Which merchants will have booths at the event?
  - **Locust Grove Mainstreet Program**
- Permission from property owner?
  - **Yes**

**Comments:**

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N/A

**Recommendation:**

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Staff recommends **APPROVAL** of the applicant's request.





## SPECIAL EVENTS PERMIT APPLICATION

Applicant: <u>Colleen Cook</u>	Submittal Date: <u>June 11, 2024</u>
Organization: <u>Main Street Program</u>	Event Date(s)*: <u>July 26, 2024</u>
Type of Event: <u>Downtown Live Music and Block Party</u>	Event Time(s): <u>6pm-9pm</u>

\*Please provide the following information a minimum of thirty (30) days prior to the event date.

This request will be placed on the next available City Council agenda for a hearing.

The applicant (or designated representative) must attend this hearing.

Applicant's local address:	<u>PO Box 900, Locust Grove</u>
Applicant's e-mail address:	<u>ccook@locustgrove-ga.gov</u>
Location of the Event:	<u>Cleveland Street (from Holder's to Indian Creek Rd)</u>
Name and telephone number of onsite contact who will be onsite for the duration of the event.	<u>Colleen Cook, 470-891-1163</u>
Description of the nature of the special event:	<u>Live music with stage, open container within the event area, tables set up for attendees' usage (block party)</u>
Identify sponsors and/or merchants participating in the event.	<u>Locust Grove Main Street Program</u>
Identify types of goods to be sold*, if any <i>*Additional permits may be required</i>	<u>Open container cup to be used by restaurants</u>
Duration of the event (including setup and take down)	<u>5 hours (three hour event, two hour set up/breakdown)</u>
Description of music/entertainment*: <i>*City's Noise Ordinance prohibits loud music/voices after midnight.</i>	<u>Live pop/R&amp;B band with a two-to-three hour set</u>

**Additional required information:**

- Written permission from the property owner
- Legible copy of the applicant's driver's license (or other State issued ID)
- If the event is a road race, parade, march, running or cycling along public streets, attach a proposed route for review and approval.
  - List number of police officers/public works staff requested – additional fees may apply
- All fees\* are payable to the City of Locust Grove in the amount of \$150  
*\*If the event is for a non-profit organization wishing to waive the fees, proof of the organization's non-profit status must be submitted.*
- FOR PROFIT EVENTS ONLY: Complete the "Georgia Bureau of Investigation – Georgia Crime Information Center Consent Form" for a background check.
- FOR PROFIT EVENTS ONLY: Complete the attached "E-Verify Affidavit"
- FOR PROFIT EVENTS ONLY: Complete the attached "Affidavit Verifying Status for Receipt of Public Benefits"

Signature:  Date: June 11, 2024



E-VERIFY AFFIDAVIT

Locust Grove, GA

E-verify Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-6(d)

By executing this affidavit, the undersigned private employer verifies its compliance with O.C.G.A. § 36-60-6(d), stating affirmatively that the individual, firm or corporation has registered with and utilizes the federal work authorization program commonly know as E-Verify, or any subsequent replacement in O.C.G.A. § 36-60-6(d). Furthermore, the undersigned applicant verifies one of the following with respect to my application for the above mentioned document:

1. (a)\_\_\_\_\_ The individual, firm or corporation employed more than ten (10) employees.
- (b)\_\_\_\_\_ The individual, firm or corporation employed ten (10) or fewer employees.

*If the employer selected 1(a) please fill out Section 2 below.*

2. **The undersigned private employer attests that its federal work authorization user identification number and date of authorization are listed below:**

\_\_\_\_\_ **Federal Work Authorization User Identification Number**

\_\_\_\_\_ **Date of Authorization**

I hereby declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_ **Signature of Authorized Officer or Agent**

\_\_\_\_\_ **Printed Name and Title of Authorized Officer or Agent**

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_ **NOTARY PUBLIC**

My Commission Expires: \_\_\_\_\_



AFFIDAVIT VERIFYING STATUS for RECEIPT OF PUBLIC BENEFITS  
O.C.G.A. § 50-36-1(e)(2) AFFIDAVIT

By executing this affidavit under oath, as an applicant for the City of Locust Grove, Georgia public benefit (defined below), as supplemented by resolution of the City Council, and as referenced in O.C.G.A. § 50-36-1, I am stating the following with respect to my application to the City of Locust Grove:

\_\_\_\_\_ I am a United States citizen.

OR

\_\_\_\_\_ I am a legal permanent resident 18 years of age or older, or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

I understand that "public benefit" includes but is not limited to: Adult education; Authorization to conduct a commercial enterprise or business; Authorization to conduct activities regulated by local government such as flea markets, peddlers, sidewalk vendors, massage therapy, bingo games, adult entertainment, pawn shops, day cares, etc.; Business certificate, license, or registration; Business loan; Cash allowance; Contract for materials or services; Disability assistance or insurance; Down payment assistance; Energy assistance; Food stamps; Gaming license; Health benefits; Housing allowance, grant, guarantee, or loan; Home occupation certificate, license, license and registration; Loan guarantee; Medicaid; Occupational license; Professional license; Registration of a regulated business; Rent assistance or subsidy; Retirement benefits; State grant or loan; State identification card; Tax certificate required to conduct a commercial business; Temporary assistance for needy families (TANF); Unemployment insurance; Vehicles for Hire certificate or license; and Welfare to work.

\_\_\_\_\_  
Name of natural person applying on behalf of individual, business, corporation, partnership or other private entity

\_\_\_\_\_  
Address of applicant named above

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Name of individual, business, corporation, partnership or other private entity for whom application is being made

\_\_\_\_\_  
Category of Public Benefit

In making the above representations under oath, I understand that any person who knowing and willfully makes a false, fictitious or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20.

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

\_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_

NOTARY PUBLIC

MY COMMISSION EXPIRES: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
\*Alien Registration Number for Non-citizens





# CITY OF LOCUST GROVE SPECIAL EVENT PERMIT

**APPLICANT:**

Collen Cook, City of Locust Grove Mainstreet Manager

**EVENT LOCATION:**

186 CLEVELAND ST. (From Holder's to Indian Creek Rd.)

**EVENT DESCRIPTION:**

Downtown Live Music and Block Party

**DATE AND TIME:**

July 26, 2024 (4:00PM – 9:00PM)

**COUNCIL APPROVAL DATE:**

July 1, 2024

\_\_\_\_\_  
Issued by the Community Development Director

\_\_\_\_\_  
Date Issued

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date



## Community Development Department

P. O. Box 900  
Locust Grove, Georgia 30248  
Phone: (770) 957-5043  
Facsimile (770) 954-1223

# Item Coversheet

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**Item:** A special event permit request for Community Rummage Sale on September 21, 2024.

**Action Item:**  Yes  No

**Public Hearing Item:**  Yes  No

**Executive Session Item:**  Yes  No

**Advertised Date:** N/A

**Budget Item:** N/A

**Date Received:** June 11, 2024

**Workshop Date:** N/A

**Regular Meeting Date:** July 1, 2024

### Discussion:

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Staff received a request for a Special Event Permit from Collen Cook City of Locust Grove Mainstreet Manager, for Community Rummage Sale to be held at 3644 Georgia 42 S. Locust, Grove GA on September 21, 2024.

- Music and entertainment:
- No food is to be sold without obtaining proper permits from the Health Dept.
- Event location(s):
  - 3644 Georgia 42 S. Locust Grove, GA 30248
- The duration of the event (including set up and break down)
  - Friday, September 21, 2024, 6:00 a.m. until 3:00 p.m.

- Contact information for the person who will be onsite during the event.
  - **Collen Cook – 470-891-1163**
  
- Which merchants will have booths at the event?
  - **Vintage goods/household items and no more than 6 food trucks**
  
- Permission from property owner?
  - **Yes**

**Comments:**

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N/A

**Recommendation:**

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Staff recommends **APPROVAL** of the applicant's request.



## SPECIAL EVENTS PERMIT APPLICATION

Applicant: <u>Colleen Cook</u>	Submittal Date: <u>June 11, 2024</u>
Organization: <u>Main Street Inc.</u>	Event Date(s)*: <u>September 21, 2024</u>
Type of Event: <u>Community Rummage Sale</u>	Event Time(s): <u>7:30am-2:00pm</u>

\*Please provide the following information a minimum of thirty (30) days prior to the event date.

This request will be placed on the next available City Council agenda for a hearing.

**The applicant (or designated representative) must attend this hearing.**

Applicant's local address:	<u>PO Box 900, Locust Grove</u>
Applicant's e-mail address:	<u>ccook@locustgrove-ga.gov</u>
Location of the Event:	<u>3644 Georgia 42 S, Locust Grove</u>
Name and telephone number of onsite contact who will be onsite for the duration of the event.	<u>Colleen Cook, 470-891-1163</u>
Description of the nature of the special event:	<u>Vendor style vintage goods market with no more than 6 food trucks</u>
Identify sponsors and/or merchants participating in the event.	<u>open to the community</u>
Identify types of goods to be sold*, if any <i>*Additional permits may be required</i>	<u>Vintage and gently used household items</u>
Duration of the event (including setup and take down)	<u>6:00am- 3:00pm</u>
Description of music/entertainment*: <i>*City's Noise Ordinance prohibits loud music/voices after midnight.</i>	<u>None</u>

### Additional required information:

- Written permission from the property owner
- Legible copy of the applicant's driver's license (or other State issued ID)
- If the event is a road race, parade, march, running or cycling along public streets, attach a proposed route for review and approval.
  - List number of police officers/public works staff requested – additional fees may apply
- All fees\* are payable to the City of Locust Grove in the amount of \$150  
*\*If the event is for a non-profit organization wishing to waive the fees, proof of the organization's non-profit status must be submitted.*
- **FOR PROFIT EVENTS ONLY:** Complete the "Georgia Bureau of Investigation – Georgia Crime Information Center Consent Form" for a background check.
- **FOR PROFIT EVENTS ONLY:** Complete the attached "E-Verify Affidavit"
- **FOR PROFIT EVENTS ONLY:** Complete the attached "Affidavit Verifying Status for Receipt of Public Benefits"

Signature: Colleen Cook Date: June 11, 2024





E-VERIFY AFFIDAVIT

Locust Grove, GA

E-verify Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-6(d)

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1. (a)\_\_\_\_\_ The individual, firm or corporation employed more than ten (10) employees.
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*If the employer selected 1(a) please fill out Section 2 below.*

2. **The undersigned private employer attests that its federal work authorization user identification number and date of authorization are listed below:**

\_\_\_\_\_ **Federal Work Authorization User Identification Number**

\_\_\_\_\_ **Date of Authorization**

I hereby declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
**Signature of Authorized Officer or Agent**

\_\_\_\_\_  
**Printed Name and Title of Authorized Officer or Agent**

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
**NOTARY PUBLIC**

My Commission Expires: \_\_\_\_\_



AFFIDAVIT VERIFYING STATUS for RECEIPT OF PUBLIC BENEFITS  
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\_\_\_\_\_ I am a United States citizen.

OR

\_\_\_\_\_ I am a legal permanent resident 18 years of age or older, or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

I understand that "public benefit" includes but is not limited to: Adult education; Authorization to conduct a commercial enterprise or business; Authorization to conduct activities regulated by local government such as flea markets, peddlers, sidewalk vendors, massage therapy, bingo games, adult entertainment, pawn shops, day cares, etc.; Business certificate, license, or registration; Business loan; Cash allowance; Contract for materials or services; Disability assistance or insurance; Down payment assistance; Energy assistance; Food stamps; Gaming license; Health benefits; Housing allowance, grant, guarantee, or loan; Home occupation certificate, license, license and registration; Loan guarantee; Medicaid; Occupational license; Professional license; Registration of a regulated business; Rent assistance or subsidy; Retirement benefits; State grant or loan; State identification card; Tax certificate required to conduct a commercial business; Temporary assistance for needy families (TANF); Unemployment insurance; Vehicles for Hire certificate or license; and Welfare to work.

\_\_\_\_\_  
Name of natural person applying on behalf of individual, business, corporation, partnership or other private entity

\_\_\_\_\_  
Address of applicant named above

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Name of individual, business, corporation, partnership or other private entity for whom application is being made

\_\_\_\_\_  
Category of Public Benefit

In making the above representations under oath, I understand that any person who knowing and willfully makes a false, fictitious or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20.

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

\_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_

NOTARY PUBLIC

MY COMMISSION EXPIRES: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
\*Alien Registration Number for Non-citizens



# CITY OF LOCUST GROVE SPECIAL EVENT PERMIT

**APPLICANT:**

Collen Cook, City of Locust Grove Mainstreet Manager

**EVENT LOCATION:**

3644 Georgia 42 S., Locust Grove, GA

**EVENT DESCRIPTION:**

Community Rummage Sale

**DATE AND TIME:**

September 21, 2024 (6:00AM – 3:00PM)

**COUNCIL APPROVAL DATE:**

July 1, 2024

\_\_\_\_\_  
Issued by the Community Development Director

\_\_\_\_\_  
Date Issued

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date



## Community Development Department

P. O. Box 900  
Locust Grove, Georgia 30248  
Phone: (770) 957-5043  
Facsimile (770) 954-1223

# Item Coversheet

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**Item:** A special event permit request for Haven House 5K Run Fundraiser on October 12, 2024.

**Action Item:**  Yes  No

**Public Hearing Item:**  Yes  No

**Executive Session Item:**  Yes  No

**Advertised Date:** N/A

**Budget Item:** N/A

**Date Received:** June 13, 2024

**Workshop Date:** N/A

**Regular Meeting Date:** July 1, 2024

### Discussion:

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Staff received a request for a Special Event Permit from Maxey Hebert for the Haven House 5K Run Fundraiser event to be held at Strong Rock Christian School on October 12, 2024.

- Music and entertainment
- No food is to be sold without obtaining proper permits from the Health Dept.
- Event location(s)
  - Strong Rock Christian School  
4200 Strong Rock Pkwy, Locust Grove, GA 30248

- The duration of the event (including set up and break down)
  - **Saturday, October 12, 2024, from 7:00 a.m. until 11:00 a.m.**
- Contact information for the person who will be onsite during the event.
  - **Maxey Herbert- 305-733-5953 or 770-954-1008**
- Which merchants will have booths at the event?
  - **No**
- Permission from property owner?
  - **Yes**

**Comments:**

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N/A

**Recommendation:**

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Staff recommends **APPROVAL** of the applicant's request.



## SPECIAL EVENTS PERMIT APPLICATION

Applicant: <u>Maxey Hebert, Board Secretary</u>	Submittal Date: <u>6/3/24</u>
Organization: <u>Haven House</u>	Event Date(s)*: <u>10/12/24</u>
Type of Event: <u>SK Fundraiser</u>	Event Time(s): <u>9:00</u>

\*Please provide the following information a minimum of thirty (30) days prior to the event date.

This request will be placed on the next available City Council agenda for a hearing.

**The applicant (or designated representative) must attend this hearing.**

Applicant's local address:	Po Box 1150 McDonough GA 30253
Applicant's e-mail address:	<u># carson1626@gmail.com</u>
Location of the Event:	<u>Strong Rock Christian School</u>
Name and telephone number of onsite contact who will be onsite for the duration of the event.	<u>Maxey Hebert 305-733-5953 / 770-954-1008</u>
Description of the nature of the special event:	<u>fundraiser for local non-profit</u>
Identify sponsors and/or merchants participating in the event.	<u>Haven House Board of Directors</u>
Identify types of goods to be sold*, if any <i>*Additional permits may be required</i>	<u>none</u>
Duration of the event (including setup and take down)	<u>7:00 - 11:00 AM</u>
Description of music/entertainment*: <i>*City's Noise Ordinance prohibits loud music/voices after midnight.</i>	<u>music before race + during, + awards ceremony</u>

**Additional required information:**

- Written permission from the property owner
- Legible copy of the applicant's driver's license (or other State issued ID)
- If the event is a road race, parade, march, running or cycling along public streets, attach a proposed route for review and approval.
  - List number of police officers/public works staff requested – additional fees may apply
- All fees\* are payable to the City of Locust Grove in the amount of \$150
  - \*If the event is for a non-profit organization wishing to waive the fees, proof of the organization's non-profit status must be submitted.
- **FOR PROFIT EVENTS ONLY:** Complete the "Georgia Bureau of Investigation – Georgia Crime Information Center Consent Form" for a background check.
- **FOR PROFIT EVENTS ONLY:** Complete the attached "E-Verify Affidavit"
- **FOR PROFIT EVENTS ONLY:** Complete the attached "Affidavit Verifying Status for Receipt of Public Benefits"

Signature:  Date: 6/1/24



E-VERIFY AFFIDAVIT  
Locust Grove, GA

E-verify Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-6(d)

By executing this affidavit, the undersigned private employer verifies its compliance with O.C.G.A. § 36-60-6(d), stating affirmatively that the individual, firm or corporation has registered with and utilizes the federal work authorization program commonly know as E-Verify, or any subsequent replacement in O.C.G.A. § 36-60-6(d). Furthermore, the undersigned applicant verifies one of the following with respect to my application for the above mentioned document:

1. (a)  The individual, firm or corporation employed more than ten (10) employees.
- (b)  The individual, firm or corporation employed ten (10) or fewer employees.

*If the employer selected 1(a) please fill out Section 2 below.*

2. The undersigned private employer attests that its federal work authorization user identification number and date of authorization are listed below:

58-1851426  
Federal Work Authorization User Identification Number

11/5/1999  
Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct.

W. M. Smith  
Signature of Authorized Officer or Agent

Maxy Hubert, Board Secretary  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

30 DAY OF May, 2024

[Signature]  
NOTARY PUBLIC  
My Commission Expires: March 4 2027

**STEVE BARBREE**  
NOTARY PUBLIC  
Cherokee County  
State of Georgia  
My Comm. Expires March 4, 2027



AFFIDAVIT VERIFYING STATUS for RECEIPT OF PUBLIC BENEFITS  
O.C.G.A. § 50-36-1(e)(2) AFFIDAVIT

By executing this affidavit under oath, as an applicant for the City of Locust Grove, Georgia public benefit (defined below), as supplemented by resolution of the City Council, and as referenced in O.C.G.A. § 50-36-1, I am stating the following with respect to my application to the City of Locust Grove:

I am a United States citizen.

OR  
 I am a legal permanent resident 18 years of age or older, or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

I understand that "public benefit" includes but is not limited to: Adult education; Authorization to conduct a commercial enterprise or business; Authorization to conduct activities regulated by local government such as flea markets, peddlers, sidewalk vendors, massage therapy, bingo games, adult entertainment, pawn shops, day cares, etc.; Business certificate, license, or registration; Business loan; Cash allowance; Contract for materials or services; Disability assistance or insurance; Down payment assistance; Energy assistance; Food stamps; Gaming license; Health benefits; Housing allowance, grant, guarantee, or loan; Home occupation certificate, license, license and registration; Loan guarantee; Medicaid; Occupational license; Professional license; Registration of a regulated business; Rent assistance or subsidy; Retirement benefits; State grant or loan; State identification card; Tax certificate required to conduct a commercial business; Temporary assistance for needy families (TANF); Unemployment insurance; Vehicles for Hire certificate or license; and Welfare to work.

Maxey Hebert

Name of natural person applying on behalf of individual, business, corporation, partnership or other private entity

Po Box 1150 McDonough GA 30253

Address of applicant named above

770-954-1008 / 305-733-5953

Telephone Number

Haven House

Name of individual, business, corporation, partnership or other private entity for whom application is being made

non-profit fundraiser

Category of Public Benefit

In making the above representations under oath, I understand that any person who knowing and willfully makes a false, fictitious or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20.

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

30 DAY OF May 2024

Maxey Hebert  
Signature of Applicant

5/30/24  
Date

Maxey Hebert  
Printed Name

NOTARY PUBLIC

MY COMMISSION EXPIRES: March 4 2027

\*Alien Registration Number for Non-citizens

**STEVE BARBREE**  
NOTARY PUBLIC  
Cherokee County  
State of Georgia  
My Comm. Expires March 4, 2027



**GEORGIA** DRIVER'S LICENSE **DL** USA GA

Governor: *B. N.*

4d DL NO. **056879299** 3 DOB: **11/09/1980**  
6 CLASS **C** 4b EXP: **11/09/2031**

2 **MAXEY MCNEESE**  
1 **HEBERT**

8 **845 STREAMSIDE DR  
MCDONOUGH, GA 30252-8036  
HENRY**

12 REST **B**  
13 END **NONE**  
4c ISS: **03/27/2023**

15 SEX **F** 16 EYES **GRN**  
14 HGT **5'-02"** 17 WGT **110 lb**

*Priscilla*

5 DO **56879479710020000** ♥ ORGAN DONOR

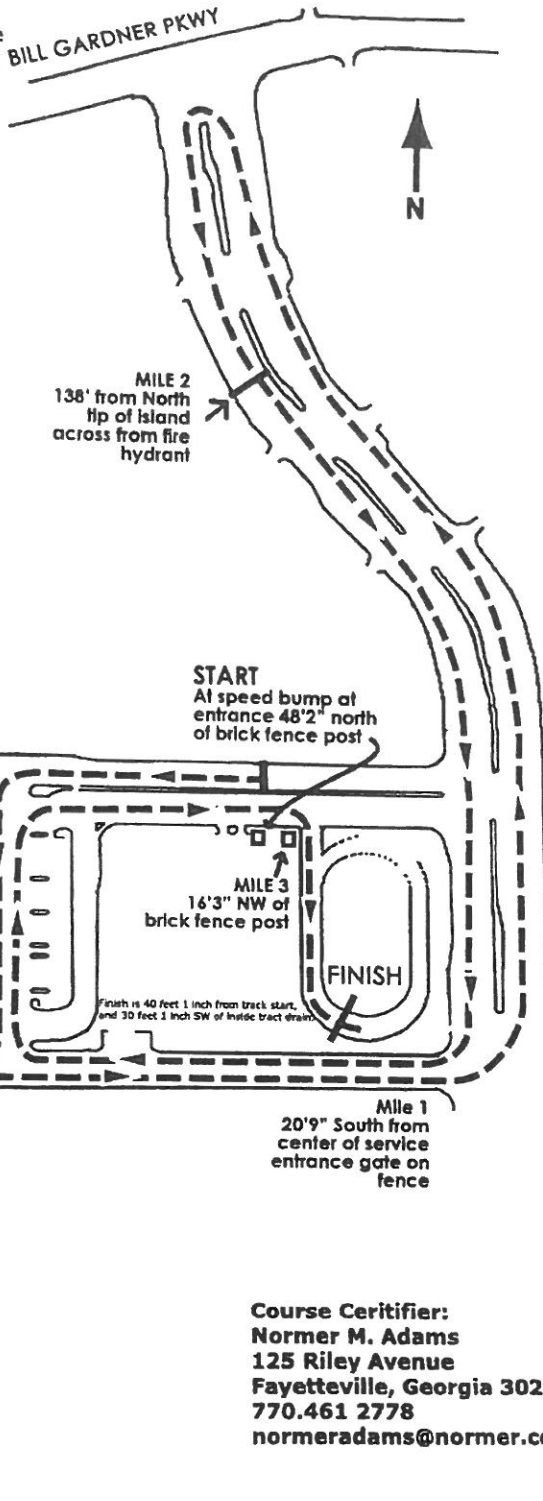


**Strong Rock and Run 5K Race**  
**Strong Rock Christian School**  
4200 Strong Rock Pkwy  
Locust Grove, GA



GA17059WC  
Effective: Sep. 15, 2017  
to Dec. 31, 2027

**Strong Rock  
Christian School**



**Course Ceritifier:**  
**Normer M. Adams**  
125 Riley Avenue  
Fayetteville, Georgia 30214  
770.461 2778  
normeradams@normer.com



# CITY OF LOCUST GROVE SPECIAL EVENT PERMIT

APPLICANT:

MAXEY HEBERT, BOARD SECRETARY

EVENT LOCATION:

STRONG ROCK CHRISTIAN SCHOOL

EVENT DESCRIPTION:

5K RACE FUNDRAISER

DATE AND TIME:

OCTOBER 12, 2024 (7:00 AM – 11:00 AM)

COUNCIL APPROVAL DATE:

JULY 1, 2024

Issued by the Community Development Director

Date Issued

Applicant's Signature

Date



**LOCUST GROVE** EST 1893

## Community Development Department

P. O. Box 900  
Locust Grove, Georgia 30248  
Phone: (770) 957-5043  
Facsimile (770) 954-1223

# Item Coversheet

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**Item:** A Resolution to create a streetlight district in the Copperfield, residential subdivision

**Action Item:**  Yes  No

**Public Hearing Item:**  Yes  No

**Executive Session Item:**  Yes  No

**Advertised Date:** NA

**Budget Item:** NA

**Date Received:** January 12, 2024

**Workshop Date:** February 19, 2024

**Regular Meeting Date:** July 1, 2024

## Discussion:

---

Staff received an application to create a streetlight district in Copperfield, a residential subdivision located off South Unity Grove Road.

- Number of Lots: 26
- Number of Lights: 9
- Type of Lights: Colonial LED Lights
- Cost per Light: \$11.75
- Cost per Month: \$105.75
- Cost per Year: \$1,269
- Administrative Cost: 15% of annual cost = \$190.35
- Pro Rata Cost per Lot:  $\$1,269 + \$190.35 / 26 = \underline{\$56.13 \text{ per year}}$

---

**Comments:**

The City's Street Light Tax District Ordinance permits the Council to create streetlight districts by resolution. The City will pay the electricity usage fees on the lights each month then be reimbursed annually for these fees by way of an annual fees that is added to each property tax statement of the lots located within the streetlight district plus reimbursement for administrative costs.

Staff recommends approval of the Resolution to create a new streetlight district in Copperfield.

---

**Recommendation:**

**I MOVE TO (approve/deny/table) THE RESOLUTION TO CREATE A STREETLIGHT DISTRICT IN COPPERFIELD SUBDIVISION AND TO AUTHORIZE THE MAYOR PRO-TEM AND CITY CLERK TO EXECUTE THE NECESSARY DOCUMENTS TO APPROVE THE REQUEST**

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO APPROVE A REQUEST TO CREATE A STREET LIGHT TAX DISTRICT IN COPPERFIELD, IN ACCORDANCE WITH CHAPTER 3.10 OF THE CITY OF LOCUST GROVE CODE OF ORDINANCES; TO PROVIDE CONDITIONS FOR APPROVAL; TO IDENTIFY A PUBLIC PURPOSE; TO AUTHORIZE THE MAYOR PRO TEM AND CITY CLERK TO EXECUTE ANY DOCUMENTS NECESSARY TO CARRY OUT THIS RESOLUTION; TO PROVIDE FOR SEVERABILITY; TO REPEAL INCONSISTENT PROVISIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

**W I T N E S S E T H :**

**WHEREAS**, the City of Locust Grove, Georgia (“City”) adopted Article II, Chapter 3.10 (“Chapter”) entitled “Street Light Tax Districts”; and,

**WHEREAS**, the purpose of the Chapter is to provide the City with a procedure for the installation, maintenance and operation of street lights in certain public rights-of-way in the City of Locust Grove and for the promotion of health, safety, prosperity and general welfare of the citizens of Locust Grove; and,

**WHEREAS**, Samuel Prusak of Templar Development (“Owner”) submitted an *Application for Special Tax District – Street Lighting* and a *Petition for Special Tax District – Street Lighting* (“Application”) on January 12, 2024 attached as **Exhibit “A”**; and,

**WHEREAS**, the Application indicates support from one-hundred percent (100%) of the property owners in Copperfield, subdivision in accordance with the Chapter; and,

**WHEREAS**, the Owner submitted a copy of the Central Georgia Electric Membership Corporation Underground Wiring / Outdoor Lighting Agreement for Copperfield subdivision (“Request”) outlining the costs, quantities, locations, terms and conditions associated with the Request attached as **Exhibit “B”**; and,

**WHEREAS**, the City agrees to pay the monthly streetlight fee of \$105.75 (\$1,269 annually) to Central Georgia EMC and to be reimbursed for such payments by way of assessments imposed upon all property owners within this subdivision in the amount of \$56.13 (includes a 15% administrative fee) per lot annually; and,

**WHEREAS**, the Mayor Pro Tem and City Council (“Council”) reviewed the Application and Request during a workshop meeting held on February 19, 2024; and,

**WHEREAS**, the Request was found to be generally consistent with the purpose and intent of the Chapter; and,

**WHEREAS**, the Council, in the exercise of their sound judgment and discretion, after giving thorough thought to all implications involved, and keeping in mind the public interest and welfare to the citizens of the City, have determined this request for the creation of a street light tax district to be in the best interests of the citizens of the City, that this Resolution be adopted.

**THEREFORE, IT IS NOW RESOLVED BY THE CITY OF LOCUST GROVE,  
GEORGIA, AS FOLLOWS:**

1. **Finding.** That the Council hereby finds that the Application submitted by the Owner generally conforms to the requirements of Chapter 3.10 of the City of Locust Grove Code.
2. **Public Purpose.** The Council finds that the foregoing actions constitute a major stem in preserving the health, safety, well-being and economic vitality of the community and are, therefore, consistent with its public purposes and powers.
3. **Authority.** That the Council hereby authorizes the Mayor Pro Tem to execute the *Underground Wiring / Outdoor Lighting Agreement* for Copperfield and any other documents necessary to carry out this Resolution, and to place this Resolution and any related documents among the official records of the City for future reference.
4. **Severability.** To extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
5. **Repeal of Conflicting Provisions.** All Council resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
6. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this 1st day of July 2024.

\_\_\_\_\_  
VINCENT WILLIAMS, MAYOR PRO TEM

ATTEST:

\_\_\_\_\_  
MISTY SPURLING, CITY CLERK

(seal)

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

**EXHIBIT “A”**

*Application for Special Tax District – Street Lighting and  
Petition for Special Tax District – Street Lighting*



# Application For Special Tax District - Street Lighting

We, the undersigned, all being property owners of the City of Locust Grove Special Tax District for Street Lighting, being the Copperfield (Subdivision) in Land Lot(s)     , 164, and 165 of the 2nd Land District at South Unity Road (road), do hereby petition the Mayor and City Council of the City of Locust Grove "City" for the placement of streetlights through our subdivision or street(s).

Each of us do hereby pledge and consent to levying of a lien by the City against property we own for the purpose of payment for the cost of maintenance and operation of the streetlights. There are 26 (number) lots currently existing in the Special Tax District Copperfield (Subdivision), and each owner as shown on the tax records has affirmatively signed this petition or their indication for disapproval is noted herein. The petition represents 26 (number) affirmative votes, representing 100 % of this district to be affected in this request. Your signature on this petition indicates that you have read and fully understand all information contained with Chapter 3.10 of the Code of Ordinances of the City of Locust Grove.

Personally appeared before me, a Notary Public, the undersigned affiance, who says on oath that Samuel Prusak (name) is one of the subscribing witnesses to the within instrument; and, that each said witnesses saw the execution and delivery of the same by each grantor therein for the purpose set forth; and, that each of said witnesses signed the same as supported. Sworn to and subscribed to me, this 10<sup>th</sup> day of January, 20 24.



SUBSCRIBING WITNESS



NOTARY PUBLIC

**Darell Blandshaw**  
**NOTARY PUBLIC**  
**Fayette County, GEORGIA**  
**My Commission Expires 09/14/2027**  
(SEAL)


PLEASE INDICATE WHICH UTILITY COMPANY SERVICES YOUR PROPOSED STREET LIGHT DISTRICT:

GEORGIA POWER     CENTRAL GEORGIA     OTHER \_\_\_\_\_

NEW STREETLIGHT DISTRICT     ADDING STREETLIGHTS TO EXISTING DISTRICT

# Petition For Special Tax District - Street Lighting

[Make additional copies, if necessary]

PROPERTY OWNERS	OWNERS' SIGNATURE	STREET ADDRESS	(Y)ES OR (N)O	WITNESS' SIGNATURE
Templar Development		160 Whitney St Fayetteville, GA 30214	Y	

**EXHIBIT "B"**

*Central Georgia Electric Membership Corporation  
Underground Wiring / Outdoor Lighting Agreement*

CENTRAL GEORGIA ELECTRIC MEMBERSHIP CORPORATION  
923 SOUTH MULBERRY STREET  
JACKSON, GEORGIA 30233

**UNDERGROUND WIRING / OUTDOOR LIGHTING AGREEMENT**

Name: City of Locust Grove Acct. No.: 12223- Loc. No.: \_\_\_\_\_  
(Print Name as Listed on Bill Card)

Address: Copperfield Subdivision

I (we) hereby apply for a lease of outdoor lighting equipment to Central Georgia EMC under the terms and conditions set forth below:

**1. INFORMATION AND COST**

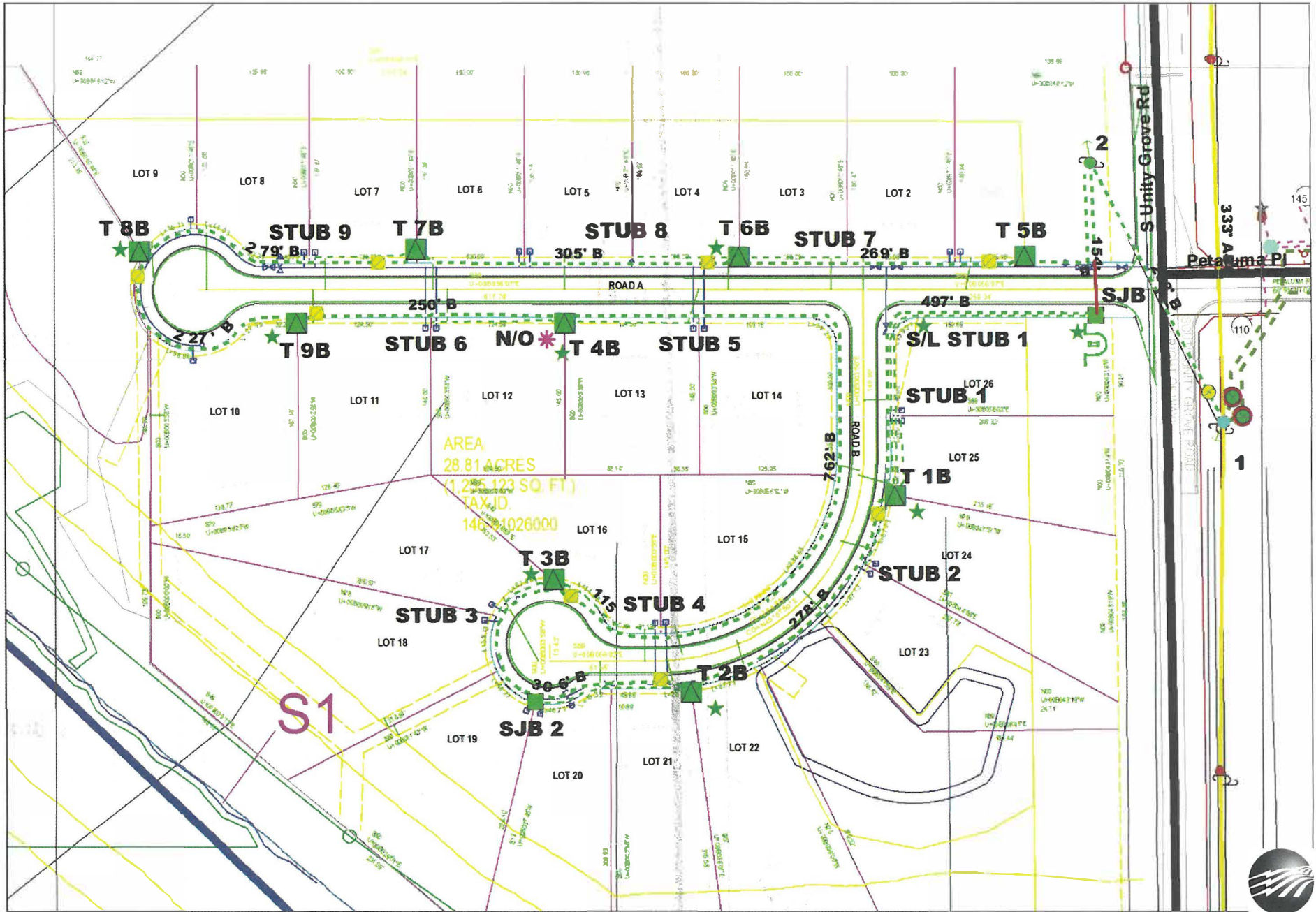
Lights, Fixtures, and Poles:

Quantity 9 Rate 12 Class 5 Cost Per Month \$ 11.75 each Total Cost \$ 105.75 per month Description: Colonial LED Lights  
Quantity \_\_\_ Rate \_\_\_ Class \_\_\_ Cost Per Month \$ \_\_\_ each Total Cost \$ \_\_\_ per month Description: \_\_\_\_\_  
Quantity \_\_\_ Rate \_\_\_ Class \_\_\_ Cost Per Month \$ \_\_\_ each Total Cost \$ \_\_\_ per month Description: \_\_\_\_\_  
Quantity \_\_\_ Rate \_\_\_ Class \_\_\_ Cost Per Month \$ \_\_\_ each Total Cost \$ \_\_\_ per month Description: \_\_\_\_\_

**TOTAL COST PER MONTH \$ 105.75**

Total CIAC (Contribution in Aid of Construction) = \$ 0.00

3. The corporation reserves the right to increase or decrease rates of outdoor lighting without prior written notice to each individual lessee.
4. Fixtures served by underground wiring will be available at these rates when the underground cable is buried in the same trench with the underground distribution system and the excess trench required does not exceed thirty (30) feet per fixture for a small LED fixture or eighty (80) feet per fixture for a large LED fixture or post top LED fixture. A contribution in aid of construction shall be paid in advance for the footage in excess of the base allowance.
5. I (we) will perform all trenching, install duct furnished by the Corporation, backfill, and complete the paving to the mutual satisfaction of all parties concerned where underground wiring is desired and paving or other obstacles exist.
6. I (we) will pay in advance a contribution in aid of construction in the amount of the current installed cost of additional pole(s) if more than one pole must be installed. The additional pole(s) will remain the property of the Corporation.
7. All lighting equipment, wiring, etc. will be furnished by the Corporation.
8. The Corporation will perform ordinary maintenance of light and equipment which will be done during normally scheduled working hours. Current overtime fee per service call shall be paid to the serviceperson making the repairs when requested at any time other than the normal working hours.
9. I (we) will pay for replacement of any equipment damaged or destroyed by vehicle collision or vandalism.
10. I (we) will pay the lease for the light(s) at the rates above according to current billing procedures. The Corporation may discontinue service without further notice if the bill is not paid.
11. The corporation shall use reasonable care to maintain constant service but shall not be liable for interruption through acts of God, strikes, labor troubles, or any other causes beyond the control of the Corporation.
12. I (we) will pay a Membership or Additional Service fee and be bound by the provisions of the Articles of Incorporation, Bylaws, and rules of the Corporation that may be adopted from time to time.



13. This agreement shall become effective on the date of service is first delivered and shall remain in effect for 5 years and thereafter until terminated by either party's giving three month notice.

14. This agreement shall be binding upon the successors, legal representative, and assigns of the respective parties hereto.

15. The Corporation reserves the right to shield the light or relocate the pole and light if objected by the adjacent landowners.

16. I (we) will grant, bargain, sell, and convey unto the Corporation, its successors, and assign an easement and right-of-way for the purpose of constructing, inspecting, maintaining, operating, repairing, or replacing its facilities. The Corporation shall have the right to egress to and egress from the easement over the lands of the lessee adjacent to the easement and lying between public and private roads and easements.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Administration Department

P. O. Box 900  
Locust Grove, Georgia 30248

Phone: (770) 957-5043  
Facsimile: (866) 364-0996

## Item Coversheet

---

**Item:** Year End FY 23 Operating and Capital Improvements Budget

**Action Item:**  Yes  No

**Public Hearing Item:**  Yes  No

**Executive Session Item:**  Yes  No

**Advertised Date:** N/A

**Budget Item:** Yes, General Fund (Expenditures and Debt)

**Date Received:** June 27, 2024

**Workshop Date:** NA

**Regular Meeting Date:** July 1, 2024

### Discussion:

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Attached is the Ordinance to amend the FY 2023 Ordinance for the prior fiscal year (now in FY 2024) due to some transactions related to GASB 96 for service accounts now treated more as capital expenditures. These are primarily related to software items of Administration (Tyler) and Police (Axon-Courtware) and are new reporting requirements this year. These have been approved and encouraged by our Accountant to close out our Financial Statements in a timely manner.

### Recommendation:

---

**APPROVE ORDINANCE TO AMEND THE OPERATING AND CAPITAL IMPROVEMENTS BUDGET FOR THE YEAR END OF THE 2023 CALENDAR YEAR OPERATING PERIOD RELATED TO GASB 96 SBITAS.**

ORDINANCE NO. \_\_\_\_\_

**TO REVISE THE OPERATING AND CAPITAL IMPROVEMENTS BUDGET OF THE CITY OF LOCUST GROVE FOR THE 2023 FISCAL YEAR PURSUANT TO SECTIONS 6.35 AND 6.36 OF THE CITY CHARTER; TO PROVIDE FOR CERTAIN EXPENDITURES RELATED TO GASB 96 WITH RELATION TO CONTRACTS FOR SBITAS; TO AUTHORIZE THE CITY MANAGER AND CITY CLERK TO CARRY OUT ALL NECESSARY PROCEDURES TO MAKE ALL AMENDMENTS TO THE BUDGET AND OPERATE FINANCIAL OPERATIONS IN ACCORDANCE WITH THE CODE OF ORDINANCES OF THE CITY OF LOCUST GROVE; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

**THE COUNCIL OF THE CITY OF LOCUST GROVE HEREBY ORDAINS**

**SECTION 1. Amendment of Certain Expenditure and Debt Accounts of the Fiscal Year 2023 General Funds Budget.** That certain General Fund expenditure accounts are **DECREASED** a net of **\$227,000.00**; and that certain debt accounts related to SBITAS are **INCREASED** a net of **\$227,000.00** as shown in **Exhibit “A”**.

**SECTION 2. Amendment of the Fiscal Year 2023 Budget and Capital Improvements Budget.** Pursuant to Section 6.35 and 6.36 of the City Charter, the Mayor and Council hereby amends the Operating and Capital Improvements Budget of the City of Locust Grove, Georgia for the 2023 Fiscal Year, which begins January 1, 2023, and ends on December 31, 2023, as attached hereto, and incorporated herein at **Exhibit “A”**.

**SECTION 3. Statement of Legal Level of Control.** That the “legal level of control” as defined in O.C.G.A. 36-81-3 is set at the departmental level, meaning that the City Manager in his capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further Budget amendment approved by the Mayor and City Council.

**SECTION 4. Statement of Lapse on All Appropriations.** That all appropriations shall lapse at the end of the fiscal year closeout.

**SECTION 5. Authorization of City Manager and City Clerk.** The City Manager as Budget Officer and City Clerk are hereby authorized to install the necessary Budget Amendments and generate necessary adjustments to continue the financial operations of the City in accordance with the Code of Ordinances of the City of Locust Grove.

**SECTION 6. Severability.**

A. It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses, and phrases of this Ordinance are and were, upon their enactment, believed by the City Council to be fully valid, enforceable, and constitutional.



B. It is hereby declared to be the intention of the City Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause, or phrase of this Ordinance is severable from every other Section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the City Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause, or phrase of this Ordinance is mutually dependent upon any other Section, paragraph, sentence, clause, or phrase of this Ordinance.

C. In the event that any section, paragraph, sentence, clause or phrase of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the Ordinance and that, to the greatest extent allowed by law, all remaining Sections, paragraphs, sentences, clauses, or phrases of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

**SECTION 7. Repeal of Conflicting Provision.** Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 8. Effective Date.** This ordinance shall become effective immediately upon its adoption by the Mayor and Council of the City of Locust Grove.

SO ORDAINED this 1<sup>st</sup> day of July, 2024

\_\_\_\_\_  
VINCE WILLIAMS, Mayor pro tem

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
MISTY SPURLING, City Clerk  
(Seal)

\_\_\_\_\_  
CITY ATTORNEY

**EXHIBIT "A"**

**AMENDED FINAL OPERATING AND CAPITAL IMPROVEMENTS BUDGET  
FOR THE CITY OF LOCUST GROVE, GEORGIA  
FOR THE FISCAL YEAR 2023 – GASB 96**

<b>Account</b>	<b>Debit</b>	<b>Credit</b>
<b>100-6-1510-521301 Technical – Software</b>		<b>127,000</b>
<b>100-5-3230-521301 Technical – Software</b>		<b>127,000</b>
<b>100-9-0000-581000 Principal Payments – SBITAS</b>	<b>227,000</b>	

**CITY OF LOCUST GROVE, GEORGIA**  
**GENERAL FUND**  
**STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**  
**BUDGET (GAAP) AND ACTUAL**  
**For the year ended December 31, 2023**

	Budget		Actual	Variance with Final Budget
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 5,104,250	\$ 5,772,250	\$ 5,879,125	\$ 106,875
Licenses and permits	956,000	956,000	658,148	(297,852)
Fines, fees and forfeitures	677,500	677,500	932,143	254,643
Charges for services	1,067,850	1,176,375	988,557	(187,818)
Intergovernmental	450,500	150,500	166,761	16,261
Interest	15,025	65,100	159,688	94,588
Other	74,850	78,100	106,482	28,382
<b>Total revenues</b>	<b>8,345,975</b>	<b>8,875,825</b>	<b>8,890,904</b>	<b>15,079</b>
<b>EXPENDITURES</b>				
Current				
General Government				
Mayor and Council Administration	213,200	220,700	173,493	47,207
Administration	1,994,950	2,055,700	1,822,426	233,274
Judicial				
Municipal Court	433,250	450,150	452,761	(2,611)
Public Safety				
Police	3,399,500	3,620,500	3,444,860	175,640
Public Works				
Streets	1,720,950	1,843,450	1,686,028	157,422
Fleet Maintenance	133,345	115,345	91,691	23,654
Cemetery	20,275	25,775	21,258	4,517
Culture and Recreation				
Parks and Recreation	95,900	80,650	66,579	14,071
Housing and Development				
Community Development	1,145,990	1,281,240	1,243,848	37,392
Debt Service	0	0	226,794	(226,794)
<b>Total expenditures</b>	<b>9,157,360</b>	<b>9,693,510</b>	<b>9,229,738</b>	<b>463,772</b>
Excess (deficiency) of revenues over (under) before other financing sources (uses) expenditures	(811,385)	(817,685)	(338,834)	478,851
Other financing sources (uses)				
Transfers in	105,000	105,000	105,000	0
Sale of capital assets	0	0	17,308	17,308
Proceeds from issuance of debt	0	0	111,500	111,500
Contingency	(43,000)	(38,750)	0	38,750
Total other financing sources (uses)	62,000	66,250	233,808	167,558
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(749,385)	(751,435)	(105,026)	646,409
Fund balances, January 1	749,385	751,435	9,326,352	8,574,917
<b>Fund balances, December 31</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 9,221,326</b>	<b>\$ 9,221,326</b>

See accompanying notes to the financial statements.

Scenario (Description)		Option 1	Option 2	Option 3	Option 4	No Agreement
Type	6-Year	6-Year	6-Year	6-Year	6-Year	5-Year
	68/32 No Tiers	67%/33% Tier 2 Mod	66%/34% All Tiers	65%/35% All Tiers		Statute/No Tiers
Revenues (Max)	\$ 470,000,000.00	\$ 470,000,000.00	\$ 470,000,000.00	\$ 470,000,000.00	\$ 470,000,000.00	\$ 380,000,000.00
LES:						
Level 2 (Modified)		\$ 51,000,000.00	-	-		
Level 1			\$ 6,400,000.00	\$ 6,400,000.00	\$ 6,400,000.00	\$ -
Level 2 (All Projects)			\$ 79,438,800.00	\$ 79,438,800.00	\$ 79,438,800.00	\$ -
Subtotal Priority Projects	\$ -	\$ 51,000,000.00	\$ 85,838,800.00	\$ 85,838,800.00	\$ 85,838,800.00	\$ -
For Distribution	\$ 470,000,000.00	\$ 419,000,000.00	\$ 384,161,200.00	\$ 384,161,200.00	\$ 384,161,200.00	\$ 380,000,000.00
County	\$ 319,600,000.00	\$ 280,730,000.00	\$ 253,546,392.00	\$ 249,704,780.00	\$ 249,704,780.00	\$ 261,060,000.00
plus Priority Projects	\$ 319,600,000.00	\$ 331,730,000.00	\$ 339,385,192.00	\$ 335,543,580.00	\$ 335,543,580.00	\$ 261,060,000.00
Remainder for Distribution	\$ 150,400,000.00	\$ 138,270,000.00	\$ 130,614,808.00	\$ 134,456,420.00	\$ 134,456,420.00	\$ 118,940,000.00
Stockbridge	\$ 60,624,417.58	\$ 55,734,961.56	\$ 52,649,246.42	\$ 54,197,753.67	\$ 54,197,753.67	\$ 47,943,272.78
McDonough	\$ 54,957,337.58	\$ 50,524,940.61	\$ 47,727,673.52	\$ 49,131,428.62	\$ 49,131,428.62	\$ 43,461,607.26
Hampton	\$ 15,667,407.02	\$ 14,403,805.65	\$ 13,606,352.13	\$ 14,006,538.96	\$ 14,006,538.96	\$ 12,390,168.83
Locust Grove	\$ 19,150,763.07	\$ 17,606,223.47	\$ 16,631,471.02	\$ 17,120,631.93	\$ 17,120,631.93	\$ 15,144,892.02
Check total	\$ 469,999,925.26	\$ 469,999,931.28	\$ 469,999,935.09	\$ 469,999,933.18	\$ 469,999,933.18	\$ 379,999,940.89